

**MINUTES OF THE ANNUAL ORGANIZATIONAL MEETING OF
THE TOWN BOARD OF THE TOWN OF NEW LEBANON
HELD ON JANUARY 2, 2025**

Present: Tistrya Houghtling, Supervisor
Joanne Amlaw, Councilmember
Elizabeth Kroboth, Councilmember
Steve Powers, Councilmember
Craig Skerkis, Councilmember

Recording Secretary: Marsha “Marcie” Robertson, Town Clerk

Others Present: Sharon Powers, IT Website Support, BEDC & QOL Com.
Member
Christine Dreyfus, MOW
Margaret Robertson, Historic Railroad Depot Comm.
Monte Wasch, Town Justice
Lorrie Wechter, Town Justice
Darla Dobert, Deputy Court Clerk
Members of the Public

CALL TO ORDER:

The meeting was called to order at 6:02pm by Supervisor Houghtling. The meeting was held in person at the New Lebanon Town Hall, 14755 State Route 22 North, New Lebanon, NY 12125 and live streamed for the public at:

https://townhallstreams.com/towns/new_lebanon_ny

SWEARING IN OF ELECTED OFFICIALS:

Town Clerk Robertson swore in Councilmember Joanne Amlaw, Town Justice Lorrie Wechter, and Town Justice Monte Wasch and performed the signing of the Oaths of Office.

Supervisor Houghtling stated, she has written consent from both of the new Justices for all of the court staff listed in Resolution #1.

RESOLUTION #1 OF 2025 – ANNUAL APPOINTMENTS OF TOWN OFFICERS:

**TOWN OF NEW LEBANON
RESOLUTION #1, 2025
ANNUAL APPOINTMENTS OF TOWN OFFICERS
JANUARY 2, 2025**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon

Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of January 2025, the following Resolution was proposed and seconded:

Resolution by Supervisor Houghtling

Seconded by Councilmember Powers

Annual Appointments of Town Officers

BE IT RESOLVED THAT the Town Board of the Town of New Lebanon makes the following appointments for a term of one (1) year to run from 1/1/25 to 12/31/25 unless noted otherwise:

Accountant for the Town – Brian Fitzgerald

Attorneys for the Town – Gilchrist Tingley, P.C., Stephanie Ferradino and Hinman Straub

Engineers for the Town – Barton & Loguidice, Laberge Group & Paul McCreary

Zoning Enforcement Officer, Deputy CEO and Building Department Administrator – Hazel
“Cissy” Hernandez

Code Enforcement Officer and Deputy ZEO – Jeff Hattat

Planning/Zoning Clerk – VACANT

Planning Board Member – 7 year - Steve Muse

Planning Board Chair – Elizabeth Brutsch

Zoning Board of Appeals Member – 5 year – Ted Salem

Zoning Board of Appeals Chair – Tony Murad

Zoning Rewrite Committee ZBA Members - Ted Salem and Tony Murad

Zoning Rewrite Committee PB Members - Elizabeth Brutsch, Greg Hanna and Jim Carroll

Zoning Rewrite Committee CAC Members – Donald Lamonaca and William O’Neill

Zoning Rewrite Committee Town Board Members – Steve Powers and Elizabeth Kroboth

Zoning Rewrite Committee Chair – Ted Salem

Conservation Advisory Council – 2 year – Steve Powers

Conservation Advisory Council – 2 year – Robert Gilson

Conservation Advisory Council – 2 year – VACANT

Conservation Advisory Council – 2 year – Bruce Shenker

Conservation Advisory Council Co-Chairs – Peg Munves & William O’Neill

Ethics Board Member – 5 year – Ben Steffans

Ethics Board Chair – Tom Gerety

Assessor’s Clerk – Michelle Bienes

Dog Control Officer – Maggie Simmons

Court Clerk – Corinne Blacker

Deputy Court Clerk – Darla Dobert

Temporary 2nd Deputy Court Clerk – Mark Baumli

Recreation Commission Member – 7 year – Joanne Amlaw

Recreation Commission Chair – Abbie Shoobs

BEDC Chair – Joshua Young

CSC Chair – Steve Powers

Park/Grounds & Building Maintenance Superintendent – VACANT

Park/Grounds & Building staff – Michael Dimanche

Park Manager – Charley Sears

Cleaning Service by Jody Brewer - at a rate of \$119 per week X 52 weeks for town hall cleaning

