

**MINUTES OF THE ANNUAL ORGANIZATIONAL MEETING OF
THE TOWN BOARD OF THE TOWN OF NEW LEBANON
HELD ON JANUARY 2, 2026**

Present: Tistrya Houghtling, Supervisor
Joanne Amlaw, Councilmember
Chris Patterson, Councilmember
Steve Powers, Councilmember
Susan Tipograph, Councilmember

Recording Secretary: Marsha “Marcie” Robertson, Town Clerk

Others Present: Sharon Powers, IT Website Support, BEDC & QOL Com. Member
Christine Dreyfus, MOW
Darla Dobert, Deputy Court Clerk
Jim Carroll, Planning Board & ZRC Member
Elizabeth Brutsch, Planning Board Chair, ZRC & HVAHC Pilot Committee Member
Mary Young, NL Rep. to CC Office for the Aging & Traffic Safety
Peg Munves, CAC Co-Chair
Joanna Ezinga, Board of Ethics
Susan Tipograph, Town Board Elect & Recreation Commission Member
Chris Patterson, Town Board Elect
Lorrie Wechter, Town Justice
Ted Salem, ZBA Member & ZRC Chair
Adelia Moore, HVAHC Pilot Committee Member
Cathy Wilkerson, CSC Member
Members of the Public

SWEARING IN OF ELECTED OFFICIALS:

Town Justice, Lorrie Wechter swore in Supervisor, Tistrya Houghtling, Councilmember Joanne Amlaw, Councilmember Chris Patterson, and Councilmember Susan Tipograph and performed the signing of the Oaths of Office. The Supervisor and Councilmembers took the bench.

CALL TO ORDER:

The meeting was called to order at 6:04pm by Supervisor Houghtling. The meeting was held in person at the New Lebanon Town Hall, 14755 State Route 22 North, New Lebanon, NY 12125 and live streamed for the public at:

https://townhallstreams.com/towns/new_lebanon_ny

RESOLUTION #1 OF 2026 – ANNUAL APPOINTMENTS OF TOWN OFFICERS:

**TOWN OF NEW LEBANON
RESOLUTION #1, 2026
ANNUAL APPOINTMENTS OF TOWN OFFICERS
JANUARY 2, 2026**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of January 2026, the following Resolution was proposed and seconded:

Resolution by Supervisor Houghtling

Seconded by Councilmember Powers

Annual Appointments of Town Officers

BE IT RESOLVED THAT the Town Board of the Town of New Lebanon makes the following appointments for a term of one (1) year to run from 1/1/26 to 12/31/26 unless noted otherwise:

Accountant for the Town – Brian Fitzgerald

Attorneys for the Town – Gilchrist Tingley, P.C.; Tabner, Ryan, and Keniry, LLP; and Hinman Straub

Engineers for the Town – Barton & Loguidice, Laberge Group & Paul McCreary

Zoning Enforcement Officer, Deputy CEO and Building Department Administrator – Hazel “Cissy” Hernandez

Code Enforcement Officer and Deputy ZEO – Jeff Hattat

Planning/Zoning Clerk – Courtney Potter

Planning Board Chair – Elizabeth Brutsch

Zoning Board of Appeals Member – 5 year – Chuck Gerald

Zoning Board of Appeals Chair – Tony Murad

Zoning Rewrite Committee ZBA Members - Ted Salem and Tony Murad

Zoning Rewrite Committee PB Members - Elizabeth Brutsch, Mike Crosby, Jim Carroll, and David McGinnis (alternate PB member on the ZRC)

Zoning Rewrite Committee CAC Members – Bruce Shenker and Donald Lamonaca (alternate ZRC CAC Member Peg Munves)

Zoning Rewrite Committee Town Board Members – Steve Powers and Joanne Amlaw

Zoning Rewrite Committee Chair – Ted Salem

Conservation Advisory Council – 2 year – Peg Munves

Conservation Advisory Council – 2 year – Donald Lamonaca

Conservation Advisory Council – 2 year – William O’Neill

Conservation Advisory Council – 2 year – VACANT

Conservation Advisory Council Co-Chairs – Peg Munves and William O’Neill

Ethics Board Member – 5 year – Tom Gerety

Ethics Board Chair – Tom Gerety

Assessor’s Clerk – Michelle Bienes

Dog Control Officer – Maggie Simmons
Court Clerk – Koni Kraft
Deputy Court Clerk – Darla Dobert
Highway Clerk – Harli Rigg
CSC Chair – Steve Powers
Park/Grounds & Building Maintenance Superintendent – Michael Dimanche
Park & Buildings Manager – Charley Sears
Cleaning Service by Jody Brewer - at a rate of \$119 per week X 52 weeks for town hall cleaning
plus \$51 per week X 52 weeks for Community Center cleaning
Community Center Coordinator – Alissa Ross
New Lebanon Representative to the Columbia County Traffic Safety Council – Mary Young
New Lebanon Emergency Management Coordinator – Ed Godfroy

