

Minutes of the Playground Design Committee Meeting – 1/7/2025 at 6:30pm at NL Town Hall

Present:

Paul McCreary, Town Engineer
Tistrya Houghtling, Town Supervisor
Stacey Breads
Hannah DeLisle-Stall
Alia Muadin (online)

Absent:

Peter McCagg, Highway Superintendent
Casey Lambert
Chris Ward
Craig Skerkis, Town Board Member
Courtney Potter
Beth LaGrange

The meeting was called to order at 6:39pm by Paul McCreary. There was no quorum so no votes or action could be taken.

The committee discussed the issue of committee members not attending meetings and not having a quorum. It was decided that Tistrya would reach out to those committee members who do not attend meetings to ask if they still want to be on the committee and, if so, if the meeting day/time needs to be adjusted so they can attend. Or if they want to be a non-voting advisory member instead if they cannot attend meetings so that we can reach the required quorum number at every meeting. Tistrya also said she would be replacing Craig Skerkis with Joanne Amlaw as the TB member as Joanne is the new TB liaison for the park.

Approval of the 12/3/2024 minutes was tabled as there was no quorum.

Paul McCreary reported that to have 2 ADA parking spots it would need to be 27' wide and 20' deep and it is doable in the space of the proposed area between the playground and basketball courts. The committee discussed fencing or some other barrier between the grassy area where cars park for MITP and the walking trail section being proposed to connect the walking bridge and the other walking trails. It was recommended instead of fencing to do benches and planter boxes and possible have them donated with plaques. Paul will edit the conceptual plan and bring it to the next committee meeting in February.

The committee discussed ADA wheelchair accessible playground equipment, sensory station equipment and musical instruments. It was agreed that the we go swing would be one of the 2 pieces of ADA wheelchair accessible playground equipment.

The committee members agreed to research other ADA wheelchair accessible playground equipment, sensory station equipment and musical instruments and send an email to the entire committee by 1/31 with links to any of the above equipment they find that would work for the new playground. All

committee members should then go to all the links emailed and come to the meeting having identified their top 2 choices for ADA equipment for wheelchairs, their top 5 choices for sensory station equipment, and their top 5 choices for musical instruments for the playground.

The committee discussed the following timeline and next steps:

- 1) 2/11 TB meeting - the committee present the TB with the base bid conceptual drawing, 2 ADA wheelchair accessible playground equipment pieces, 5 add alternate pieces for sensory stations, and 5 add alternate pieces for musical instruments.
- 2) After TB approval – Tistrya and Paul go to NYS grant team for approval of changes from original grant application conceptual plan.
- 3) Paul creates bid specs which would take about 2 months after TB and NYS grant team approval.
- 4) Go out to bid by April or May with construction to start at the completion of the summer camp season in August of 2025 with work completed by December 2025.

Tistrya asked again that all committee members who haven't already, email her as soon as possible with all volunteer hours put in thus far (minus meetings as Tistrya can get these hours from the minutes) for all research, document preparation, etc. done outside of meetings so she can include them as in-kind matches for the Town when putting in for the first grant reimbursement with NYS.

The next meeting will be held on Tuesday, February 4th at 6:30pm at town hall.

Tistrya Houghtling made a motion to adjourn at 7:34pm. Hannah DeLisle-Stall seconded the motion. The motion was approved unanimously without a quorum (Peter McCagg, Casey Lambert, Chris Ward, Craig Skerkis, Beth LaGrange and Courtney Potter absent).

Respectfully submitted, Tistrya Houghtling