plus \$51.00 per week X 52 weeks for Community Center cleaning
Community Center Coordinator – Alissa Ross
SYP Camp Directors (three): - Director of Compliance – Jacqueline Howe;
Director of Communications – Colleen McCagg; Director of Activities & Events – Beth
LaGrange
(SYP Staff to be determined by Camp Directors)
SYP Health Director – Eileen Raab
New Lebanon Representative to the Columbia County Traffic Safety Council – Mary Young
New Lebanon Emergency Management Coordinator – Ed Godfroy
New Lebanon Representative to the Columbia County Environmental Management Council – 2
year term from 2/15/2025 through 2/14/2027 – Bruce Shenker

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or
“Nay” for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Elizabeth Kroboth	Aye
Supervisor Tistrya Houghtling	Aye
Councilmember Joanne Amlaw	Aye
Councilmember Craig Skerkis	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly
adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2025

Marcie Robertson

New Lebanon Town Clerk

**RESOLUTION #2 OF 2025 – SALARIES & WAGES FOR ALL ELECTED & APPOINTED
OFFICERS & EMPLOYEES; SETTING OF MILEAGE REIMBURSEMENT RATE:**

TOWN OF NEW LEBANON

RESOLUTION # 2, 2025

**SALARIES AND WAGES FOR ALL ELECTED AND APPOINTED TOWN OFFICERS AND EMPLOYEES &
SETTING OF MILEAGE REIMBURSEMENT RATE**

JANUARY 2, 2025

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon
Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of
January 2025, the following Resolution was proposed and seconded:

Resolution by Supervisor Houghtling

Seconded by Councilmember Powers

***Salaries and Wages for all Elected and Appointed Town Officers and Employees &
Setting of Mileage Reimbursement Rate***

BE IT RESOLVED THAT the Town Board of the Town of New Lebanon fixes the

following annual salaries for elected officials for the year 2025 to be paid biweekly:

Town Councilmembers	\$ 4,120 each
Town Supervisor & Budget Officer	\$52,287
Town Clerk	\$45,027
Highway Superintendent	\$77,318
Tax Collector	\$10,812
Town Justices	\$11,259 each

BE IT FURTHER RESOLVED THAT the Town Board of the Town of New Lebanon fixes the following annual salaries and hourly wages for appointed officials and employees for the year 2025 to be paid biweekly:

Assessor	\$32,128 annual salary
Assessor's Clerk	\$20.37/hour (5 hrs/wk) (max \$5,297/yr)
ZEO/Building Dept. Admin./Deputy CEO	\$31.82/hr (40 hrs/wk) (max \$66,191/yr) (12 hrs/wk ZEO; 28 hrs/wk Bldg. Dept. Adm.)
Code Enforcement Officer & Deputy ZEO	\$30.67/hour (20hrs/wk) (max \$31,900/yr)
Planning Board Clerk	\$18.50/hour (10 hrs/wk) (max \$9,620/yr)
ZBA Clerk	\$18.50/hour (5 hrs/wk) (max \$4,810/yr)
Dog Control Officer	\$5,083 annual salary
Court Clerk	\$20.00/hour (20 hrs/wk) (max \$20,800/yr)
Deputy Court Clerk	\$18.00/hour (5 hrs/wk) (max \$4,680/yr)
First Deputy Town Clerk	\$20.00/hour (27 hrs/wk) (max \$28,080/yr)
Park/Grounds/Bldg Maintenance Superintendent	\$18.50/hour (40 hrs/wk X 26 wks park & 169 hrs/yr bldg.) – total is for superintendent and all park maintenance staff) (max \$30,957)
Maintenance Staff	\$17.69/hour
Park Manager	\$3,928 annual salary
Highway Department Employees	(SET VIA UNION CONTRACT)