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or “Nay” for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Joanne Amlaw	Aye
Supervisor Tistrya Houghtling	Aye
Councilmember Susan Tipograph	Aye
Councilmember Chris Patterson	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2026
Marcie Robertson
New Lebanon Town Clerk

APPOINTMENTS BY OTHER THAN TOWN BOARD:

Supervisor Houghtling appointed Norman Rasmussen as Deputy Town Supervisor and tabled appointment of a Town Historian.

Town Clerk Robertson appointed Harli Rigg as First Deputy Town Clerk and Deputy Registrar.

RESOLUTION #2 OF 2026 – SALARIES & WAGES FOR ALL ELECTED & APPOINTED OFFICERS & EMPLOYEES; SETTING OF MILEAGE REIMBURSEMENT RATE:

Councilmember Tipograph spoke regarding resolution #2. She stated that she would rather not be doing this in this way but felt that the circumstances have left her no choice. She stated, she has thought about it for two months and thought that it was wrong and unfair to cut the Supervisor’s salary by \$15,000. To not oppose it at this meeting would make her feel that she was complicit in that decision and the wages and salaries are to be decided at this meeting. Councilmember Tipograph stated, the \$15,000 was taken from the Supervisor’s salary explicitly to pay for an HR person and a forensic accountant to conduct an accounting of the town over the past nine years (2017-2025). She stated, the ad published in the paper seeking bids stated that

a complete proposal, including fees was required. We received three letters from companies in Suffolk County, Manhattan, and Pittsburgh, NY which is 243 miles west of New Lebanon. One company gave a long list of towns they have worked for and to her knowledge none were ever contacted to find out what the process was, what the cost was, and what the possible disruption is to the Town Clerk's office in the running of the Town Hall during such an audit. All three companies said they needed more information to give an estimate as to what a forensic accounting of nine years would cost. Councilmember Tipograph stated, to her knowledge none was provided to any of the three companies that reached out even though a month has passed. None of them provided any information as what it would cost except one of the companies indicated that there fees depending on whether you got a partner or somebody in the staff were ranged from \$250 per hour to as low as \$125.00 an hour for staff with the other levels in between. She stated, all three firms are hours away. Do we pay for their travel to do this accounting, do we pay for their hotels, their meals, etc. We do not know that, nor do we know anything about who they work for, what the costs were, the hours and disruptions to the Town Clerk's office. Councilmember Tipograph stated, how much of the \$15,000 it is going to take to do this forensic accounting, there is no number. Councilmember Tipograph stated, she did some research and the range of quotes were \$50,000 and up.

Councilmember Tipograph stated, there were similar issues regarding the HR position. Nothing in the ad that was sent out said anything about money. The responsibilities that were listed in the ad may include but are not limited to personnel file management, onboarding assistance, policy compliance, support and HR process coordination, conflict reporting, and resolution, etc. Prior Municipal or Government based HR experience is preferred but not required. Councilmember Tipograph stated, they received three responses to this ad. One was an HR company that is based out of town but claims online they have done work in NY. Two applications were received from local people who have connections with the Town of New Lebanon. She stated, one resident put forward a proposal pointing to the Town of Harrison, NY that they have a professional HR department in their town. Councilmember Tipograph stated, it should be noted that Harrison, NY has a population of over 28,000 and over approximately 200 employees. New Lebanon has about 21 employees and that goes up during summer camp. Harrison has about 200 employees, a police department, and four fire companies including a paid one. She stated, there is no mention of money in the ad or the responses. She stated, does the person who gets hired for this job have an office here in Town Hall or are they on call. Do they have regular business hours, how are they paid, hourly, is there a guaranteed minimum, is there an up to amount or is it open-ended. Councilmember Tipograph stated, there is no indication that this ad was placed, that there was any research or looking into what affect the collective bargaining agreement which covers the employees of the highway department, whether there are any special HR requirements for people who are union members. She stated, in her 44 years of law practice the most mistakes she ever made was because she assumed that she knew something, did not check it out and it turns out that she was wrong. She continued, nor was there any indication listing of what responsibilities they were seeking for the HR officer that were required by law to remain in the Supervisor's office.

