

**MINUTES OF THE ANNUAL YEAR END AUDIT MEETING OF  
THE TOWN BOARD OF THE TOWN OF NEW LEBANON  
HELD ON JANUARY 14, 2014**

**Present:** Michael Benson, Supervisor  
Bruce Baldwin, Councilmember  
Dan Evans, Councilmember  
Chuck Gerald, Councilmember  
Matthew Larabee, Councilmember

**Recording Secretary:** Colleen Teal, Town Clerk

**Others Present:** Cissy Hernandez, Building & Planning Department  
Tistrya Houghtling, Court Clerk  
Tammie Darcy, Tax Collector

**CALL TO ORDER:**

The meeting was called to order at 6:05 p.m. by Supervisor Benson.

**AUDIT OF BOOKS:**

***Planning and Building Department:***

The books of the Planning and Building Department, Cissy Hernandez, were audited and found to be in order. The audit report is on file in the office of the Town Clerk.

***Town Clerk:***

The books of the Town Clerk, Colleen Teal, were audited and found to be in order. The audit report is on file in the office of the Town Clerk.

***Justice Court:***

The books of the Justice Court, Judge Jessica Byrne and Judge Jack Nevers, were audited and found to be in order. The audit report is on file in the office of the Town Clerk.

***Tax Collector:***

The books of the Tax Collector, Tamara Darcy, were audited and found to be in order. The audit report is on file in the office of the Town Clerk.

***Chief Fiscal Officer:***

The books of Supervisor Michael Benson were audited and found to be in order. The audit report is on file in the office of the Town Clerk.

**ADJOURNMENT:**

A motion was made by Councilmember Larabee and seconded by Councilmember Baldwin to adjourn the meeting at 7:10 p.m.

Respectfully submitted,

Colleen Teal, RMC  
New Lebanon Town Clerk