Summer Youth Program Staff (seasonal):

Camp/Program Directors:	\$23.00 hr (max. \$24,480 /yr. total for all 3)
- All 3	

The rates for the Summer Youth Program staff are as follows:

Assistant Program Director	range \$21.00 to \$22.50 per hour
Counselors	range \$15.00 to \$20.50 per hour*
Counselors in Training	\$12.00/hour

(Max. season total for all non-Director positions
\$49,600)

(*Counselors' rates are based on number of years
working at the program and number of approved
certificates (.50 cents per hour for each certificate
and for each year))

BE IT FURTHER RESOLVED THAT the Town Board of the Town of New Lebanon fixes the following contractual obligations for the appointed officials and employees noted for the year 2025 to be paid by monthly submission of vouchers unless stipulated otherwise:

Accountant for the Town	\$15,000 annual per agreement (\$1,250/mo)
Attorneys for the Town	As needed rate(s) per agreement/proposal
Engineers for the Town	As needed rate(s) per agreement/proposal
Town Historian	\$750 annually with quarterly payments

BE IT FURTHER RESOLVED THAT the Town Board of the Town of New Lebanon sets the following mileage rate for reimbursement to town officials and employees for 2025 when applicable:

\$0.70 per mile to automatically update throughout the year when federal mileage rates change

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or “Nay” for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Elizabeth Kroboth	Aye
Supervisor Tistrya Houghtling	Aye
Councilmember Joanne Amlaw	Aye
Councilmember Craig Skerkis	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2025
Marcie Robertson
New Lebanon Town Clerk

MILEAGE REIMBURSEMENT RATE FOR TOWN OFFICIALS/EMPLOYEES:

The Town Board of the Town of New Lebanon sets the following mileage rate for reimbursement to town officials and employees for 2025 when applicable:

\$0.70 per mile to automatically update throughout the year when federal mileage rates change.

RESOLUTION #3 OF 2025 – ESTABLISHMENT OF REGULAR MEETINGS & DESIGNATION OF OFFICIAL NEWSPAPER OF THE NEW LEBANON TOWN BOARD:

**TOWN OF NEW LEBANON
RESOLUTION #3, 2025
ESTABLISHMENT OF REGULAR MEETINGS & DESIGNATION OF OFFICIAL NEWSPAPER OF THE NEW LEBANON TOWN BOARD
JANUARY 2, 2025**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of January 2025, the following Resolution was proposed and seconded:

Resolution by Supervisor Houghtling

Seconded by Councilmember Skerkis

Establishment of the Regular Meetings and Designation of Official Newspaper of the New Lebanon Town Board

BE IT RESOLVED THAT the regular meetings of the Town Board of the Town of New Lebanon, throughout the year 2025, be held at 6:00 p.m. on the second (2nd) Tuesday of the month and that the fourth (4th) Tuesday of the month will be reserved for special meetings.

BE IT FURTHER RESOLVED THAT, the Town Board of the Town of New Lebanon designates the Columbia Paper as the official newspaper for the Town of New Lebanon for the year 2025 and further approves the usage of the Register Star and The Eastwick Press for legal and public notices as needed.

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or “Nay” for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Elizabeth Kroboth	Aye
Supervisor Tistrya Houghtling	Aye
Councilmember Joanne Amlaw	Aye
Councilmember Craig Skerkis	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2025

Marcie Robertson

New Lebanon Town Clerk

RESOLUTION #4 OF 2025 - DEPOSITORIES:

TOWN OF NEW LEBANON

RESOLUTION #4, 2025

DESIGNATION OF DEPOSITORIES AND FISCAL AUTHORIZATIONS

JANUARY 2, 2025

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of January 2025, the following Resolution was proposed and seconded:

Resolution by Councilmember Amlaw

Seconded by Councilmember Skerkis

Designation of Depositories and Fiscal Authorizations

BE IT RESOLVED THAT, the Town Board of the Town of New Lebanon designates the Bank of Greene County as the depositories for the Town of New Lebanon for all Town Officers to deposit all monies coming into their hands by virtue of their offices for the year 2025.

