

**MINUTES OF THE REGULAR MEETING OF  
THE TOWN BOARD OF THE TOWN OF NEW LEBANON  
HELD ON DECEMBER 13, 2016**

**Present:** Colleen Teal, Supervisor  
Kevin Smith Sr, Councilmember  
Mark Baumli, Councilmember  
Dan Evans, Councilmember  
Chuck Gerald, Councilmember  
Stephanie Ferradino, Attorney

**Recording Secretary:** Tistrya Houghtling, Town Clerk

**Others Present:** Cynthia Creech, Deputy Supervisor, Court Clerk,  
Rec. Commission, CAC & ZRC Member  
Ben Wheeler, LVPA  
Jeff Winestock, Highway Superintendent  
Robert Smith, Ethics & Planning Board Member  
David Farren, CAC Member  
Peg Munves, CAC Member  
Craig Westcott, CAC Member  
Bruce Shenker, NL Rep to CC Environ. Mgt. Coun.  
Hazel "Cissy" Hernandez, Building Dept. Admin.  
Ted Salem, ZBA Member  
Thaddeus Flint, Reporter for *The Eastwick Press*  
Several members of the public

**CALL TO ORDER:**

The meeting was called to order at 7:00 p.m. by Supervisor Teal. A moment of silence was followed by the flag salute.

**CAC PRESENTATION:**

The New Lebanon Conservation Advisory Council presented to the Town Board regarding their Natural Resources Inventory Project. They have been focused on trying to find unmapped intermittent streams (streams that only run certain times of the year) and intermittent woodland pools. They have been using mapping programs to try and identify where the intermittent streams and pools may be and have then gone to the places for on-site verification of the location of these natural resources. They have also been focused on finding ancient forests (forests over 70 years old) here in New Lebanon and they have been using old pictures provided by the Lebanon Valley Historical Society to try and identify where forests existed in the past.

They have been doing site visits on properties here in New Lebanon to try and identify natural resources, specifically water resources that have not yet been mapped or identified and ancient forests. They are particularly focused on the interplay between intermittent streams and ancient forests and where they cross over as this is very important for specific

species, especially amphibian life. Because the intermittent woodland pool empties of its water at some point in the year, many amphibians specifically salamanders and wood frogs lay eggs here and fish cannot get to them. They act as very important amphibian breeding grounds.

They have found many special plant and animal species including the West Virginia White (rare butterfly) and many species of salamanders. They also discovered a limestone cave.

They also did tree measurements on the larger trees and take an inventory of the types of trees found on each property. On one property they found many big, mature American Sycamore trees and they have not found these trees on any other properties yet in New Lebanon.

Through volunteer efforts and tours by property owners, they have inspected over 2,000 acres (close to 10% of the entire acreage of the Town of New Lebanon). The volunteers combined have put in a total of 359 hours from the beginning of the project through 9/30/16.

They are requesting that people who have photographs of property or any natural resources or plant/animal species here in New Lebanon to please share them with the CAC to be included in their final report. The pictures can be old or new and if your picture is chosen for the report you will get photo credit in the report.

Supervisor Teal asked if the view sheds were any part of this natural resources evaluation. David Farren stated that they inherited from Karen Ross her project that she had gotten very far along with on the view sheds. She was doing a very professional job of mapping them out. They had to be sites that were open to the public. There was a project that was co-sponsored by the farm scape ecology people and the CLC to map scenic view sheds throughout the County. The CAC was given by the CLC a current map of all of the view sheds that they captured within the Town of New Lebanon. Supervisor Teal stated that she would like this information for the solar regulations that they are working on.

#### **MINUTES:**

The minutes of the **November 8, 2016 Special Meeting; November 8, 2016 Regular Monthly Meeting; November 10, 2016 Public Hearing on the 2017 Preliminary LVPA Budget; and November 10, 2016 Public Hearing on the 2017 Preliminary Town Budget** were reviewed. A motion was made by Supervisor Teal, seconded by Councilmember Smith and approved unanimously to accept the above noted minutes as typed.

#### **FINANCIAL:**

##### ***Supervisor's Report:***

Supervisor Teal provided the public and TB members with a copy of the Supervisor's Report as of November 30, 2016. A motion was made by Councilmember Smith, seconded by Councilmember Baumli and approved unanimously to accept the Supervisor's report.

