SUMMARY OF 2027 TENTATIVE BUDGET

This was a very difficult budget as it was recommended that we do not bring fund balance into the operating budget for 2027 (a practice that has been done for the past 10+ years). This means we needed to eliminate $182,605 in expenditures and/or increase revenues (property taxes are the only revenue we have the ability to increase in the budget). As you can see from the mock tentative budget, if all departments, committees and organizations received what they requested in their budget request, there would have been a 57.48% tax increase and the amount per 1,000 assessed would have increased from $1.95 to $2.74. As I could not put those numbers out as a tentative budget, I as budget officer had some difficult decisions to make. I did my very best to decrease expenditures so that the tax increase is as low as possible while still allowing town departments, organizations and committees to function.

That said, I am only one person and only one of five on the town board. I am providing a very detailed explanation in this document of what cuts I made and how I think the town can operate successfully with these proposed cuts. My hope is that the public and town board throughout the budget process will look at the approach I took for the tentative budget and offer ideas, proposals, other ways to get to a final budget with as low of a tax increase as possible while still ensuring all town departments, organizations and committees can continue to function successfully. The town board will have the opportunity, with input from the public, to make changes to this tentative budget and turn it into the preliminary budget which we will then hold a public hearing on and make any other changes based on input received at the public hearing before adopting the final budget.

The town board is holding a public input session on 10/6 at 7:30pm to kick off the budget process where we will hear from the public both in person and via email (email supervisor@townofnewlebanonny.gov with any comments or input if you

cannot attend the meeting). Please let us know your thoughts. If you are a parent who relies on the town summer camp for child care, please review the pages in here from our summer camp director with a variety of different proposals to bring the operating deficit down. We want to hear from you if you prefer a 6 week program that runs 5 days a week or continuing an 8 week program that runs Mon – Thur. We want to hear from you as to your preference of the various options presented in this packet.

Here is a summary of the approach I took to go from what was requested (reflected in the "Mock 2027 Tentative Budget – Numbers Entered Exactly As Requested") to what was submitted by me as the tentative budget. Please note: you can review the budget pages from the mock tentative budget and see all budget lines highlighted that had changes and the changed amount that ended up in the tentative budget written in red next to the highlighted amount that was requested. You can also review the budget pages from the "Supporting Documents For The 2027 Tentative Budget" and see detailed notes in blue for each budget line that was changed from what was requested.

- The Town Supervisor, 3 Town Board Members and the Assessor all offered small voluntary salary decreases.
- All other salary/pay lines in the general budget (anything with a .1 after it) are calculated at the same hourly or salaried rate as 2026 with $5,000 being held in A-1990.4 temp for small COLA increases to be spread across positions. In the past I have held $20,000 in A-1990.4 temp for COLA and evaluation based raises. If a .1 line has a decrease it is because of a request by the department head or calculations based on the actual amount of hours worked in 2026 to determine how many hours are needed for 2027.
- All salary/pay lines in the highway budget (anything with a .1 after it) are based on the rates in the union contract. The highway superintendent requested additional positions be added from the current staffing and the tentative budget reflects only the current staffing numbers and positions with the union raises.

- All non-essential budget lines (Outreach Marketing & Communications; Seniors; Veterans; Community Center; Summer Youth Program; Events Committee; Recreation Commission; Music in the Park, Town Clean Up Day, CSC and CAC) had the same approach taken to be fair to all and treat each one the same. I gave each 50% of what they had in 2026 or what they requested if it was less than 50% of what they had in 2026. If they did not have a budget in 2026, I gave them 50% of what they requested. My plan is to leave it up to each department, committee and organization to determine how to change their operating budget to adapt to this decrease. Please note, the Recreation Commission did not request anything so they have zero in the tentative budget but with the new chairs coming in they do plan on submitting a request that the town board can consider adding in to the preliminary budget. For the community center, I moved all fixed building ownership costs (utilities) to A-1620.4 – buildings and the dumpster costs to A-8160.4 – refuse & garbage so it reflects just the operating costs (which decreased from $2,250 in 2026 to $750 in the 2027 request).