BE IT FURTHER RESOLVED THAT, the Town Board of the Town of New Lebanon authorizes the Town Supervisor and Deputy Town Supervisor to sign checks and transfer monies for the Town of New Lebanon for the year 2025 and that all checks will be countersigned by the Town Clerk or the Deputy Town Clerk.

BE IT FURTHER RESOLVED THAT, the banks and trust companies that are authorized for the deposit of monies, and the maximum amount which may be kept on deposit at any time, are:

Depository Name	Maximum Amount	Officer
Bank of Greene County	\$5,000,000	Supervisor
Bank of Greene County	\$5,000,000	Tax Collector
Bank of Greene County	\$100,000	Town Clerk
Bank of Greene County	\$100,000	Town Justices

BE IT FURTHER RESOLVED THAT, the Town Board of the Town of New Lebanon authorizes all Town Officers to electronically deposit checks received in their respective offices to their respective Bank of Greene County accounts.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Elizabeth Kroboth	Aye
Supervisor Tistrya Houghtling	Aye
Councilmember Joanne Amlaw	Aye
Councilmember Craig Skerkis	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2025

Marcie Robertson

New Lebanon Town Clerk

RESOLUTION #5 OF 2025 - PETTY CASH FUNDS:

TOWN OF NEW LEBANON

RESOLUTION # 5, 2025

PETTY CASH FUNDS

JANUARY 2, 2025

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of January 2025, the following Resolution was proposed and seconded:

Resolution by Supervisor Houghtling
Seconded by Councilmember Powers

DESIGNATION OF AMOUNTS FOR PETTY CASH FUNDS FOR OFFICERS OF THE TOWN OF NEW LEBANON

BE IT RESOLVED THAT, the Town Board of the Town of New Lebanon authorizes the following Town Officers petty cash funds in the following amounts:

Town Supervisor	\$100.00
Town Clerk	\$200.00
Justice Court	\$150.00
Tax Collector	\$250.00

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or “Nay” for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Elizabeth Kroboth	Aye
Supervisor Tistrya Houghtling	Aye
Councilmember Joanne Amlaw	Aye
Councilmember Craig Skerkis	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2025
Marcie Robertson
New Lebanon Town Clerk

RESOLUTION #6 OF 2025 - HIGHWAY WORK WITH NEIGHBORING TOWNS:

**TOWN OF NEW LEBANON
RESOLUTION # 6, 2025
HIGHWAY WORK WITH TOWNS OF CANAAN, CHATHAM, AND STEPHENTOWN
JANUARY 2, 2025**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon

Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of January 2025, the following Resolution was proposed and seconded:

Resolution by Councilmember Kroboth
Seconded by Supervisor Houghtling

HIGHWAY WORK WITH TOWNS OF CANAAN, CHATHAM, AND STEPHENTOWN

WHEREAS, it has been the policy of the Highway Superintendent to trade highway labor and/or equipment with other towns when it has been of benefit to the Town of New Lebanon.

NOW THEREFORE, BE IT RESOLVED THAT, the Town Board of the Town of New Lebanon authorizes the Highway Superintendent to continue this policy with the Towns of Canaan, Chatham, and Stephentown for the year 2025.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Elizabeth Kroboth	Aye
Supervisor Tistrya Houghtling	Aye
Councilmember Joanne Amlaw	Aye
Councilmember Craig Skerkis	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2025
Marcie Robertson
New Lebanon Town Clerk

RESOLUTION #7 OF 2025 - SANDING PLACES OF PUBLIC ASSEMBLY:

**TOWN OF NEW LEBANON
RESOLUTION #7, 2025
SANDING PLACES OF PUBLIC ASSEMBLY
JANUARY 2, 2025**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of January 2025, the following Resolution was proposed and seconded:

Resolution by Councilmember Amlaw
Seconded by Councilmember Kroboth

SANDING PLACES OF PUBLIC ASSEMBLY

BE IT RESOLVED THAT, the Town Board of the Town of New Lebanon authorizes the Highway Superintendent to sand the Lebanon Valley Protective Association driveway at Mill Road, and the driveways at the Walter B. Howard Elementary School and the New Lebanon Central Junior Senior High School, at the discretion of the Highway Superintendent, per the request of the Head of the Bus Garage and/or the Chief of the Lebanon Valley Protective Association for the year 2025.

