TOWN OF NEW LEBANON
RESOLUTION #XX, 2026
RESOLUTION IDENTIFYING INDIVIDUALS RESPONSIBLE FOR PURCHASING
OCTOBER 13, 2026

At the Regular Monthly Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 13th day of October 2026, the following Resolution was proposed and seconded:

Resolution by _____

Seconded by _____

Identifying Individuals Responsible For Purchasing (Adopted 3/11/25; Amended 10/13/26)

WHEREAS, the Town Procurement Policy has a section titled 40-8.1. Individuals responsible for purchasing and their titles; and

WHEREAS, this section states "The listing with name(s) and title(s) of the individual(s) responsible for purchasing shall be updated biennially by resolution and kept on file in the Office of the Town Clerk";

NOW, THEREFORE, BE IT RESOLVED, the following names and titles are authorized to make purchases for the Town of New Lebanon out of the appropriate budget accounts:

Tistrya Houghtling – Town Supervisor
Marsha Robertson – Town Clerk
Harli Rigg – Deputy Town Clerk & Highway Clerk
Peter McCagg – Highway Superintendent
Todd Hover – Foreman
Brent Van Deusen – Senior MEO
Kennith Smith - MEO
Logan Hatch - Laborer
Monte Wasch – Town Justice
Lorrie Wechter – Town Justice
Koni Kraft – Court Clerk
Darla Dobert – Deputy Court Clerk
Tamara Darcy – Tax Collector
Steve Powers – CSC Chair
Theodore Timreck – Town Historian
Abbie Shoobs – Events Committee Chair

Stuart Raab – Recreation Commission Co-Chair
Ayannah Meyson – Recreation Commission Co-Chair
Hazel "Cissy" Hernandez – Building Department Administrator
Kimberly Smith – Town Assessor
Michelle Bienes – Assessor's Clerk
Alissa Ross – Community Center Coordinator
Charley Sears – Park Manager
Michael Dimanche – Park/Building Staff Member
Margaret "Peg" Munves – CAC Co-Chair
William O'Neill – CAC Co-Chair
Donald Lamonaca – CAC Member
Robert Gilson – CAC Member
Jacqueline Howe – SYP Camp Director
Tallulah Powers – SYP Camp Assistant Director
Maggie Simmons – Dog Control Officer

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

Councilmember Steve Powers	_____
Councilmember Elizabeth Kroboth	_____
Supervisor Tistrya Houghtling	_____
Councilmember Joanne Amlaw	_____
Councilmember Craig Skerkis	_____

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: October 13, 2026

Marcie Robertson
New Lebanon Town Clerk