HOW WILL THIS BUDGET, IF ADOPTED, AFFECT MY TAX BILL?

The 2026 budget levied taxes at a rate of $1.95 per 1,000 assessed. The 2027 tentative budget proposes a tax levy at a rate of $2.00 per 1,000 assessed. If your assessment stayed the same from the 2025 assessment roll to the 2026 assessment roll (it probably didn't), here is what the change would be in your town taxes based on this tentative budget:

Assessed value	2026 town taxes	2027 town taxes
$150,000	$292.50	$300
$200,000	$390	$400
$250,000	$487.50	$500
$300,000	$585	$600
$350,000	$682.50	$700

$400,000	$780	$800
$450,000	$877.50	$900
$500,000	$975	$1,000

Most likely your assessed value increased from the 2025 assessment roll to the 2026 assessment roll. Here is how you would calculate the exact 2027 amount for your property based on this tentative budget:

2025 assessed value divided by 1,000 then multiply by $1.95 = 26 taxes
2026 assessed value divided by 1,000 then multiply by $2.00 = 27 taxes
Subtract the 26 taxes amount from the 27 taxes amount to find the increase

2 Examples:
House #1:
2025 assessed value = $200,000 divide by 1,000 = 200 times $1.95 = $390 in town taxes paid in 2026
2026 assessed value = $225,000 (increase of 12.5% - total town assessed value increased by 12.25%) divide by 1,000 = 225 times $2.00 = $450 in town taxes due in 2027
Total annual tax increase = $60

House #2:
2025 assessed value = $350,000 divide by 1,000 = 350 times $1.95 = $682.50 in town taxes paid in 2026
2026 assessed value = $392,875 (increase of 12.25% which equals the percentage the total town assessed value increased) divide by 1,000 = 393.875 times $2.00 = $787.75 in town taxes due in 2027
Total annual tax increase = $105.25

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Justice Court**

Account: 1110

Prepared by: **Darla Dobert-Crosby**

TOTS
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SEP 23 2026
TOWN OF NEW LEBANON TOWN CLERK

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
Justice	$11,259	$11,259	$11,259		$11,259 ✓
Justice	$11,259	$11,259	$11,259		$11,259 ✓
Court Clerk	$25,090	$20,800	$16,068		12,360 $16,871 16,068 - see math on next page ✓
Deputy Court Clerk	$4,342	$4,680	$5,933		5,562 $6,230 5,933 - see math on next page ✓
					see # of hours needed calculated on next page
Total Personal Services	$51,950	47998	$44,519		$45,619
Equipment (.2)	$593	$0	$0		$500 ✓ Ø ✓
Contractual (.4)	$5,280	$4,500	$6,110		$3,800 ✓ ✓
Total Budget	$57,823	$52,498	$65,756		$4,300

RECEIVED
SEP 24 2026
NEW LEBANON SUPERVISOR

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues: A-2610	$19,531	?	$30,000	$11,414	$40,000 ✓
					Asked Darla why ↑ when YTD will leave us @ $17,121 + she believes collection of back fines will ↑ revenues substantially
Total	$19,531	?	$30,000	8/31/2026	$40,000

