

MEMORANDUM OF UNDERSTANDING

Summer Camp Transportation

7/1/25 to 8/31/25

TOWN OF NEW LEBANON

Agreement made by and between the **Columbia County Department of Social Services**, having its office and place of business located at 25 Railroad Avenue, Hudson, New York, hereinafter referred to as "DSS" and the **Town of New Lebanon**, having its business office located at 14755 Route 22, New Lebanon, NY 12125; hereinafter referred to as "Town".

WITNESSETH:

Whereas, DSS and the Columbia County Youth Bureau requested transportation services for various summer youth programs; and

Whereas, the Town arranged for youth who reside within the Town to attend summer programs and made provisions for transportation for these youth to attend these programs; and

Whereas, DSS has determined that the amount of funds to be paid to the Town is reasonable and necessary to assure quality services; and

NOW THEREFORE, the parties in consideration of the above, do covenant and agree as follows:

1) TERM:

This Agreement shall become effective on **July 1, 2025** and shall terminate on **August 31, 2025** unless extended or terminated.

2) STATUTORY COMPLIANCE:

- a) Town agrees to comply with the Civil Rights Act of 1964 as amended by Executive Order 11246, 41 CFR Part 60, Section 504 of the Rehabilitation Act of 1973 and 45 CFR Parts 84 and 85.
- b) Town agrees to comply with all laws, rules, and regulations of any applicable governmental authority.

3) SERVICES AND RESPONSIBILITIES:

- a) Procures transportation services to youth in the Town

4) REIMBURSEMENT:

DSS agrees to pay, and Town agrees to accept, as full and maximum compensation for the provision of services pursuant to this Agreement. A claim for payment will be submitted to the Columbia County Youth Bureau/DSS. All claims submitted must include the number of youth served. Payment will then be processed as expeditiously as possible. See Attachment A.

5) TERMINATION:

- a) This Agreement may be terminated at any time upon mutual written agreement of the parties.
- b) This Agreement may be terminated by DSS or Town upon thirty (30) day written notice by either party without cause and immediately if for cause or if Federal or State reimbursement is terminated or not allowed.

IN WITNESS THEREOF, the parties have hereunto signed this Agreement on the day and year opposite their respective signatures.

COLUMBIA COUNTY DEPARTMENT OF SOCIAL SERVICES

By: _____
Robert M. Gibson, Commissioner

Date: _____

COLUMBIA COUNTY YOUTH BUREAU

By: _____
Daniel Grandinetti, Executive Director

Date: _____

TOWN OF NEW LEBANON

By: _____
Tistrya Houghtling, Supervisor

Date: _____

ATTACHMENT "A"
2024 SUMMER CAMP

Summer Camp Transportation Cost: \$1,148

Number of children served: _____

Invoice(s) attached hereto



Town Supervisor (New Lebanon) <supervisor@townofnewlebanon.com>

Bus drivers for field trips

1 message

Have Cavems - 8/13

Town SYP <syp@townofnewlebanon.com>

Thu, Jul 17, 2025 at 3:18 PM

To: "Town Supervisor (New Lebanon)" <supervisor@townofnewlebanon.com>

\$ 308

From: Howe, Chris <chowe@newlebanoncsd.org>

Sent: Thursday, July 17, 2025 1:05 PM

To: Town SYP <syp@townofnewlebanon.com>

Subject: Re: Field trips

Audrey Nerney
11 School St
Chatham, NY 12037

Harriet Leonard
183 Bartlett Ave
Pittsfield, MA 01201

On Mon, Jul 14, 2025 at 11:12 AM Town SYP <syp@townofnewlebanon.com> wrote:

Hello!!

Could you please email me the names and addresses of the two Bus Driver doing the field trips?

Beth

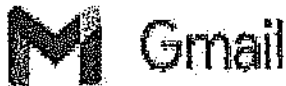
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Chris Howe
Transportation Supervisor
New Lebanon Central School District
518-794-8316- Option 4, Option 1

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Audrey Nerney
11 School St
Chatham, NY, 12037

Check Date: July 22, 2025
Check Amount: \$308.00

Item to be Paid - Description	Discount Taken	Amount Paid
A-7310.4 SYP Field Trip - Bus Driver--Howe		\$308.00



Town Supervisor (New Lebanon) <supervisor@townofnewlebanon.com>

Valley Cats - 7129

Bus drivers for field trips

1 message

Town SYP <syp@townofnewlebanon.com>

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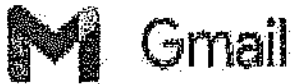
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Audrey Nerrey
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Chatham, NY, 12037

Check Date: July 22, 2025

Check Amount: \$266.00

Item to be Paid - Description	Discount Taken	Amount Paid
A-7310.4 SYP Field Trip - Bus Driver - Valley		\$266.00



Town Supervisor (New Lebanon) <supervisor@townofnewlebanon.com>

Bus drivers for field trips

1 message

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Pittsfield, MA, 01201

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Bus drivers for field trips

1 message

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