

Minutes of the Playground Design Committee Meeting – 2/4/2025 at 6:30pm at NL Town Hall

Present:

Paul McCreary, Town Engineer
Tistrya Houghtling, Town Supervisor
Stacey Breads
Hannah DeLisle-Stall
Courtney Potter
Joanne Amlaw, Town Board Member

Absent:

Peter McCagg, Highway Superintendent
Casey Lambert
Chris Ward
Craig Skerkis, Town Board Member
Beth LaGrange
Alia Muadin (online)

The meeting was called to order at 6:35pm by Paul McCreary. There was no quorum so no votes or action could be taken.

Approval of the 12/3/2024 & 1/7/2025 minutes was tabled as there was no quorum.

The committee reviewed the timeline and next steps. The committee was tasked at choosing the playground equipment at this meeting to be sent to the Town Board for review and approval at their 2/11 meeting. The next step is for Paul and Tistrya to meet with NYS for approval of the conceptual drawings and equipment and changes from the grant application such as moving the location of the playground to the existing location instead of moving it to a new location. Once the TB and NYS have approved the conceptual plan, Paul will create the bid specs to hopefully go out to bid in April or May for construction to begin when summer camp ends at the end of August.

The committee took time to review all playground equipment options and links emailed by members in the different categories and chose the following pieces:

- 1) ADA wheelchair accessible playground equipment – We-Go Round & Sway Fun Glider
- 2) Add on – other category – Wheel Through Arcade, Climb & Discover Cave and Chill Spinner
- 3) Sensory station equipment – Gear Panel, Ball Maze Panel, Sign Language Panel, Kaleidospin Panel and Optigear Panel
- 4) Musical instruments – Rock N Ring Panel, Rain Sound Panel, Xlofun & Alphamaze Panel, Flower Set and Bongos

The committee discussed adding one ADA picnic table to be placed on the wheelchair accessible surfacing on the playground.

Paul will create a final draft drawing and conceptual plan based on the equipment chosen by the committee at this meeting and provide it to Tistrya by noon on Friday, 3/7 to share with the public and the TB in advance of the 3/11 TB meeting.

Tistrya asked again that all committee members who haven't already, email her as soon as possible with all volunteer hours put in thus far (minus meetings as Tistrya can get these hours from the minutes) for all research, document preparation, etc. done outside of meetings so she can include them as in-kind matches for the Town. She advised that volunteer hours did not get included in the first grant reimbursement with NYS due to lack of submission of volunteer hours from all committee members, but will be included in the second grant reimbursement with NYS. All members should be tracking all their time spent on research and all playground project related work outside of meeting attendance so it can easily be submitted to Tistrya upon her request for inclusion in the grant reimbursement requests.

The next meeting will be held on Tuesday, March 4th at 6:30pm at town hall.

Tistrya Houghtling made a motion to adjourn at 7:30pm. Hannah DeLisle-Stall seconded the motion. The motion was approved unanimously without a quorum (Peter McCagg, Casey Lambert, Chris Ward, Craig Skerkis, Beth LaGrange and Alia Muadin absent).

Respectfully submitted, Tistrya Houghtling