**PRIVILEGE OF THE FLOOR:**

**J.J. Smith** asked about the progress of getting the mural down off the old Gallup Inn. She stated that it was put up after Behold! New Lebanon was told by the Planning Board that they could not put it up. It has been up for 2 ½ years. At the Planning Board meeting in September, a representative from Behold! New Lebanon said it would come down at the end of their season this year and here we are half way through December and it has still not been taken down.

Councilmember Baumli asked if Kent Pratt, ZEO could look into this matter tomorrow and serve the necessary notices and violations if not brought into compliance.

**OLD BUSINESS:**

***Appointment of Representatives to the CC Office for the Aging Council:***

Supervisor Teal made a motion to appoint Judy Zimmer-Sabri and JJ Johnson-Smith as the two representatives to the CC Office for the Aging for a term at the discretion of the Town Board. Councilmember Smith seconded that motion.

Roll Call Vote:

Councilmember Geraldini – Aye  
Councilmember Smith – Aye  
Supervisor Teal – Aye  
Councilmember Evans – Aye  
Councilmember Baumli – Aye

***Rental of Town Hall Meeting Room:***

Supervisor Teal stated that we have had some follow up on this from our insurance company as to what they would want us to consider and look at regarding possibly renting out the town hall. Supervisor Teal stated that her perspective at this point would be to continue as we are doing with non-profit organizations and not allow private rentals of the facility.

Councilmember Smith stated that he agrees. He stated that there is the firehouse, the church and the school all available to rent if people are looking to rent a space for a private event. He feels there is too much liability in renting out the town hall and there are already enough spaces in town available to rent for private events.

***Amendments to Zoning Regulations:***

Supervisor Teal stated that we have the recommended amendments to the zoning regulations from the Zoning Re-Write Committee. At this point the Town Board has their copies to review. Supervisor Teal is going to review them with the Town Attorney. She stated that between now and the January meeting the board members can review them and ask any questions they may have between now and then. The Town Board will then decide at the January meeting to move forward as they are or if they want to make any changes and then they can set a public hearing.

Ted Salem stated that there is also a second set of proposed changes as well. Supervisor Teal stated that she is referring to both sets of proposed changes. Councilmember Baumli asked if the Town Attorney will give his recommendations before the January meeting. Supervisor Teal stated that he will.

**NEW BUSINESS:**

***Bleachers from NLCS D:***

Supervisor Teal stated that we have been offered 3 sets of bleachers from the NLCS D for free. We have talked to Shatford Little League and they would like to use them at the baseball fields. Councilmember Baumli stated that he would like to check with the insurance to see if we need to install them any specific way or any other liability issues that might arise. Supervisor Teal stated that these are not mounted into the ground. Councilmember Smith asked if they would need any significant repairs or maintenance. Councilmember Evans stated that they have been utilized at the school.

Supervisor Teal made a motion to accept the bleachers from the NLCS D subject to approval from the insurance company. Councilmember Smith seconded that motion. The motion passed unanimously.

***Public Hearing on LVPA Contract:***

Ben Wheeler of the LVPA handed out the proposed 2017 LVPA contract to the Town Board members. Supervisor Teal asked Ben Wheeler how the LVPA feels about extending the existing contract between the Town of New Lebanon and the LVPA until the end of January, 2017 to give time to review the proposed 2017 contract, make any agreed upon changes, and hold the public hearing. Ben Wheeler stated that the LVPA agrees that the smart thing to do is extend the existing contract and then get the 2017 contract entered into as soon as possible.

Supervisor Teal made a motion to allow the Town Supervisor to execute an agreement between the Town of New Lebanon and the Lebanon Valley Protective Association to extend our current contract and all the conditions of the current contract until the end of January 2017. Councilmember Smith seconded that motion.

Roll Call Vote:

Councilmember Geraldini – Aye  
Councilmember Smith – Aye  
Supervisor Teal – Aye  
Councilmember Evans – Aye  
Councilmember Baumli – Aye

Ben Wheeler stated that the proposed 2017 contract that he handed out is based upon the 2016 contract and the notes and items that the Town supplied them. It has been reviewed by the LVPA and their attorney. He stated that any Town Board members, the Town Supervisor or the Town Attorney can reach out to the LVPA or their attorney at any time if they have any questions when reviewing it.