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or “Nay” for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Elizabeth Kroboth	Aye
Supervisor Tistrya Houghtling	Aye
Councilmember Joanne Amlaw	Aye
Councilmember Craig Skerkis	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2025
Marcie Robertson
New Lebanon Town Clerk

RESOLUTION #8 OF 2025 - SUMMER YOUTH PROGRAM RATES:

**TOWN OF NEW LEBANON RESOLUTION
8, 2025
SUMMER YOUTH PROGRAM FEES
January 2, 2025**

At the Regular Monthly Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of January 2025, the following Resolution was proposed and seconded:

Resolution by Councilmember Amlaw
Seconded by Supervisor Houghtling

SUMMER YOUTH PROGRAM FEES

BE IT RESOLVED THAT, the New Lebanon Town Board hereby establishes the following rates and fees for the eight-week Town of New Lebanon Summer Youth Program:

Early Registration Fees (*if final payment is received by June 7th*):

Resident (Town taxes paid to New Lebanon):
1 child \$384/season

2 children \$576/season
3 children \$706/season
4+ children \$802/season

Local Non-resident (Town taxes not paid to New Lebanon, School taxes paid to NLCSD): 1
child \$810/season
2 children \$1,200/season
3 children \$1,620/season
4+ children \$1,920/season

Non-resident (Town taxes not paid to New Lebanon; School taxes not paid to NLCSD): Per
child \$1,620/season

Registration Fees (if final payment is received after June 7th):

Resident (Town taxes paid to New Lebanon): 1
child \$600/season
2 children \$900/season
3 children \$1,102/season
4+ children \$1,252/season

Local Non-resident (Town taxes not paid to New Lebanon, School taxes paid to NLCSD): 1
child \$1,013/season
2 children \$1,500/season
3 children \$2,025/season
4+ children \$2,400/season

Non-resident (Town taxes not paid to New Lebanon; School taxes not paid to NLCSD): Per
child \$2,025; and

BE IT FURTHER RESOLVED THAT a weekly fee option is available that is the relevant season cost divided by 8 and multiplied by 2. Discretion is given to the Summer Camp Director as to how many weekly enrollments are allowed with a first come, first serve basis.

Page 2 of 2
Resolution #8, 2025: SYP Fees
January 2, 2025

Applications must specify what week they are signing up for. It is the right of the Summer Camp Director to refuse any weekly enrollments based on overall enrollment and staffing levels; and

BE IT FURTHER RESOLVED THAT, these fees are due at the time of registration and they are non-refundable, unless the Town of New Lebanon cancels the Summer Youth Program prior to the program commencing for that season.

BE IT FURTHER RESOLVED THAT the fees for participation in other on-site and off-site programs and field trips will be determined by the Camp Director based on the cost of the program/field trip; and

BE IT FURTHER RESOLVED THAT the registration fee(s) will be reduced by 10% for the children of Town of New Lebanon employees.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Elizabeth Kroboth	Aye
Supervisor Tistrya Houghtling	Aye
Councilmember Joanne Amlaw	Aye
Councilmember Craig Skerkis	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2025
Marcie Robertson
New Lebanon Town Clerk

DESIGNATION OF VOTING DELEGATE - NYSAOT:

This is an annual business session for the Association of Towns. It is held in New York City in February. This is an in-person meeting and the town will pay for someone to go but typically no one goes. No one on the Town Board was interested in going.