Councilmember Tipograph continued, saying that the decision to take away \$15,000 of the Supervisor's salary was not done after a deliberate process involving discussions in the town,

and she welcomes that discussion. She has real questions about whether three years from now they want to elect a full-time Supervisor but these discussion can be done in an upfront manor. Councilmember Tipograph continued to speak. She feels that the \$15,000 needs to go back into the Supervisor's salary.

Councilmember Powers spoke that he is in agreement with Councilmember Tipograph and he motioned to approve the budget amendment.

BUDGET AMENDMENT #1 OF 2026:

General Fund:

\$ 15,000.00 from A-1340.4 (Budget - Contractual Expense)

\$ 15,000.00 to A-1220.1 (Supervisor – Personal Services)

A motion was made by Councilmember Powers to approve budget amendment #1 of 2026 as typed. The motion was seconded by Councilmember Tipograph.

Roll Call Vote:

Councilmember Powers -	Aye
Councilmember Amlaw -	Nay
Supervisor Houghtling -	Aye
Councilmember Tipograph -	Aye
Councilmember Patterson-	Aye

RESOLUTION #2 OF 2026 – SALARIES & WAGES FOR ALL ELECTED & APPOINTED OFFICERS & EMPLOYEES; SETTING OF MILEAGE REIMBURSEMENT RATE:

(Continued)

TOWN OF NEW LEBANON

RESOLUTION # 2, 2026

SALARIES AND WAGES FOR ALL ELECTED AND APPOINTED TOWN OFFICERS AND EMPLOYEES & SETTING OF MILEAGE REIMBURSEMENT RATE

JANUARY 2, 2026

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of January 2026, the following Resolution was proposed and seconded:

Resolution by Councilmember Powers

Seconded by Councilmember Tipograph

Salaries and Wages for all Elected and Appointed Town Officers and Employees & Setting of Mileage Reimbursement Rate

BE IT RESOLVED THAT the Town Board of the Town of New Lebanon fixes the following annual salaries for elected officials for the year 2026 to be paid biweekly:

Town Councilmembers	\$ 4,120 each
Town Supervisor & Budget Officer	\$53,856
Town Clerk	\$46,378
Highway Superintendent	\$79,638
Tax Collector	\$10,812
Town Justices	\$11,259 each

BE IT FURTHER RESOLVED THAT the Town Board of the Town of New Lebanon fixes the following annual salaries and hourly wages for appointed officials and employees for the year 2026 to be paid biweekly:

Assessor	\$33,092 annual salary
Assessor's Clerk	\$20.98/hour (5 hrs/wk) (max \$5,456/yr)
ZEO/Building Dept. Admin./Deputy CEO	\$32.77/hr (40 hrs/wk) (max \$68,177/yr) (12 hrs/wk ZEO; 28 hrs/wk Bldg. Dept. Adm.)
Code Enforcement Officer & Deputy ZEO	\$31.59/hour (20hrs/wk) (max \$32,857/yr)
Planning Board Clerk	\$19.06/hour (6 hrs/wk) (max \$5,947/yr)
ZBA Clerk	\$19.06/hour (2 hrs/wk) (max \$1,980/yr)
Dog Control Officer	\$5,236 annual salary
Court Clerk	\$20.60/hour (780 hrs/yr) (max \$16,068/yr)
Deputy Court Clerk	\$18.54/hour (320 hrs/yr) (max \$5,933/yr)
First Deputy Town Clerk	\$20.60/hour (27 hrs/wk) (max \$28,923/yr)
Highway Clerk	\$20.60/hour (13 hrs/wk) (max \$13,926/yr)
Community Center Coordinator	\$17,644 annual salary
Board of Assessment Review Clerk	\$18.00/hour (20 hrs/yr) (max \$360/yr)
Park/Grounds/Bldg Maintenance Super	\$19.06/hour (40 hrs/wk X 26 wks park & 200 hrs/yr bldg.) (max \$23,635)
Park/Buidlings Manager	\$25.68/hour (156 hrs/yr) (max \$4,007/yr)
Highway Department Employees	(SET VIA UNION CONTRACT)

Summer Youth Program Staff (seasonal):

Camp/Program Director	\$25.50/hour (max. \$11,985/yr)
-----------------------	---------------------------------

The rates for the Summer Youth Program staff are as follows:

Assistant Program Director	\$22.00/hour
Head Counselor	\$20.00/hour
Counselors	range \$16.00 to \$19.50 per hour*
Counselors in Training	\$13.00/hour

(Max season total for assistant program director & head counselor \$13,440/yr and max season total for counselors & counselors in training \$46,400/yr)

(*Counselors' rates are based on number of years working at the program and number of approved

certificates - .50 cents per hour for each certificate and for each year)

BE IT FURTHER RESOLVED THAT the Town Board of the Town of New Lebanon fixes the following contractual obligations for the appointed officials and employees noted for the year 2026 to be paid by monthly submission of vouchers unless stipulated otherwise:

Accountant for the Town	\$15,000 annual per agreement (\$1,250/mo)
Attorneys for the Town	As needed rate(s) per agreement/proposal
Engineers for the Town	As needed rate(s) per agreement/proposal
Town Historian	\$750 annually with quarterly payments

BE IT FURTHER RESOLVED THAT the Town Board of the Town of New Lebanon sets the following mileage rate for reimbursement to town officials and employees for 2026 when applicable:

\$0.725 per mile to automatically update throughout the year when federal mileage rates change

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or “Nay” for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Joanne Amlaw	Nay
Supervisor Tistrya Houghtling	Aye
Councilmember Susan Tipograph	Aye
Councilmember Chris Patterson	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2026
Marcie Robertson
New Lebanon Town Clerk

MILEAGE REIMBURSEMENT RATE FOR TOWN OFFICIALS/EMPLOYEES:

The Town Board of the Town of New Lebanon sets the following mileage rate for reimbursement to town officials and employees for 2026 when applicable:

\$0.725 per mile to automatically update throughout the year when federal mileage rates change.

TOWN BOARD COMMITTEE LIAISON APPOINTMENTS (BY SUPERVISOR):

Supervisor Houghtling made the following Town Board Committee liaison appointments:

- Assessor – Councilmember Chris Patterson
- Building Department – Councilmember Chris Patterson
- Conservation Advisory Council, Climate Smart Committee & Environmental Mgmt.

- Council – Councilmember Steve Powers
- Fire, Law Enforcement & Emergency – Councilmember Steve Powers
 - Highway Dept. – Councilmember Joanne Amlaw
 - Historian & LVHS – Councilmember Joanne Amlaw
 - Shaker Preservation – Councilmember Susan Tipograph
 - Justice Court/Constable – Councilmember Susan Tipograph
 - Library – Councilmember Joanne Amlaw
 - Buildings, Parks & Recreation – Councilmember Chris Patterson
 - Community Center - Councilmember Susan Tipograph
 - Seniors – Councilmember Susan Tipograph
 - Volunteers - Councilmember Susan Tipograph
 - Traffic Safety – Councilmember Chris Patterson

RESOLUTION #3 OF 2026 – ESTABLISHMENT OF REGULAR MEETINGS & DESIGNATION OF OFFICIAL NEWSPAPER OF THE NEW LEBANON TOWN BOARD:

TOWN OF NEW LEBANON

RESOLUTION #3, 2026

ESTABLISHMENT OF REGULAR MEETINGS & DESIGNATION OF OFFICIAL NEWSPAPER OF THE NEW LEBANON TOWN BOARD

JANUARY 2, 2026

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of January 2026, the following Resolution was proposed and seconded:

Resolution by Supervisor Houghtling
Seconded by Councilmember Amlaw

Establishment of the Regular Meetings and Designation of Official Newspapers of the New Lebanon Town Board

BE IT RESOLVED THAT the regular meetings of the Town Board of the Town of New Lebanon, throughout the year 2026, be held at 6:30 p.m. on the second (2nd) Tuesday of the month and that the fourth (4th) Tuesday of the month will be reserved for special meetings.

BE IT FURTHER RESOLVED THAT, the Town Board of the Town of New Lebanon designates the Columbia Paper, and the Register Star each as an official newspaper for the Town of New Lebanon for the year 2026, with the board or official of the Town responsible for publication being hereby delegated the authority to select which of such official newspaper(s) shall be used in any particular circumstance for the publication of legal notices, public notices, and related documents.