17,000 ✓
11,414 YTD 1/1 - 8/31
÷ 8 x 12 = 17,121

2027 BUDGET WORKSHEET

DEPARTMENT: Town Justice Acct: 1110

PREPARED BY: Darla Dobert-Crosby

	Description/Details (attach supporting documentation):					2027 REQUESTED	
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.) $12,360 ✓						
	Koni Kraft	Court Clerk	20.60	X 780 yr	= $16,068 ✓	$16,871	w/ 5% COLA
	Darla Dobert-Crosby	Dep Court C	18.54	X 320 yr	= $5,933 ✓	$6,230	w/ 5% COLA
	Lorrie Wetcher	Justice			$5,562 ✓	$11,259 ✓ ✓	
	Monte Wasch	Justice				$11,259 ✓ ✓	
	Clerk = 48 hrs/mo worked = 574 hrs/yr						
	budget = 20.60 X 600 hrs/yr = $12,360 ✓				**TOTAL PERSONAL SERVICES**	$45,619	
.2	**EQUIPMENT** (List individual items)						
	Deputy Clerk = 24 hrs/mo worked = 290 hrs/yr					$500 ✓	
	budget = 18.54 x 300 hrs/yr = $5,562						
	No specific need listed for equip. budget					∅ ✓	
					TOTAL EQUIPMENT	$500 ✓	∅ ✓
.4	**CONTRACTUAL EXPENSE** (List m						
	Misc Supplies					$3,800	
	Travel						
	Membership Fees						
	Toner						
	ıblications/Subscriptions						
	The Court Still needs a second phone line for your budget Purposes						
					TOTAL CONTRACTUAL EXPENSES	$3,800 ✓ ✓	
	TOTAL FOR DEPARTMENT					$49,419	

All raises + COLAS accounted for in A-1990.4 ten

Contingen Temp Pay Raises

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Supervisor - Cont. Exp. **Account ID:** A1220.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
2	General	50	$250.00	$0.00	Association Of Towns of the State of NY
2	General	53	$10.48	$0.00	Petty Cash c/o Tistrya Houghtling
2	General	54	$127.18	$0.00	Tistrya Houghtling
4	General	190	$26.10	$0.00	Harli Rigg
	Totals:	4	$413.76	$0.00	

No training

✓ $250 for postage + mileage

✓ $150 - bare minimum

A-1220.41:
Accountant based on current rates - may need to adjust before final budget adoption

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Tax Collector** Account: A-1330

Prepared by: **Tammie Darcy**

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AUG 31 2026
TOWN OF NEW LEBANON TOWN CLERK

TO TS

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)	**$10,812**	**$10,812**	**$10,812**	**$10,812**	**$10,812**
Total Personal Services	**$10,812**	**$10,812**	**$10,812**	**$10,812**	**$10,812**
Equipment (.2)	**$0**	**1409.73-laptop**	**$0**	**$0**	**$0**
Contractual (.4)	**$1,714**	**$1,737**	**$1,875**	**$1,875**	**$1,721**
Total Budget	**$12,526**	**$13,958**	**$12,687**	**$12,687**	**$12,533**

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues: A-1090	**$5,412**	**$6,328**	**$5,500**	**$6,186**	**$6,000**
Total	**$5,412**	**$6,328**	**$5,500**	**$6,186**	**$6,000**

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SEP 01 2026
NEW LEBANON SUPERVISOR

2027 BUDGET WORKSHEET

DEPARTMENT: **Tax Collector** **Acct: A-1330**

PREPARED BY: **Tammie Darcy**

	Description/Details (attach supporting documentation):	2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	$10,812
	TOTAL PERSONAL SERVICES	**$10,812**
.2	**EQUIPMENT** (List individual items)	
		$0
	TOTAL EQUIPMENT	**$0**
.4	**CONTRACTUAL EXPENSE** (List major items and categories):	
	Edmunds iTax software annual maintenence & support	$800
	NYSATRC annual membership fee	$25
	Annual fee for New Lebanon PO box #335	$80
	NYSATRC annual training seminar registration/fee(s)	$816
	TOTAL CONTRACTUAL EXPENSES	**$1,721**
	TOTAL FOR DEPARTMENT	**$12,533**

