

**MINUTES OF THE SPECIAL MEETING OF
THE TOWN BOARD OF THE TOWN OF NEW LEBANON
HIGHWAY GARAGE FIRE BILLS
HELD ON MARCH 31, 2026**

Present: Tistrya Houghtling, Supervisor
Joanne Amlaw, Councilmember
Steve Powers, Councilmember

Absent: Chris Patterson, Councilmember
Susan Tipograph, Councilmember

Recording Secretary: Marsha (Marcie) Robertson, Town Clerk

Others Present: None

Call To Order:

The Special Meeting was called to order at 1:02pm by Supervisor Houghtling. The meeting was held in person at the New Lebanon Town Hall, 14755 State Route 22 North, New Lebanon, NY 12125 with members of the public also being able to view the meeting at the following link: https://townhallstreams.com/towns/new_lebanon_ny

BUDGET AMENDMENT #6 OF 2026:

Supervisor Houghtling presented Budget Amendment #6 of 2026 bringing in insurance proceeds from fire damage for the three vehicles and the loader, totaling \$917,400.00. A special .21 budget line was created, DA-5130.21 to track any expenditures made on equipment from the highway fire proceeds. Supervisor Houghtling reported, eventually that budget line amount will be the whole \$917,400 but temporarily we are borrowing \$50,000 from the proceeds and putting it into the general account A-5132.41, and the \$11,400 that was previously borrowed out of the A-5132.4 in order to pay fire bills out of is being put back in from the proceeds.

General Fund:

- \$ 917,400.00 from A-2680 (Insurance Proceeds – Fire Damage)
- \$ 856,000.00 to A-9901.1 (Transfer to Highway Fund)
- \$ 11,400.00 to A-5132.4 (Garage – Contractual Expense)
- \$ 50,000.00 to A-5132.41 (Garage – Contractual Expense – Fire Damage)

Highway Fund:

- \$ 856,000.00 from DA-05031 (Transfer from General Fund)
- \$ 856,000.00 to DA-5130.21 (Highway Equipment – Fire Damage)

A motion was made by Supervisor Houghtling to approve the above noted budget amendment #6 of 2026 as drafted. The motion was seconded by Councilmember Powers.

Roll Call Vote:

Councilmember Powers -	Aye
Councilmember Amlaw -	Aye
Supervisor Houghtling -	Aye
Councilmember Tipograph -	Absent
Councilmember Patterson -	Absent

AUDIT OF BILLS:

2026 Bills:

General Nos. 177 through 181, in the amount of \$43,617.47;
As listed on Abstract No. 3D dated March 31, 2026.

A motion was made by Supervisor Houghtling to pay the bills. The motion was seconded by Councilmember Amlaw.

Roll Call Vote:

Councilmember Powers -	Aye
Councilmember Amlaw -	Aye
Supervisor Houghtling -	Aye
Councilmember Tipograph -	Absent
Councilmember Patterson -	Absent

Adjournment:

A motion was made by Supervisor Houghtling, to adjourn the special meeting at 1:05pm. The motion was seconded by Councilmember Powers.

Roll Call Vote:

Councilmember Powers -	Aye
Councilmember Amlaw -	Aye
Supervisor Houghtling -	Aye
Councilmember Tipograph -	Absent
Councilmember Patterson -	Absent

Respectfully submitted,

Marcie Robertson
New Lebanon Town Clerk