***Tri- Board Meeting for January:***

Supervisor Teal stated that she would like to set the tri-board meeting, based on the responses that she got, for Tuesday, January 24<sup>th</sup> at 6:30pm to be held at the Town Hall. It will be the Zoning Board of Appeals, the Planning Board and the Town Board. She stated that it would need to be published in the newspapers.

***Set Year End Meeting & 2017 Annual Organizational Meeting:***

Supervisor Teal stated that on the Year End Meeting she checked with the accountant and there are two different ways to do things. You can encumber funds and split the first set of vouchers at January's meeting between 2016 bills and 2017 bills. If you split the bills that way you do not need to hold a year end meeting for bills. She doesn't have anything else at the moment to hold a year end meeting for. Everyone was in agreement that there will be no yearend meeting scheduled at this time and if needed, they can call one for the LVPA contract to set the public hearing once everyone has looked it over and made any requested changes.

Supervisor Teal stated that we need to set an Organizational Meeting and she would like to hold it on Monday, January 2<sup>nd</sup> 2017. It is a holiday so that is up to the Town Board. The Town Board agreed to schedule the 2017 Organizational Meeting for Monday, January 2<sup>nd</sup> 2017 at 6:00pm.

***Resolutions for corrections of mileage on Town Roads:***

Supervisor Teal stated that we have 3 resolutions regarding the mileage on Town Roads. NYS DOT has gone out and done some more detailed evaluation of our road miles as part of a federal program. They sent everything to us and Supervisor Teal and Highway Superintendent Winestock looked it all over and we have to make some corrections on tour road mileage for Thompson Lane, Wadsworth Lane & Pine Ridge Place, and Terrace Drive.

**Town of New Lebanon**

**RESOLUTION #21, 2016**

**TOWN OF NEW LEBANON LOCAL HIGHWAY INVENTORY – THOMPSON LANE**

**DECEMBER 13, 2016**

At the regular monthly meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 13<sup>th</sup> day of December 2016, the following Resolution was proposed and seconded:

Resolution by Councilmember Smith Sr.

Seconded by Supervisor Teal

***THOMPSON LANE (DOT ID 183068)***

WHEREAS, the town of New Lebanon has an interest in ensuring that the roadways of the town are properly and adequately categorized; and

WHEREAS, the Department of Transportation has prepared an inventory of the town highways, which have been reviewed and compared to the town's records and which contain some updates to the town's records, and

WHEREAS, it is necessary to update the town's records in order to incorporate the suggested modifications to some information pertaining to the existing town roadway inventory; and

WHEREAS, review of the 2015 Local Highway Inventory for the Town of New Lebanon prepared by New York State Department of Transportation finds that **Thompson Lane** (DOT ID 183068) begins at County Route 13 and runs for .43 miles to the dead end; and

WHEREAS the Town of New Lebanon Highway Superintendent has reviewed the existing inventory and agrees with the Department of Transportation's suggested modification and determination;

THEREFORE BE IT RESOLVED, that the Town Board of the Town of New Lebanon approves the correction on the Town of New Lebanon Local Highway Inventory of 0.11 miles to the length of Thompson Lane making the full length .43 miles.

THEREFORE BE IT RESOLVED, that the Town Board of the Town of New Lebanon approves the addition of Terrace Drive for a length of .17 miles from US Route 20 to Upland Drive to the Town of New Lebanon Local Highway Inventory.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Mark Baumli	Aye
Councilmember Dan Evans	Aye
Councilmember Chuck Gerald	Aye
Councilmember Kevin Smith	Aye
Supervisor Colleen Teal	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

**Town of New Lebanon**

**RESOLUTION #22, 2016**

**TOWN OF NEW LEBANON LOCAL HIGHWAY INVENTORY – WADSWORTH RD & PINE RIDGE PLACE**

**DECEMBER 13, 2016**

At the regular monthly meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 13<sup>th</sup> day of December 2016, the following Resolution was proposed and seconded:

Resolution by Supervisor Teal  
Seconded by Councilmember Smith Sr.