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

1355 COPY

RECEIVED AUG 26 2026 TOWN OF NEW LEBANON TOWN CLERK

Department: **ASSESSOR**

Prepared by: **Kim Smith**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
Assessor .1	$31,378	$32,128	$33,092	$33,092	$33,000
Assessor Clerk .11	$4,919	$5,297	$5,456	$5,456	$4,515
BAR Clerk .12			$360	$360	$200
Total Personal Services	$36,297	$37,425	$38,908	$38,908	$37,715
Equipment (.2)		$500	$500	$500	Ø
Contractual (.4)	$4,643	$1,000	$1,000	$1,000	$750
Total Budget	$40,940	$38,925	$40,408	$40,408	$38,465

JoTS

Estimated Revenues

	2023 Actual	2024 Actual	2025 Estimated	2025 Y-T-D	2026 Estimated
Revenues:					
A-3040 State aid for Reval			$3,253		$0 $3,750
Doesn't go back toAssessor Budget					
	$0	$0	$3,253	$0	$0
Total	$40,940	$38,925	$37,155	$40,408	$38,465

NEW LEBANON SUPERVISOR

RECEIVED SEP 01 2026

2025 BUDGET WORKSHEET

DEPARTMENT: Assessor 1355

PREPARED BY: Kim Smith

Description/Details (attach supporting documentation):			2025 REQUESTED
.1 **PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)			
Assessor			$33,000
Assessor Clerk	210	21.50 per hr	$4,515
BAR Clerk			$200
		TOTAL PERSONAL SERVICES	**$37,715**
.2 **EQUIPMENT** (List individual items)			
reserve			
		TOTAL EQUIPMENT	**$ -**
.4 **CONTRACTUAL EXPENSE** (List major items and categories):			
misc/legal notices			$250
Dues/Training			$200
Bar Meal			
Office Supply/Ink			$300
		TOTAL CONTRACTUAL EXPENSES	**$750**
TOTAL FOR DEPARTMENT			**$38,465**

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Town Clerk** Account: A-1410

Prepared by: **Marcie Robertson**

TOTS

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RECEIVED SEP 25 2026 NEW LEBANON SUPERVISOR

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)	**$40,117**	**$45,027**	**$46,378**		***** $46,378 + Raise**
Deputy TC (.12)	**$24,112**	**$28,080**	**$28,923**		***** $28,923 + Raise**
***The Town Clerk's office knows that the budget is tight but is respectfully requesting raises for 2027.					
Total Personal Services	**$64,229**	**$73,107**	**$75,301**	**$0**	***** $75,301 + Raise**
Equipment (.2)	**$0**	**$0**	**$150**		**$0**
Contractual (.4)	**$4,545**	**$5,350**	**$5,350**		**$4,100**
Total Budget	**$68,774**	**$78,457**	**$80,801**		**$79,401 + Raises *****

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues: Clerk Fees A-1255	**$2,831**	**$3,223**	**$3,500**	**$549**	**$3,400**
Garbage/Recycle Fees A-2130	**$672**	**$692**	**$650**	**$385**	**$650**
Dog Licenses A-2544	**$1,284**	**$1,435**	**$1,400**	**$826**	**$1,300**
Permit Fees Pavilion A-2025	**$1,265**	**$3,440**	**$2,950**	**$3,210**	**$3,000** + $2,250 CC rentals = $5,250
Total	**$6,052**	**$8,800**	**$8,500**	**$4,970**	**$8,350**

2027 BUDGET WORKSHEET

DEPARTMENT: Town Clerk Acct: A-1410

PREPARED BY: Marcie Robertson

	Description/Details (attach supporting documentation):			2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)			
	Town Clerk	Salary	35-40 hr/wk	$46,378 PLUS RAISE
	Deputy Town Clerk	$20.60	27 hr/wk	$28,923 PLUS RAISE
	The Town Clerk's	office is	aware of the tight budget but would like to	be considered for raises.
			TOTAL PERSONAL SERVICES	**$75,301 PLUS RAISES**
.2	**EQUIPMENT** (List individual items)			
			TOTAL EQUIPMENT	**$0**
.4	**CONTRACTUAL EXPENSE** (List major items and categories):			
	Edmunds Gov Tech	(BAS) Clerk Program		$1,950
	Annual Dues	CGTCA (25) IIMC (220)	NYSTCA (100)	$400
	NYSTCA Conf	TC & DTC		$1,000
	Est Mileage Reimb	Conference Training	Misc	$250
	Toner TC Printer			$250
	Misc Office Supplies	TC use only as needed		$250
			TOTAL CONTRACTUAL EXPENSES	**$4,100**
	TOTAL FOR DEPARTMENT			**$79,401**

