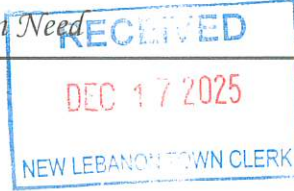




*Celebrating Over 65 Years of Caring for Animals in Need*



December 5, 2025

**Chairperson of the Board**  
Charlene Marchand

**1st Vice Chairperson**  
James Carlucci, Esq.

**2nd Vice Chairperson**  
Robert Gibson, Esq.

**Treasurer**  
Scott Shallo, CPA, Esq.

**Secretary**  
Jennifer Donoghue

**Members**  
Hollie Adams  
Russ Gibson  
Peter Hogan, CPA  
Gisela Marian  
Sharyn Richards-Marks

**CGHS Medical Director**  
Jerry Bilinski, DVM

**Veterinary Advisors**  
Barbara Clayton, DVM  
Stefani Gagliardi, DVM  
Bernardo Mongil, DVM  
Danielle Sand, VMD

**Honorary Life Members**  
Hollie Adams  
Darlene Bilinski  
Jerry Bilinski, DVM  
Duncan Calhoun  
Deborah Cohen  
Russ Gibson  
Sharon E. Grubin  
Elaine Gruener  
Eric Hannay  
Patricia Kenehan  
Jane Krebs  
Jim Krebs  
Charlene Marchand  
Gisela Marian  
Edgar M. Masters  
Barbara McCullough  
Jennifer Newton  
Robert Newton  
Katrina Perez  
Ronald Perez Jr.  
Brenda Schram  
Charles Schram  
Anne Weinberg

**President & CEO**  
Ronald Perez Jr.

Dear Town, City, and Village Supervisors and Board Members:

Enclosed are the Contracts for housing with the Columbia-Greene Humane Society/SPCA for the year 2026. Please read the contracts thoroughly. They are not negotiable and will not be alterable on an individual basis. Please do not send revisions.

We are proud to offer this service to our community and we feel that community members can rest easy knowing that, if their dog should leave their property and is brought to CGHS/SPCA, it will be cared for by trained, caring, compassionate staff. As a commitment to our neighbors, we have continued to keep our doors open for municipal services. With this in mind, we must ask for cities, towns, and villages to assist us in costs that allow us to continue to offer this vital service to the communities we serve.

Fee highlights are as follows:

- **\$40 per dog, per day for the first ten days of housing.** This will cover holding the dog for the entire course of its five-day redemption period mandated by the NYS Department of Agriculture and Markets law, as well as an additional five days to permit the owner to redeem their dog before it is eligible for adoption.
- On the eleventh day of housing, it will be assumed that the dog will not be redeemed by an owner, and it will become the responsibility and custody of CGHS/SPCA. **A flat charge of \$550 will then be added to cover all services beyond the first ten days until the point of disposition.**

Please remember that this fee structure applies to Article 7 housing only. Animals brought in under cruelty circumstances must be approved prior to intake and will have fees determined on a per-case basis.

Please keep one copy of your contract on file for your records, and return the other signed copy to us no later than **December 31, 2025** in order for us to remain housing for you smoothly into the New Year. Municipalities with no contract on file for dog housing are subject to be placed in non-compliance by the NYS Department of Agriculture and Markets.

**We are also requesting that you provide your most current impoundment fee structure, as this may have changed based on our new fee structure.** If you make changes at any time to either your impoundment fees or your Dog Control Officer, please notify us immediately so we can make the proper adjustments and transition your changes seamlessly.

Thank you for your attention. Please contact us with any questions regarding our fees at (518) 828-6044 or at ronperez@cghs.org.

Sincerely,

Ronald Perez, Jr.  
President and CEO  
Columbia-Greene Humane Society/SPCA



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**AGREEMENT**

Between

Columbia-Greene Humane Society/SPCA

And

The Town of

NEW LEBANON

THIS AGREEMENT is made for the period of January 1, 2026 through December 31, 2026, between the Town of NEW LEBANON, New York, a municipal corporation of the State of New York, hereinafter referred to as the "Municipality"

AND

The Columbia-Greene Humane Society, Inc., a membership corporation existing under and by virtue of the laws of the State of New York, for the prevention of cruelty to and the protection of animals, having its principal place of business in the Town of Claverack, County of Columbia, State of New York, hereinafter referred to as the "Humane Society."

**WITNESSETH:**

That, pursuant to Article 7 of the Agriculture and Markets Law of the State of New York, the Humane Society, in consideration of payment to it by the Municipality of several sums of money herein agreed to be paid at the time and in the manner hereinafter more particularly described, hereby covenants and agrees for itself and its successors, as follows:

FIRST: That it will undertake, through its duly appointed agents, the impoundage of all unleashed, unlicensed, or untagged dogs brought to it by the Dog Control Officer (hereinafter referred to as the "DCO") of the Municipality, which have been found to have been running at large in violation of provision of Article 7 of the Agriculture and Markets Law of the State of New York and any existing local law enacted by the Municipality. It will also provide proper food and shelter for such dogs while in its possession until redeemed or otherwise disposed of pursuant to, and as provided in, Article 7 of the Agriculture and Markets Laws and any existing local law enacted by the Municipality.

