

**TOWN OF NEW LEBANON
 RESOLUTION #XX, 2025
 STANDARD WORK DAY AND REPORTING RESOLUTION FOR 2025
 May 13, 2025**

At the regular monthly meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 Route 22, New Lebanon, New York, duly called and held on the 13th day of May 2025, the following Resolution was put forth for enactment:

Proposed by _____
 Seconded by _____

Standard Work Day and Reporting Resolution for 2025

BE IT RESOLVED, that the New Lebanon Town Board hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)	Not Submitted
Elected Officials						
Highway Superintendent	Peter McCagg	6	1/1/2024 – 12/31/2027	No	40.46	
Town Supervisor	Tistrya Houghtling	6	1/1/2022-12/31/2025	No	26.84	
Town Clerk	Marsha Robertson	6	1/1/2024-12/31/2027	No	27.00	
Town Justice	Lorrie Wechter	6	1/1/2025-12/31/2028	No	2.19	
Tax Collector	Tamara Darcy	6	1/1/2024-12/31/2027	No	3.46	
Appointed Officials						
Assessor	Kimberly Smith	6	10/1/2019-9/30/2025	No	10.027	
Dog Control Officer	Maggie Banker	6	1/1/2025-12/31/2025	No	0.857	

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Appointed Officials						

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Steven Powers	—
Supervisor Tistrya Houghtling	—
Councilmember Joanne Amlaw	—
Councilmember Craig Skerkis	—

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: May 13, 2025

Marcie Robertson
 Town Clerk
 Town of New Lebanon