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Town Clerk - Cont. Exp. **Account ID:** A1410.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	2	$5.96	$0.00	Staples Business Advantage
1	General	7	$75.60	$0.00	Harli Rigg
1	General	8	$79.50	$0.00	Schwaab, Inc.
2	General	47	$33.80	$0.00	VISA
2	General	51	$11.06	$0.00	Town Clerk - Petty Cash
2	General	58	$1,928.04	$0.00	Edmunds GovTech Inc.
2	General	59	$26.10	$0.00	Harli Rigg
3	General	120	$26.10	$0.00	Marsha Robertson
3	General	121	$10.34	$0.00	Petty Cash c/o Tistrya Houghtling
4	General	190	$26.10	$0.00	Harli Rigg
5	General	253	$26.10	$0.00	Harli Rigg
7	General	335	$100.00	$0.00	New York State Town Clerk's Association
8	General	393	$9.38	$0.00	Staples Business Advantage
8	General	396	$25.00	$0.00	Columbia Greene Town Clerk's Association
8	General	397	$27.36	$0.00	Harli Rigg
8	General	398	$12.74	$0.00	Petty Cash c/o Tistrya Houghtling
8	General	399	$200.00	$0.00	Vital Records Control
8	General	400	$31.78	$0.00	Alissa Ross
9	General	444	$33.00	$0.00	W. B. Mason Co., Inc.
9	General	450	$104.40	$0.00	Harli Rigg
9	General	451	$88.35	$0.00	Safeguard Business Systems
	Totals:	21	$2,880.71	$0.00	

Town of New Lebanon

Vouchers By Account: Town Clerk - Cont. Exp. **Account ID:** A1410.4

Year: 2025 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	12	$1,836.23	$0.00	Edmunds GovTech Inc.
2	General	54	$25.20	$0.00	Harli Rigg
2	General	55	$113.24	$0.00	Schwaab, Inc.
3	General	96	$42.50	$0.00	Amazon Capital Services
3	General	100	$50.40	$0.00	Harli Rigg
4 A	General	180	$15.99	$0.00	Amazon Capital Services
6	General	248	$11.99	$0.00	Amazon Capital Services
7	General	294	$85.00	$0.00	New York State Town Clerk's Assoc.
8	General	351	$25.20	$0.00	Tistrya Houghtling
8	General	355	$25.00	$0.00	Columbia Greene Town Clerk's Association
8	General	356	$25.20	$0.00	Harli Rigg
9	General	404	$25.20	$0.00	Tistrya Houghtling
9	General	406	$25.20	$0.00	Harli Rigg
10	General	445	$59.89	$0.00	Amazon Capital Services
10	General	447	$18.47	$0.00	Staples Business Advantage
10	General	451	$100.80	$0.00	Harli Rigg
10	General	452	$25.20	$0.00	Tistrya Houghtling
11	General	493	$121.31	$0.00	Amazon Capital Services
11	General	495	$187.48	$0.00	Staples Business Advantage
11	General	497	$25.20	$0.00	Harli Rigg
11	General	498	$220.00	$0.00	International Institute of Municipal Clerks
11	General	499	$8.74	$0.00	Marsha Robertson
12	General	532	$120.89	$0.00	Amazon Capital Services
12	General	538	$168.60	$0.00	Staples Business Advantage
12	General	539	$25.20	$0.00	Tistrya Houghtling
	Totals:	25	$3,388.13	$0.00	

