

ZRC/Comprehensive Plan Committee
Meeting Minutes - April 13, 2026

Attending: Steve Powers, Joanne Amlaw, Elizabeth Brutsch, Jim Carroll, Michael Crosby, Tony Murad, Donald Lamonaca, Bruce Shenker, Peg Munves, Ron Nakovics, Adrienne Allen and Ted Salem. Jim Dawson also attended. The meeting was livestreamed.

Ted called the meeting to order at 7 PM.

1. Comprehensive Plan

a. Survey

A total of 267 surveys were submitted, 191 online and 71 on paper. While the bottom line is somewhat disappointing, based on reading several surveys, the submissions do appear to be representative of the overall community - very balanced.

There was discussion about whether to publish the raw data immediately. It was decided to hold off until the survey data was tabulated.

Although the AI summary of the first two questions appeared reflective of the submissions, **members were asked to use different AI tools at their disposal to compare results.**

Subsequent to the meeting, Ted verified with Marcie that she will retain the survey hardcopies and will likely digitize them. We need to work out how the online surveys will be retained in the Town files.

b. Descriptive Information

Ted is behind adding in the demographic data to the profile.

c. Status of Goals and Action Plans (2021)

Jim sent a draft of the "report card" to the committee prior to the meeting. **Members should get Jim any comments by May 15.**

d. Community Outreach

Ted suggested that the committee redistribute the assignments as the burden has fallen on too few members. **Ted will send the assignments to Michael.** Also, new members will also play a role. The committee will define an approach to the meetings, including questions, once the results of the survey are compiled.

e. Room Enough for Both

The HVAHC Team presented the project final report on March 26. Jim suggested that the committee follow the team's recommendation to prioritize 10 or so action items. **Members should each identify 5 items they view as a priority for discussion at our next meeting.**

2. Membership

Letters of interest are due May 1. The committee will follow the same procedure it did at the beginning of this plan update round, namely invite all applicants to the next meeting and get a sense of the applicants, and they, us. The committee would then meet in executive session to determine its recommendation to the Town Board.

The committee assumed that the board would continue meeting on Tuesdays so that the committee, which typically meets after the TB meeting, could submit its recommendations in time for a decision in May. That apparently is not the case, so **it will likely be necessary for the committee to conduct a special meeting** prior to the TB's May meeting.

Ted adjourned the meeting at 8:05 PM.

The next meeting of the committee is scheduled for TUESDAY, MAY 19, 2026 (moved from 5/18 due to scheduling conflicts).

Respectfully submitted
Ted Salem, Chair