***WADSWORTH ROAD (DOT ID 183071) & PINE RIDGE PLACE (DOT ID 258401)***

WHEREAS, the town of New Lebanon has an interest in ensuring that the roadways of the town are properly and adequately categorized; and

WHEREAS, the Department of Transportation has prepared an inventory of the town highways, which have been reviewed and compared to the town's records and which contain some updates to the town's records, and

WHEREAS, it is necessary to update the town's records in order to incorporate the suggested modifications to some information pertaining to the existing town roadway inventory; and

WHEREAS, review of the 2015 Local Highway Inventory for the Town of New Lebanon prepared by New York State Department of Transportation finds that **Wadsworth Road** (DOT ID 183071) is listed as ending at Wadsworth House and needs to be updated to end

at County Route 9, for a total distance of 1.47 miles for the entirety of the road; and a portion of what is known as Pine Ridge Place was incorrectly listed as Wadsworth Road (DOT ID 258401) and should be corrected to **Pine Ridge Place** (DOT ID 258401) beginning at the Wadsworth House and running .13 miles to the dead end;

WHEREAS the Town of New Lebanon Highway Superintendent has reviewed the existing inventory and agrees with the Department of Transportation's suggested modification and determination;

THEREFORE BE IT RESOLVED, that the Town Board of the Town of New Lebanon approves the following corrections to the listing and adjustments to the Town of New Lebanon Local Highway Inventory:

183071 Wadsworth Rd            Begin: Kelly Rd                    End: County Route 9    Length: 1.47 miles  
258401 Pine Ridge Place    Begin: Wadsworth House    End: Dead End            Length: .13 miles.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Mark Baumli	Aye
Councilmember Dan Evans	Aye
Councilmember Chuck Gerald	Aye
Councilmember Kevin Smith	Aye
Supervisor Colleen Teal	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

### **Town of New Lebanon**

#### **RESOLUTION #23, 2016**

#### **TOWN OF NEW LEBANON LOCAL HIGHWAY INVENTORY – TERRACE DRIVE**

#### **DECEMBER 13, 2016**

At the regular monthly meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 13<sup>th</sup> day of December 2016, the following Resolution was proposed and seconded:

Resolution by Supervisor Teal

Seconded by Councilmember Smith Sr.

#### ***TERRACE DRIVE***

WHEREAS, the town of New Lebanon has an interest in ensuring that the roadways of the town are properly and adequately categorized; and

WHEREAS, the Department of Transportation has prepared an inventory of the town highways, which have been reviewed and compared to the town's records and which contain some updates to the town's records, and

WHEREAS, it is necessary to update the town's records in order to incorporate the suggested modifications to some information pertaining to the existing town roadway inventory; and

WHEREAS, review of the 2015 Local Highway Inventory for the Town of New Lebanon prepared by New York State Department of Transportation finds that **Terrace Drive** beginning at US Route 20 and running .17 miles to Upland Drive is not listed on the inventory but would appropriately be included in the town's Highway Inventory; and

WHEREAS the Town of New Lebanon Highway Superintendent has reviewed the existing inventory and agrees with the Department of Transportation's suggested modification and determination;

THEREFORE BE IT RESOLVED, that the Town Board of the Town of New Lebanon approves the addition of Terrace Drive for a length of .17 miles from US Route 20 to Upland Drive to the Town of New Lebanon Local Highway Inventory.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Mark Baumli	Aye
Councilmember Dan Evans	Aye
Councilmember Chuck Gerald	Aye
Councilmember Kevin Smith	Aye
Supervisor Colleen Teal	Aye

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

***Copier use by Non-Profit Organizations:***

Town Clerk Houghtling stated that there is a non-profit organization that has been meeting monthly here at the Town Hall. Town Clerk Houghtling sat in at the last meeting as a representative of the Town. They are looking to decrease costs by working collaboratively on supply purchasing, printing, etc. therefore increasing their purchasing power. Printing expenses are very high for many of the smaller non-profit organizations in New Lebanon. Town Clerk Houghtling offered to approach the Town Board to ask about them utilizing our printer here at the Town Hall for our cost per copy.