SECOND: The Humane Society will provide and maintain a shelter for seized dogs; will properly care for all dogs in such a shelter; and will humanely euthanize or make available for adoption seized dogs not redeemed as provided in Article 7 of the Agriculture and Markets Law. Such shelter shall at all times during the term hereof be under care and charge of a competent employee and shall be open to the public at reasonable hours for the purpose of receiving applications for the redemption of dogs as provided by law. Such shelter shall be open daily between

the hours of 11:30 a.m. to 4:00 p.m., with New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas excepted, during the term of this Agreement. Such shelter shall be maintained in an approved location in the Town of Claverack so as to not be reasonably objectionable to the residents thereof.

THIRD: The Humane Society and the Municipality will comply with the provisions of Article 7 of the Agriculture and Markets Law and with the applicable provisions of the Public Health Law of the State of New York and any rules and regulations promulgated thereto in relation to the seizure, holding care, redemption, and disposition of seized dogs. This Agreement applies to dogs seized under the provisions of Article 7 only. Any other animals seized for any reason or purpose, including but not limited to quarantine, abandonment, and cruelty cases, will be accepted at the sole discretion of the Humane Society, and shall be billed to the Municipality separately from the fee structures outlined in Paragraph Seventh, below.

FOURTH: The Municipality and the Humane Society each hereby reserve the right to cancel and declare this Agreement null and void at any time during the period of the same for reason of the failure of the Municipality or the Humane Society to perform any of the terms and conditions herein contained.

FIFTH: The Humane Society and the DCO for the Municipality will both file and maintain a complete record of any seizure and subsequent disposition of any dog in the manner prescribed by Article 7, §113 (sub. 4) of the NYS Department of Agriculture and Markets Law. If the dog is an identified dog as determined by Article 7, §117, the DCO shall notify the owner of the dog's location. Redeemed dogs shall be licensed or have proof of a current license prior to leaving the custody of the Humane Society pursuant to Article 7, §117 (sub. 4) of the NYS Department of Agriculture and Markets Law. All licenses must be issued by the municipality wherein the dog's owner resides. The Humane Society will assist in obtaining necessary vaccinations for dogs eligible for redemption to facilitate municipal dog licensing; however, it is the sole responsibility of the redeemed dog's owner to obtain a license from their resident municipality before the dog can be released from the custody of the Humane Society. A tag shall not be considered proof of current license.

SIXTH: The Humane Society will remit all impoundment fees collected in carrying out the provisions of this Agreement to the Fiscal Officer of the Municipality, provided that there are no outstanding fees owed to the Humane Society from the Municipality. However, should the Municipality be negligent in paying contractual fees, the Humane Society may retain the impoundment fees in exchange for monies owed.

SEVENTH: In consideration of the complete performance by the Humane Society of the terms of this Agreement, the Municipality hereby agrees to pay the Humane Society according to the following fee structure:

1. For the first ten (10) days of impoundment, the Municipality will pay the Humane Society \$40 for each 24-hour period of impoundment.
2. If the impounded dog is not claimed by the 10<sup>th</sup> day of impoundment, the Municipality will be charged an additional \$550.
3. The Humane Society reserves the sole right to make all decisions regarding the dog's disposition. Regular NYS shelter standards shall apply for adoption of dogs retained longer than the stipulated period.
4. All payments will be due upon receipt of an invoice, which will be mailed within the month following the month for which the invoice applies.

5. Any day on which the Humane Society is not open for any reason will be considered an excluded 24-hour period.

EIGHTH: The Humane Society is hereby prohibited from assigning, transferring, conveying, or subletting this Agreement, or otherwise disposing of the same; or its right, title, or interest therein; or its power to execute such Agreement to any other person, company, or corporation, without the prior approval of the Municipality.

NINTH: In the case of an injured dog, the Municipality shall be separately responsible for any emergency veterinary care required.

TENTH: No liability in damages or otherwise shall be incurred by the Humane Society or the Municipality on account of seizure, surrender, euthanasia, or adoption pursuant to the provisions of Article 7.

ELEVENTH: If anyone other than the DCO brings a stray dog to the Humane Society, the Humane Society will notify the DCO and/or the Municipal Clerk of the Municipality in which the dog was found by telephone, and unless otherwise instructed, will subsequently accept the dog. The DCO shall appear at the shelter within twenty-four hours to complete all necessary paperwork pursuant to NYS Agriculture and Markets Law Article 7, §113.

THIS AGREEMENT was duly authorized by the Board of the Columbia-Greene Humane Society, Inc., on December 1, 2025.

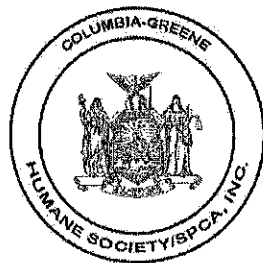
IN WITNESS WHEREOF, the parties hereto have caused their corporate seals to be hereunto affixed and this instrument to be subscribed by their duly authorized officers the day and year first above written.

By: \_\_\_\_\_

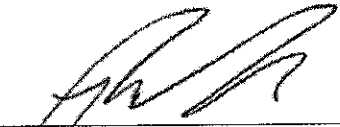
Supervisor/Municipal Clerk

T/V/C of \_\_\_\_\_

(Seal)



(Seal)

By:  \_\_\_\_\_

President and C.E.O.

Columbia-Greene Humane Society/SPCA