

**MINUTES OF THE SPECIAL MEETING OF
THE TOWN BOARD OF THE TOWN OF NEW LEBANON
HELD ON OCTOBER 6, 2026**

Present: Tistrya Houghtling, Supervisor
Joanne Amlaw, Councilmember
Chris Patterson, Councilmember
Steve Powers, Councilmember
Susan Tipograph, Councilmember

Recording Secretary: Marsha (Marcie) Robertson, Town Clerk

Others Present: Jim Dawson, Outreach, Marketing & Communication
Committee Member
Jackie Howe, SYP Camp Director
JoAnna Phillips, Comprehensive Plan Committee Member
Darla Dobert, Deputy Court Clerk & Outreach, Marketing
& Communications Committee Member
Ron Nakovics, Comprehensive Plan Committee Member
Jim Carroll, Planning Board, ZRC & Comp Plan Member
Mary Young, NL Rep to CC Office of the Aging & Traffic
Safety
Ed Godfroy, LVPA & NL Rep to Emergency Mgmt.
Steve Houghtling, LVPA
Kellie McMillan, LVPA
Andrew Schrupp, LVPA
Corey Stall, LVPA
Ashley Saviano, LVPA
Members of the Public

CALL TO ORDER:

The Special Meeting was called to order at 6:30pm by Supervisor Houghtling. The meeting was held in person at the New Lebanon Town Hall, 14755 State Route 22 North, New Lebanon, NY 12125 with members of the public also being able to view the meeting at the following link: https://townhallstreams.com/towns/new_lebanon_ny

EXECUTIVE SESSION:

After discussion between the LVPA members present at the meeting and the Town Board, it was decided not to hold an executive session and discuss the LVPA contract and budget in public at the meeting.

LVPA BUDGET / CONTRACT DISCUSSION:

Supervisor Houghtling gave a review and summary for the LVPA members in attendance and the public. Due to the budget situation this year, Supervisor Houghtling suggested they hold off on funding the \$30,000 capital for future purchases but fund the operating budget as requested. The LVPA did not agree with this decision, so they are meeting tonight with the Town Board for contract negotiations.

After review and discussion with the LVPA and the Town Board, they found \$12,000 that was budgeted twice in the LVPA's budget. After taking that out of the operating budget for the LVPA, the board is willing to consider adding the additional \$18,000 for the capital budget. No decision was made tonight, some board members wanted time for more review and to think about it.

The Town Board and the LVPA discussed other potential changes to be made to the contract relating to the report filing to the Town Clerk's office that is required. They agreed to eliminate some of the required reporting and to keep the fire calls and activities report, and proof of insurance coverage with a condition that if reports are requested from the LVPA that they comply within a certain time frame.

Ed Godfroy, LVPA requested that instead of quarterly payments that they be issued one lump sum payment. Supervisor Houghtling will look into this and let him know. Ed also mentioned removing the reporting of members to the town from the contract. The board agreed, they did not think this was necessary.

ADJOURNMENT:

A motion was made by Supervisor Houghtling, to adjourn the special meeting at 7:12pm. The motion was seconded by Councilmember Tipograph.

Roll Call Vote:

Councilmember Powers -	Aye
Councilmember Amlaw -	Aye
Supervisor Houghtling -	Aye
Councilmember Tipograph -	Aye
Councilmember Patterson-	Aye

Respectfully submitted,

Marcie Robertson
New Lebanon Town Clerk