Town Clerk Houghtling explained that we pay a monthly fee for our lease that includes all our toner and servicing of the machine that does not change whether we print one item or ten thousand items. Then we pay a very small amount per copy for black and white and a different amount per copy for color. She requested that the Town Board consider offering the use of our printer to any non-profit organization located here in New Lebanon and charge them per print at our cost. They would bring their own copy paper. The Town Clerk's office would be willing to do the organizational piece of scheduling and collecting the money.

Councilmember Evans made a motion to allow non-profit organizations based here in New Lebanon to use our printer during the Town Clerk's open hours and pay our cost per print to be capped at 500 copies. Councilmember Smith seconded that motion. The motion passed unanimously.

***Columbia Greene Humane Society 2017 Contract:***

Supervisor Teal stated that there are no changes to the contract.

Supervisor Teal made a motion to authorize the Town Clerk to execute the agreement with the Columbia Greene Humane Society for the annual contract for kennel services for 2017. Councilmember Evans seconded that motion.

Roll Call Vote:

Councilmember Mark Baumli	Aye
Councilmember Dan Evans	Aye
Councilmember Chuck Gerald	Aye
Councilmember Kevin Smith	Aye
Supervisor Colleen Teal	Aye

***Encumber \$20,000 of 2016 Highway Funds for Equipment Maintenance:***

Supervisor Teal stated that Highway Superintendent Winestock has funding in his budget and has some maintenance work that needs to be done on the equipment and he has requested that the Town Board encumber \$20,000 of the 2016 funds to go to this maintenance. Supervisor Teal stated that all the work must be done by the end of January 2017 as that is one of the stipulations on encumbered monies.

Councilmember Baumli asked what this money is for. Highway Superintendent Winestock stated that the grader is in need of repair as well as the mower.

Supervisor Teal made a motion to encumber \$20,000 from DA-5130.4 of 2016 Highway Funds for equipment maintenance and repairs on the grader and the mower. Councilmember Smith seconded that motion.

Roll Call Vote:

Councilmember Mark Baumli	Aye
Councilmember Dan Evans	Aye
Councilmember Chuck Gerald	Aye
Councilmember Kevin Smith	Aye
Supervisor Colleen Teal	Aye

**COMMITTEE REPORTS:**

***Assessor (Councilmember Evans):***

Councilmember Evans stated that exemption renewals have all been sent out. To make the process easier, the instructions and hours are included in each mailing. The Assessor clerk will be in the meeting room accepting applications from 10-1 on Tuesdays from December through February (weather and holiday permitting). The Assessor is working on processing exemptions, field review, sales processing and verifications, assessment changes, PDC and various other things. It is a busy time of year. The office will be closed the week between Christmas and New Year's.

***Broadband Committee (Supervisor Teal):***

Supervisor Teal stated that they met last week with Fairpoint. They have applied for new NY Broadband Phase 2 funding to run fiber to the home. We won't know until the end of January whether they get the funding. They have looked at all the census blocks in New Lebanon and have included everyone who is unserved or underserved. If they receive the grant funding they will have about 18 months to implement the changes. She stated that you might start seeing large beige boxes attached to the utility poles that Fairpoint is installing intended to ramp up broadband service.

***Building Department (Councilmember Geraldini & Councilmember Baumli):***

No report.

***CAC & Environmental Management (Deputy Supervisor Creech):***

Bruce Shenker stated that in addition to the Town doing a natural resources inventory there is also one being done by the County but it is not nearly as extensive as the one the CAC is doing. It is being done with maps. It is being started at the beginning of 2017 and is due to be completed at the middle of 2018.

Bruce Shenker stated that there is a Capital Region Clean Energy Program and to become a designated clean energy community you need to do 4 out of 10 actions and it gives you access to up to \$250,000 in grant money for projects such as solar panel installation here at the Town Hall. If the Town is interested in hearing more about it he could get Robin Reynolds out here to do a presentation at the February Town Board meeting.

Supervisor Teal stated that she would like to see the presentation at the February meeting. Councilmember Evans asked to see the information in advance of the presentation. Bruce Shenker gave Town Clerk Houghtling the information to email to the Town Board members.