APPOINTMENTS BY OTHER THAN TOWN BOARD:

Supervisor Houghtling appointed Norman Rasmussen as Deputy Town Supervisor and Elizabeth Sheffer-Winig as Town Historian.

Town Clerk Robertson appointed Harli Rigg as First Deputy Town Clerk and Deputy Registrar.

TOWN BOARD COMMITTEE LIAISON APPOINTMENTS (BY SUPERVISOR):

Supervisor Houghtling made the following Town Board Committee liaison appointments:

- Assessor – Councilmember Elizabeth Kroboth
- Building Department – Councilmember Elizabeth Kroboth
- Business & Economic Development - Councilmember Craig Skerkis
- Conservation Advisory Council, Climate Smart Committee & Environmental Mgmt. Council – Councilmember Steve Powers
- Fire, Law Enforcement & Emergency – Councilmember Steve Powers
- Highway Dept. – Councilmember Elizabeth Kroboth
- Historian & LVHS – Councilmember Joanne Amlaw
- Justice Court/Constable – Councilmember Craig Skerkis
- Library – Councilmember Criag Skerkis
- Buildings, Parks & Recreation – Councilmember Joanne Amlaw
- Seniors – Councilmember Joanne Amlaw
- Volunteers - Councilmember Joanne Amlaw

- Traffic Safety – Councilmember Elizabeth Kroboth
- Quality of Life Committee & Outreach & Marketing – Supervisor Tistrya Houghtling

SOLAR BIDS:

Supervisor Houghtling stated, at the year-end meeting they did the bids for the Community Center and there was a question on the solar.

Councilmember Powers reported, he reached out to NYSERDA and they stated the town cannot work with a company that is not a part of the NY Sun program, which NYSERDA operates. The company in New Jersey is not part of NY Sun, there were no NYSERDA incentives offered in their bid. Councilmember Powers asked the board to accept the bid from High Peaks Solar.

A motion was made by Councilmember Powers to accept the bid from High Peaks Solar for roof mounted solar array at the Community Center in the amount of \$125,710.00 and to authorize the Supervisor to sign the contract as well as any other action needed. The motion was seconded by Councilmember Kroboth.

Roll Call Vote:

Councilmember Powers -	Aye
Councilmember Kroboth -	Aye
Supervisor Houghtling -	Aye
Councilmember Tipograph -	Aye
Councilmember Skerkis -	Nay

COMMUNITY CENTER ATTENDANCE TRACKING:

Supervisor Houghtling stated, the Community Center Coordinator is wondering if tracking the number of people that use the free store, and having to sign in at the Community Center is something that the board wants to continue or can it be stopped. Councilmember Skerkis would like it to continue for both. Councilmember Kroboth is not as concerned with the free store, but would like it for the Community Center. It was decided that the sign ins will continue.

OTHER MISCELANEOUS:

Supervisor Houghtling reported that Councilmember Kroboth had a great idea, instead of the whole Town Board having to do interviews for Highway Clerk, PZ Clerk, and Temporary Court Clerk it will be Supervisor Houghtling, the liaison to the department and department heads.

Supervisor Houghtling stated, one of Councilmember Amlaw's first tasks as park liaison is to work on letters of interest with her for the Park Maintenance Superintendent position.

ANNOUNCEMENTS:

JANUARY:

Saturday, January 11th, 2025 at 11:00am – Walkable Downtown Public Info Meeting

Tuesday, January 14th, 2025 at 6:00 pm – Regular Monthly Meeting
Friday, January 17th, 2025 at 5:00 pm – Annual Audit Meeting
Tuesday, January 21st, 2025 – Special Election

ADJOURNMENT:

A motion was made by Supervisor Houghtling to adjourn the meeting at 6:25pm.
The motion was seconded by Councilmember Kroboth.

Roll Call Vote:

Councilmember Powers -	Aye
Councilmember Kroboth -	Aye
Supervisor Houghtling -	Aye
Councilmember Amlaw -	Aye
Councilmember Skerkis -	Nay

Respectfully submitted,

Marcie Robertson
New Lebanon Town Clerk