edmunds GovTech

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| **Customer:** | New Lebanon Town | **Sales Order** | |
| **Customer Address:** | PO Box 328<br>New Lebanon, NY 12125 | **Order #:** | 00012169 |
| **Customer County:** | Columbia | **Sales Order Date:** | September 3, 2026 |
| **Customer Admin Contact:** | Tistrya Houghtling | **Effective Date:** | Date of customer signature below |
| **Customer Admin Phone:** | (518) 794-8888 | **New/Add-On:** | Add-on Simple |
| **Customer Admin Email:** | supervisor@townofnewlebanon.com | **Sales Rep:** | Angelo Bechara |

## Investment Summary

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| Software Services - Subscription | $4,000.00 |
| Professional Services - Implementation | $650.00 |
| Professional Services | $350.00 |
| **Year 1 Investment:** | **$5,000.00** |

### Summary Notes

One-time Implementation Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.

One-time Training/Services Fees: 100% will be due upon receipt of the invoice.

Annual Subscription Fees: 100% will be invoiced upon execution of the contract for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to the anniversary of the term date.

All invoices shall be paid within 30 days of the invoice date. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

| **Software Services - Subscription** | **Amount** |
|---|---|
| IPS Advanced Bundle - 3 Year<br>*Building, Complaint Tracking, Planning/Zoning, Periodic Inspections, Assessment Sync, Mobile App.* | $4,000.00 |
| **Annual Fees:** | **$4,000.00** |

| **Professional Services - Implementation** | **Amount** |
|---|---|
| IPS Advanced Bundle Implementation<br>*Implementation for Modules: Building, Complaint Tracking, Planning/Zoning, Periodic Inspections,* | $650.00 |

| Professional Services - Implementation | Amount |
|---|---|
| *Assessment Sync, Mobile App.* | |
| **One Time Fees:** | **$650.00** |

| Professional Services | Amount |
|---|---|
| Migration | $350.00 |
| **One Time Fees:** | **$350.00** |

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|---|---|
| **Software Services - Subscription Notes** | Initial term of the Software Services are a 36 month subscription, commencing 90 days after the Effective Date.<br><br>Thereafter, the Software Services subscription shall renew automatically for 12-month renewal terms unless written notice is provided by Customer at least 90 days prior to the expiration of the initial or then-current renewal Term. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees. |

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| **Professional Services - Notes** | Includes all standard implementations listed under "Professional Services - Implementation" |

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| **Sales Order Notes** | Service will begin upon signing of the agreement however the paid contract will run from January through December each year with annual payments due by 1/31 each year for the contracted services for that calendar year from 1/1 through 12/31 |

**Please return executed Sales Orders**
**via DocuSign or Email to:**
**Edmunds GovTech**
SalesOrders@EdmundsGovTech.com
P: 888.336.6999 | F: 609.645.3111
www.EdmundsGovTech.com
**Sales Order #: 00012169**

BY THE SIGNATURE BELOW, THE UNDERSIGNED CERTIFIES THAT S/HE IS AUTHORIZED TO OBLIGATE CUSTOMER AND EDMUNDS GOVTECH, AS APPLICABLE, AND ACKNOWLEDGES THAT THE SERVICES DESCRIBED IN THIS SALES ORDER ARE GOVERNED BY THE EXISTING LICENSE AGREEMENT BETWEEN CUSTOMER AND EDMUNDS GOVTECH, AS AMENDED HEREBY, WHICH ARE INCORPORATED BY THIS REFERENCE. IN WITNESS WHEREOF, INTENDING TO BE LEGALLY BOUND, THE PARTIES AGREE TO THE TERMS AND CONDITIONS OF THIS SALES ORDER AS OF THE DATE WRITTEN ABOVE.

EDMUNDS GOVTECH, INC.

By: _____ Date: _____

Angelo Bechara
Business Development
Representative

New Lebanon Town

By: _____ Date: _____

Tistrya Houghtling
Supervisor