***Fire, Law Enforcement & Emergency (Councilmember Smith):***

Councilmember Smith thanked the LVPA for doing a great job during the storm and being there for people. He read the activity report for November stated that there were 21 calls, 84 people and 125 ½ hours.

Ben Wheeler of the LVPA stated how nice it was to get a thank you letter from Supervisor Teal after the storm. Supervisor Teal read the letter of appreciation and thank you that she sent out to all the people and organizations that assisted the Town of New Lebanon during the state of emergency.

***Highway (Councilmember Evans & Councilmember Smith):***

Highway Superintendent Winestock stated that it is illegal to push snow into the road when plowing or shoveling your driveway.

***Historian & LVHS: (Councilmember Baumli):***

No report.

***Justice Court/Constable (Councilmember Geraldini):***

No report.

***Parks & Recreation (Supervisor Teal):***

Supervisor Teal stated that Kristin Carson is the student council point person at the High School and has worked with the students to come up with ideas that they would like to see implemented in Shatford Park and they are working with Cynthia Creech from the Recreation Commission to work on presenting these ideas to the Town Board for approval.

***Seniors (Councilmember Baumli):***

No report.

***Town Assets, Buildings & Property (Supervisor Teal & Councilmember Geraldi):***

Supervisor Teal stated that there is an energy contracting company that is the intermediary that will go out and get bid requests for us to see if they can get us a better deal than we are getting through NYSEG at no cost to us. She asked the Town Board if they have any concerns about her reaching out to them to see how they might benefit us.

***LVPA Building (Geraldi):***

No report.

***County Updates:***

No report.

**ANNOUNCEMENTS:**

Monday, January 2<sup>nd</sup> – Organizational Meeting @ 6:00pm @ Town Hall  
Tuesday, January 10<sup>th</sup> – Regular Monthly Meeting @ 7:00pm @ Town Hall  
Tuesday, January 24<sup>th</sup> – Tri-Board Meeting @ 6:30pm @ Town Hall

**BUDGET AMENDMENT:**

**Budget Amendment # 12 of 2016:**

**General Fund:**

\$2,366 from A-9789.6 (Other Debt: Principal)  
\$1,500 to A-1680.4 (Central Data Processing: Contractual Expense)  
\$60 to A-7310.4 (Youth Program: Contractual Expense)  
\$805 to A-7110.1 (Parks: Personal Services)  
\$1 to A-4020.4 (Registrar: Contractual Expense)

**Highway Fund:**

\$802 from DA-5142.4 (Snow Removal: Contractual Expense)  
\$802 to DA-5140.4 (Brush & Weeds (misc): Contractual Expense)

A motion was made by Supervisor Teal and seconded by Councilmember Smith to approve the above noted budget amendment.

**Roll Call Vote:**

Councilmember Chuck Geraldi	Aye
Councilmember Kevin Smith Sr.	Aye
Supervisor Colleen Teal	Aye
Councilmember Dan Evans	Aye
Councilmember Mark Baumli	Aye

**AUDIT OF BILLS:**

**General Nos. 375 through 414, in the amount of \$63,378.57; and  
Highway Nos. 128 through 144, in the amount of \$31,381.59;  
As listed on Abstract No. 12 of 2016 dated December 13, 2016.**

A motion was made by Councilmember Evans and seconded by Councilmember Smith Sr. to pay the above noted claims from their respective accounts.

Roll Call Vote:

Councilmember Chuck Gerald	Aye
Councilmember Kevin Smith Sr.	Aye
Supervisor Colleen Teal	Aye
Councilmember Dan Evans	Aye
Councilmember Mark Baumli	Aye

**PRIVILEGE OF THE FLOOR:**

**Tistrya Houghtling** stated that she initiated a holiday gift drive this year for families in need in our community and she is almost in tears daily at the amazing outpour of support and donations that we have received from our community to help these families. She stated that she knew that New Lebanon was an awesome community but she is so grateful for the people who have contributed to help make the holidays magical for these families.

**ADJOURNMENT:**

A motion was made by Councilmember Smith and seconded by Supervisor Teal to adjourn the meeting at 8:58 p.m.

Respectfully submitted,

Tistrya Houghtling  
New Lebanon Town Clerk