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or “Nay” for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Joanne Amlaw	Aye

Supervisor Tistrya Houghtling	Aye
Councilmember Susan Tipograph	Aye
Councilmember Chris Patterson	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2026
Marcie Robertson
New Lebanon Town Clerk

RESOLUTION #4 OF 2026 - DEPOSITORIES:

**TOWN OF NEW LEBANON
RESOLUTION #4, 2026
DESIGNATION OF DEPOSITORIES AND FISCAL AUTHORIZATIONS
JANUARY 2, 2026**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of January 2026, the following Resolution was proposed and seconded:

Resolution by Supervisor Houghtling
Seconded by Councilmember Tipograph

Designation of Depositories and Fiscal Authorizations

BE IT RESOLVED THAT, the Town Board of the Town of New Lebanon designates the Bank of Greene County as the depositories for the Town of New Lebanon for all Town Officers to deposit all monies coming into their hands by virtue of their offices for the year 2026.

BE IT FURTHER RESOLVED THAT, the Town Board of the Town of New Lebanon authorizes the Town Supervisor and Deputy Town Supervisor to sign checks and transfer monies for the Town of New Lebanon for the year 2026 and that all checks will be countersigned by the Town Clerk or the Deputy Town Clerk.

BE IT FURTHER RESOLVED THAT, the banks and trust companies that are authorized for the deposit of monies, and the maximum amount which may be kept on deposit at any time, are:

Depository Name	Maximum Amount	Officer
Bank of Greene County	\$5,000,000	Supervisor
Bank of Greene County	\$5,000,000	Tax Collector
Bank of Greene County	\$100,000	Town Clerk
Bank of Greene County	\$100,000	Town Justices

BE IT FURTHER RESOLVED THAT, the Town Board of the Town of New Lebanon authorizes all Town Officers to electronically deposit checks received in their respective offices to their respective Bank of Greene County accounts.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or

“Nay” for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Joanne Amlaw	Aye
Supervisor Tistrya Houghtling	Aye
Councilmember Susan Tipograph	Aye
Councilmember Chris Patterson	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2026
Marcie Robertson
New Lebanon Town Clerk

RESOLUTION #5 OF 2026 - PETTY CASH FUNDS:

**TOWN OF NEW LEBANON
RESOLUTION # 5, 2026
PETTY CASH FUNDS
JANUARY 2, 2026**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of January 2026, the following Resolution was proposed and seconded:

Resolution by Supervisor Houghtling
Seconded by Councilmember Patterson

DESIGNATION OF AMOUNTS FOR PETTY CASH FUNDS FOR OFFICERS OF THE TOWN OF NEW LEBANON

BE IT RESOLVED THAT, the Town Board of the Town of New Lebanon authorizes the following Town Officers petty cash funds in the following amounts:

Town Supervisor	\$100.00
Town Clerk	\$200.00
Justice Court	\$150.00
Tax Collector	\$250.00

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or “Nay” for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Joanne Amlaw	Aye
Supervisor Tistrya Houghtling	Aye

RESOLUTION #7 OF 2026 - SANDING PLACES OF PUBLIC ASSEMBLY:

**TOWN OF NEW LEBANON
RESOLUTION #7, 2026
SANDING PLACES OF PUBLIC ASSEMBLY
JANUARY 2, 2026**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of January 2026, the following Resolution was proposed and seconded:

Resolution by Councilmember Patterson

Seconded by Councilmember Amlaw

SANDING PLACES OF PUBLIC ASSEMBLY

BE IT RESOLVED THAT, the Town Board of the Town of New Lebanon authorizes the Highway Superintendent to sand the Lebanon Valley Protective Association driveway at Mill Road, and the driveways at the Walter B. Howard Elementary School and the New Lebanon Central Junior Senior High School, at the discretion of the Highway Superintendent, per the request of the Head of the Bus Garage and/or the Chief of the Lebanon Valley Protective Association for the year 2026.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Joanne Amlaw	Aye
Supervisor Tistrya Houghtling	Aye
Councilmember Susan Tipograph	Aye
Councilmember Chris Patterson	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2026
Marcie Robertson
New Lebanon Town Clerk

RESOLUTION #8 OF 2026 - SUMMER YOUTH PROGRAM RATES:

**TOWN OF NEW LEBANON RESOLUTION
8, 2026
SUMMER YOUTH PROGRAM FEES
January 2, 2026**

At the Regular Monthly Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2nd day of January 2026, the following Resolution was proposed and seconded:

Resolution by Councilmember Tipograph
Seconded by Councilmember Amlaw

SUMMER YOUTH PROGRAM FEES

BE IT RESOLVED THAT, the New Lebanon Town Board hereby establishes the following rates and fees for the eight-week Town of New Lebanon Summer Youth Program:

Early Registration Fees (if final payment is received by June 5th):