Account#	Account Description	Fee Description	Qty	Local Share
2025	PERMIT FEES	Community Center Rental Resident	24	2,400.00
		Community Center Rentals Non-Resident	1	200.00
		Pavilion Grill Rental	4	140.00
		Pavilion Rentals	14	900.00
			Sub-Total:	**$3,640.00**
A1255	Conservation	Conservation	99	2,465.56
			Sub-Total:	**$2,465.56**
A-1255	Clerk Fees	Federal Duck Stamp	4	4.00
	Marriage License Fee	Marriage License	13	227.50
	Marriage Transcript Fee	Marriage Transcripts	48	480.00
	One Day Officiant License	One Day Officiant License	3	75.00
			Sub-Total:	**$786.50**
A-1560	Safety Inspection	Building Permits	86	41,055.00
		C/O Search	45	2,400.00
		Demolition Permit	4	105.00
		Fire Safety & PMC Fee	21	1,050.00
	Zoning Fees	Certificate Of Occupancy	3	150.00
			Sub-Total:	**$44,760.00**
A-1560.1	Safety Inspection	Bldg Permit Renewal	6	718.10
			Sub-Total:	**$718.10**
A-1603	Registrar	Birth Transcripts	1	10.00
		Death Transcripts	89	890.00
	Registrar Fees	Genealogical Research	2	44.00
		Geneological Record Copies	4	88.00
			Sub-Total:	**$1,032.00**
A-2001	Camp & Rec Charges	CAMP & Rec Charges	1	384.00
			Sub-Total:	**$384.00**
A-2110	Operating Permit	Operating Permit	6	600.00
	PLAN & ZONE	Appeals Board Appli.	2	0.00
	Zoning Fees	Certificate of Zoning Compliance	5	250.00
		Miscellaneous	8	2,664.00
		Zoning Review	50	1,250.00
	Zoning Fees - ZBA Application	ZBA Application	7	275.00
			Sub-Total:	**$5,039.00**
A2115	Planning Board Fees	P.B. - S.P.R. App Fee	18	1,500.00
			Sub-Total:	**$1,500.00**
A-2115	Planning Board Fees	Lot Line Change	7	700.00
			Sub-Total:	**$700.00**
A-2130	PERMIT FEES	$1 Tags	1	0.00
		L-large Bags	235	94.00
		M-medium Bags	160	32.00

Account#	Account Description	Fee Description	Qty	Local Share
		S- Small Bags	10	0.00
		User Fee	4	1.00
	Recycling Out of County	Recycling Out of County	1	5.00
	Recycling Resident	Recycling Resident	39	195.00
	Recycling Resident Senior	Recycling Resident Senior	119	595.00
			Sub-Total:	**$922.00**
A2544	Dog Licensing	Female, Spayed	76	616.75
		Female, Unspayed	10	121.00
		Male, Neutered	69	571.75
		Male, Unneutered	16	224.10
	Senior Discount	Senior Discount	60	-68.00
			Sub-Total:	**$1,465.60**
A-2590	PERMIT FEES	Mobile Home Parks	19	380.00
			Sub-Total:	**$380.00**
A2655	Minor Sales, Other	Minor Sales, Other	1	21.60
			Sub-Total:	**$21.60**
A-2770.1	Publication Reimbursement	Public Notice Reimbursement	13	322.95
			Sub-Total:	**$322.95**
			Total Local Shares Remitted:	**$64,137.31**

Amount paid to:	Amplex	100.00
Amount paid to:	Columbia County Treasurer, Garbage Bags	1,539.00
Amount paid to:	Columbia County Treasurer, Recycling	8,205.00
Amount paid to:	Columbia County Treasurer, User Fee	59.00
Amount paid to:	New York State Health Dept. for Marriages	292.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program	309.00
Amount paid to:	NYS Environmental Conservation	38,443.44

