

**TOWN OF NEW LEBANON
RESOLUTION #___, 2025
COMMITTEE MEETING RECORDING POLICY – VIA TOWN HALL STREAMS
September 9th, 2025**

At a duly called and noticed meeting of the New Lebanon Town Board, held on the 9th day of September 9th, 2025, the following Resolution was proposed and seconded:

Resolution by _____

Seconded by _____

POLICY ON MEETINGS OF TOWN OFFICIALS – OPEN TO BOARD MEMBERS AND PUBLIC

WHEREAS, the Town Board of the Town of New Lebanon is committed to the highest standards of transparency, accountability, and open government; and

WHEREAS, the residents of the Town have the right to be informed of the conduct of public business and to attend meetings where such business is discussed; and

WHEREAS, it is the intent of the Town Board to ensure that all Town officials, including the Supervisor and members of the Town Board, conduct their meetings in a manner consistent with both the letter and spirit of New York State’s Open Meetings Law; and

WHEREAS, the Town Board wishes to establish a clear policy that any meetings involving Town Board members in their official capacity be open to all Town Board members and the public;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. It shall be the policy of the Town of New Lebanon that any meeting held by a Town official, including but not limited to the Supervisor and Town Board members, in their official capacity to discuss Town business, shall be open to all Town Board members and the public.
2. Notice of such meetings shall be provided in the same manner as other public meetings of the Town, consistent with the requirements of New York State’s Open Meetings Law.
3. This policy shall not apply to meetings expressly exempted under New York law, including attorney-client consultations and duly authorized executive sessions.

4. This policy shall take effect immediately upon adoption and shall remain in force unless amended or repealed by further resolution of the Town Board.

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Steve Powers ___
Councilmember Scout Metzler ___
Supervisor Tistrya Houghtling ___
Councilmember Joanne Amlaw ___
Councilmember Craig Skerkis ___

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: _____

Marcie Robertson
New Lebanon Town Clerk