

**TOWN OF NEW LEBANON
RESOLUTION # XX, 2026
ADOPTION OF PRIVILEGE OF THE FLOOR POLICY
MAY 12, 2026**

At the Regular Monthly Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 12th day of May 2026, the following Resolution was proposed and seconded:

Resolution by _____

Seconded by _____

Privilege of the Floor Policy

BE IT RESOLVED THAT the Town Board of the Town of New Lebanon adopts the following policy to be followed at all privilege of the floors held at Town Board Meetings:

1. Purpose: The privilege of the floor is offered at each regular monthly meeting of the Town Board so that members of the public may inform the board of their concerns. There will be one privilege of the floor held at the beginning of the meeting that will only be for members of the public who wish to address the board regarding an action item on the agenda for that night's meeting. There will be a second privilege of the floor held at the end of the meeting that will be for the members of the public who wish to address the board regarding any issues they wish to address. Each person may have up to 3 minutes at each privilege of the floor to address the board.
2. Procedure: The presiding officer (Town Supervisor or Deputy Town Supervisor) will recognize each speaker in turn. After all in person attendees and online attendees have had a turn to speak, the presiding officer shall read any emails sent to supervisor@townofnewlebanon.com in advance of the meeting. The emailed privilege of the floor comments shall follow all the same rules as in person privilege of the floor.
3. Decorum: Person speaking before the board shall:
 - a. State their name;
 - b. Address the Board as a whole;
 - c. Speak in a calm and respectful manner;
 - d. Refrain from personal attacks; and
 - e. Refrain from addressing other members of the public.

The presiding officer shall declare any speaker who violates decorum to be out of order.

4. Conduct of Board Members: Members of the Board shall give their full attention to the speaker. They may choose to respond to the speaker, but shall not engage in a debate.

This Privilege of the Floor Policy shall be reviewed by the Town Board annually.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	_____
Councilmember Joanne Amlaw	_____
Supervisor Tistrya Houghtling	_____
Councilmember Susan Tipograph	_____
Councilmember Chris Patterson	_____

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: May 12, 2026

Marcie Robertson
New Lebanon Town Clerk