Total State, County & Local Revenues: $113,085.25

Total Non-Local Revenues: $48,947.94

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me Marcie Robertson, Town Clerk, Town of New Lebanon during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Town Supervisor _____ Date _____ Town Clerk _____ Date _____

Town of New Lebanon

Vouchers By Account: Attorney - Cont. Exp. - retainer **Account ID:** A1420.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	9	$105.00	$0.00	Hinman Straub
2	General	60	$3,374.19	$0.00	Gilchrist Tingley, P.C.
2	General	61	$167.00	$0.00	Hinman Straub
3	General	122	$4,290.00	$0.00	Gilchrist Tingley, P.C.
3	General	123	$215.00	$0.00	Hinman Straub
4	General	192	$1,998.75	$0.00	Gilchrist Tingley, P.C.
4	General	193	$7,500.00	$0.00	Rodenhausen Chale & Poliodoro LLP
6	General	294	$2,632.50	$0.00	Gilchrist Tingley, P.C.
7	General	336	$3,900.00	$0.00	Gilchrist Tingley, P.C.
7	General	337	$365.00	$0.00	Hinman Straub
9	General	452	$4,338.75	$0.00	Gilchrist Tingley, P.C.
	Totals:	11	$28,886.19	$0.00	

$28,886.19 ÷ 8 mos = $3,610.77/mo

x 12 = $43,329.29

+ $5,000 union negotiations
+ $4,000 BAN extension bond Atty.
= $50,000 ✓✓

Gmail **Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov>**

RE: BAN for New Lebanon

1 message

Christine Chale <cchale@rodenhausenchale.com> Tue, Sep 29, 2026 at 12:17 PM
To: "Town Supervisor (New Lebanon)" <supervisor@townofnewlebanonny.gov>

Approx $3750 to $4000.

From: Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov>
Sent: Tuesday, September 29, 2026 11:54 AM
To: Christine Chale <cchale@rodenhausenchale.com>
Subject: Fwd: BAN for New Lebanon

Hey Christine,

The town needs to extend our BAN for 1 more year. I have to finalize the tentative budget by tomorrow (sorry for the short notice). Is there any way you can get me a quote for the cost to you to extend the BAN?

Tistrya Houghtling, Town Supervisor

Town of New Lebanon

P.O. Box 328

14755 State Route 22

New Lebanon, NY 12125

www.townofnewlebanon.com

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---------- Forwarded message ---------
From: **Donald MacCormack** <DonaldM@bankofgreene.com>
Date: Tue, Sep 29, 2026, 11:39 AM
Subject: RE: BAN for New Lebanon
To: Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov>
Cc: Allison S. Eldred <allisone@bankofgreene.com>

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On Mon, Sep 28, 2026, 6:14 PM Donald MacCormack <DonaldM@bankofgreene.com> wrote:

> The Bank wouldn't charge you anything in 2027 for the extension, you would only owe the interest when you go to flip it ($3,321). If you flip the BAN for anther year interest or principal wouldn't be due until 2028.
>
> Donald MacCormack
>
> VP, Director of Municipal Banking
>
> 425 Main Street; P.O. Box 470
>
> Catskill, NY 12414
>
> Phone (518) 540-8555
>
> Direct (518) 540-8607
>
> Facsimile (518) 943-3756
>
> www.tbogc.com
>
> ---
>
> **From:** Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov>
> **Sent:** Monday, September 28, 2026 5:44 PM
> **To:** Donald MacCormack <DonaldM@bankofgreene.com>
> **Cc:** Allison S. Eldred <allisone@bankofgreene.com>
> **Subject:** Re: BAN for New Lebanon
>
> **Caution:** This email message was sent from outside of the company.
>
> Thank you! I have all of this information.
>
> I apologize if I wasn't clear in my question.
>
> When we took out the BAN, the intention was to roll it into a $500,000 bond either in 2027 or 2028 depending on how long the engineering phase of the project takes. You guys said if we weren't ready in 2027, we could extend the BN another year to 2028 and then roll it into the bond.
>
> How much does it cost and what is involved in extending the current $90,000 BAN for one more year?
>
> Tistrya Houghtling, Town Supervisor

I hope this helps.

