

Adopted by TB 6/11/19

REVIEWED & EDITED BY TOWN BOARD: 5/10/2022 & 2/11/2025; TB reviewed /no changes 9/12/2023 & 7/9/2024

Town of New Lebanon Pavilion & Community Center Rental Fee Waiver Policy

General Policy

The Town of New Lebanon rents their pavilion at Shatford Park and their community center at 523 US Route 20, charging a rental fee to people and organizations who rent the pavilion. The Town of New Lebanon waives the rental fee for the following organizations:

- New Lebanon Central School District
- Lebanon Valley Protective Association
- New Lebanon Library
- The Cemetery of the Evergreens
- Lebanon Valley Senior Citizens, Inc.
- Shatford Youth Association (Baseball)
- Lebanon Valley Historical Society
- Local Churches and/or Religious Organizations (located in New Lebanon)
- Local Schools (located in New Lebanon)
- American Legion

Any organization not listed above will pay the current rental fee for their rental unless they go in front of the Town Board to request the fee be waived. The Town Board has the right to grant or deny any requests for the fee to be waived of any group or organization not listed above. The organizations listed above do not need to appear in front of the Town Board as the Town Board grants the Town Clerk's office to waive the fee for the pavilion and/or community center rental for these organizations.

**TOWN OF NEW LEBANON
RESOLUTION#10, 2025
AMENDMENT OF TOWN OF NEW LEBANON PAVILION FEE WAIVER POLICY
February 11, 2025**

At a regular meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 11th day of February 2025, the following Resolution was proposed and seconded:

Resolution by Supervisor Houghtling
Seconded by Councilmember Kroboth

AMENDMENT OF PAVILION FEE WAIVER POLICY

WHEREAS, the Town Board of the Town of New Lebanon adopted a Pavilion Fee Waiver Policy in 2019; and

WHEREAS, the Town Board of the Town of New Lebanon purchased a community center in 2024 and started renting the community center for a fee in 2025; and

WHEREAS, the Town Board of the Town of New Lebanon now charges a fee to rent the Shatford Park Pavilion and the Community Center to individuals and organizations; and

WHEREAS, the Town of New Lebanon wishes to also waive the rental fee for the community center for local organizations who are funded by tax payer dollars as well as other specific organizations including local churches and schools;

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of New Lebanon hereby amends the Pavilion Fee Waiver Policy as the Pavilion & Community Center Rental Fee Waiver Policy, as attached;

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	Aye
Councilmember Elizabeth Kroboth	Aye
Supervisor Tistrya Houghtling	Aye
Councilmember Joanne Amlaw	Aye
Councilmember Craig Skerkis	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Marcie Robertson

Town Clerk
Town of New Lebanon