

**ZRC/Comprehensive Plan Committee
Meeting Minutes - September 15, 2025**

Attending: Steve Powers, Elizabeth Brutsch, Jim Carroll, Donald Lamonica, Ron Nakovics, David McGinness and Ted Salem

Ted called the meeting to order at 7 PM.

1. ZRC Updates

- a. Telecommunications - The board deferred adoption of the updated code pending adoption of the updated fee schedule. Adoption is expected in October.
- b. My. Lebanon Historic District - a second advisory group is being formed. Another public meeting to hash out some issues raised at the public forums is also in the works

2. Comprehensive Plan

a. Descriptive Information

David is in the process of redlining the current Plan Update to identify where updates since 2021 are needed.

b. Action Plans (2021)

Jim reported on the extent actions items in the 2021 Plan Update were achieved. (Most were.) He will expand that review to include goals and priorities/recommendations that were not in the Action Plan.

c. Survey

David and Elizabeth are working on a second draft. Committee members should review and comment. The survey will be administered via several methods, including the town's survey monkey app (on line), hard copy via the February newsletter, presentations to various community groups, etc.

d. Community Engagement

The committee reaffirmed that after the survey is conducted, meetings to tease out details will be conducted with established community groups (see May minutes for suggested groups), as well as at least one open-ended meeting.

e. Budget Request

Ted processed a 2026 budget request in the amount of \$3,000 to cover survey printing, refreshments for community meetings and plan printing.

f. Tentative Schedule - data gathering

Feb-March 2026 - administer survey

March-May - aggregate results

May - ? - meetings with community groups

Ted adjourned the meeting at 8:10 PM.

The next meeting of the committee will be Monday, October 20, 2025.

Respectfully submitted
Ted Salem, Chair