Resident (Town taxes paid to New Lebanon):

1 child	\$384/season
2 children	\$576/season
3 children	\$706/season
4+ children	\$802/season

Local Non-resident (Town taxes not paid to New Lebanon, School taxes paid to NLCSD): 1

child	\$810/season
2 children	\$1,200/season
3 children	\$1,620/season
4+ children	\$1,920/season

Non-resident (Town taxes not paid to New Lebanon; School taxes not paid to NLCSD): Per child \$1,620/season

Registration Fees (if final payment is received after June 5th):

Resident (Town taxes paid to New Lebanon): 1

child	\$600/season
2 children	\$900/season
3 children	\$1,102/season
4+ children	\$1,252/season

Local Non-resident (Town taxes not paid to New Lebanon, School taxes paid to NLCSD): 1

child	\$1,013/season
2 children	\$1,500/season
3 children	\$2,025/season
4+ children	\$2,400/season

Non-resident (Town taxes not paid to New Lebanon; School taxes not paid to NLCSD): Per child \$2,025; and

BE IT FURTHER RESOLVED THAT a weekly fee option is available that is the relevant season cost divided by 8 and multiplied by 2. Discretion is given to the Summer Camp Director as to how

many weekly enrollments are allowed with a first come, first serve basis.

Applications must specify what week they are signing up for. It is the right of the Summer Camp Director to refuse any weekly enrollments based on overall enrollment and staffing levels; and

BE IT FURTHER RESOLVED THAT, these fees are due at the time of registration and they are non-refundable, unless the Town of New Lebanon cancels the Summer Youth Program prior to the program commencing for that season.

BE IT FURTHER RESOLVED THAT the fees for participation in other on-site and off-site programs and field trips will be determined by the Camp Director based on the cost of the program/field trip; and

BE IT FURTHER RESOLVED THAT the registration fee(s) will be reduced by 10% for the children of Town of New Lebanon employees.

Upon the question of the foregoing Resolution, the following Town Board Members voted “Aye” or “Nay” for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Joanne Amlaw	Aye
Supervisor Tistrya Houghtling	Aye
Councilmember Susan Tipograph	Aye
Councilmember Chris Patterson	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2026
Marcie Robertson
New Lebanon Town Clerk

DESIGNATION OF VOTING DELEGATE - NYSAOT:

This is an annual business session for the Association of Towns. It is held in New York City in February. This is an in-person meeting and the town will pay for someone to go but typically no one goes. No one on the Town Board was interested in going.

LETTERS OF INTEREST FOR SYP CAMP DIRECTOR:

A motion was made by Supervisor Houghtling, seconded by Councilmember Powers, and approved unanimously to go out for letters of interest for the 2026 Summer Youth Program Camp Director with letters of interest due on or before February 6, 2026 at 4:00pm, with interviews to be held at a Special Meeting scheduled for February 10th, 2026 at 5:30pm, and to ask the Town Clerk to advertise both for letters of interest and for the Special Meeting notice.

SCHEDULE INTERVIEWS FOR: RECREATION COMMISSION & PLANNING

BOARD:

Supervisor Houghtling stated, they received three letters of interest for the Planning Board, one was received after the deadline, however they are allowed to interview everybody if they want. They also received letters of interest for the Recreation Commission. The board held discussion regarding interviews and letters of interest received past the due date.

A motion was made by Supervisor Houghtling, seconded by Councilmember Powers, and approved unanimously to schedule a Special Meeting for Tuesday, January 13, 2026 at 4:00pm for the purpose of interviewing Planning Board and Recreation Commission members.

ANNOUNCEMENTS:

JANUARY:

Tuesday, January 13th, 2026 at 4:00pm – Special Meeting Interviews (Planning Board & Recreation Commission)

Tuesday, January 13th, 2026 at 5:55pm – Public Hearing (Intro. LL#5 of 2025 – Garbage Cans)

Tuesday, January 13th, 2026 at 6:30pm – Regular Monthly Meeting

Tuesday, January 20th, 2025 at 5:00 pm – Annual Audit Meeting

ADJOURNMENT:

A motion was made by Supervisor Houghtling to adjourn the meeting at 6:36pm. The motion was seconded by Councilmember Amlaw.

Roll Call Vote:

Councilmember Powers -	Aye
Councilmember Amlaw -	Aye
Supervisor Houghtling -	Aye
Councilmember Tipograph -	Aye
Councilmember Patterson -	Aye

Respectfully submitted,

Marcie Robertson
New Lebanon Town Clerk