



Ms. Tistrya Houghtling, Supervisor  
Town of New Lebanon  
PO Box 328  
New Lebanon, NY 12125

Dear Tistrya,

As we approach our 5th Anniversary, the Columbia County Recovery Kitchen stands as a testament to our commitment to serving the food-insecure within Columbia County.

To expand our effort to distribute meals to those in need throughout Columbia County, we propose preparing and delivering an agreed-upon number of meals each week to New Lebanon. These meals would be for those who meet the qualifications set forth by the SNAP eligibility or ALICE (Asset Limited, Income Constrained, Employed).

We understand the importance of flexibility in our service. We can provide this service once a week, delivering on Mondays. However, we are open to expanding our transportation routes to include additional days in the next few months, or even sooner if there is a need.

In addition, through a grant from the Kennedy Foundation, we are prepared to provide a refrigerator. We are open to discussions if you have a site and foresee a greater need ahead.

On behalf of CCRK, I look forward to working with you to help serve your residents. Please feel free to reach out should you have any questions or concerns.

Warmly,

Jolene

Jolene D. Race  
Executive Director CCRK