Thanks

Don

Donald MacCormack

VP, Director of Municipal Banking

425 Main Street; P.O. Box 470

Catskill, NY 12414

Phone (518) 540-8555

Direct (518) 540-8607

Facsimile (518) 943-3756

www.tbogc.com

From: Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov>
Sent: Monday, September 28, 2026 11:36 AM
To: Donald MacCormack <DonaldM@bankofgreene.com>
Cc: Allison S. Eldred <allisone@bankofgreene.com>
Subject: Re: BAN for New Lebanon

Caution: This email message was sent from outside of the company.

Is it something that can be emailed or does it have to be a phone call? I prefer an email as then I can print it and put it with my budget documents to show how I got the numbers I put in the budget.

Tistrya Houghtling, Town Supervisor

Town of New Lebanon

P.O. Box 328

14755 State Route 22

New Lebanon, NY 12125

www.townofnewlebanon.com

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Tistrya Houghtling, Town Supervisor

Town of New Lebanon

P.O. Box 328

14755 State Route 22

New Lebanon, NY 12125

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On Wed, Sep 23, 2026, 10:22 AM Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov> wrote:

> Hey guys,
>
> Our current BAN for $90,0000 is due on 3/4/27. As I prepare the 2027 budget I have checked with the engineers to see if we need to extend the BAN another year or roll it into the $500,000 bond for the construction phase of the project.
>
> Can you explain how each process would work, costs involved with each, whether or not I need to include our bond counsel, Christine Chale in the price, any other pertinent information?
>
> I never done one of these before and appreciate any guidance you can provide.
>
> Thank you!
>
> Tistrya Houghtling, Town Supervisor
>
> Town of New Lebanon
>
> P.O. Box 328
>
> 14755 State Route 22
>
> New Lebanon, NY 12125
>
> www.townofnewlebanon.com
>
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2027 budget

Greene County Commercial Bank

Town of New Lebanon
Dated: March 4, 2026
Bond Anticipation Note
Bearer of Bond: GREENE COUNTY COMMERCIAL BANK

DATE	INTEREST PAYMENT	PRINCIPAL PAYMENT	PRINCIPAL BALANCE	TOTAL PAYMENT
March 4, 2026			$ 90,000.00	
March 4, 2027	$ 3,321.00	$ 90,000.00	$ -	$ 93,321.00
Total	$ 3,321.00	$ 90,000.00	$ -	$ 93,321.00

All interest payments are calculated using the stated interest rate of 3.69% as set forth in the bond resolution. Final maturity of the Town of New Lebanon Bond Anticipation Note is March 4, 2027 when the final payment of principal and interest will be due.

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Elections / Town Clerk** Account: A-1450

Prepared by: **Marcie Robertson**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
(					
Total Personal Services	**$0**	**$0**	**$0**	**$0**	**$0**
Equipment (.2)					
Contractual (.4)	**$102**	**$4,340**	**$100**		**$100**
Total Budget	**$102**	**$4,340**	**44.95 ytd**	**$0**	**$100**

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:	**$0**	**$0**	**$0**	**$0**	**$0**
Total	**$0**	**$0**	**$0**	**$0**	**$0**

TOTS
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SEP 24 2026
TOWN OF NEW LEBANON TOWN CLERK

RECEIVED
SEP 25 2026
NEW LEBANON SUPERVISOR

2027 BUDGET WORKSHEET

DEPARTMENT: Elections / Town Clerk Acct: A-1450

PREPARED BY: Marcy Robertson

	Description/Details (attach supporting documentation):	2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
	TOTAL PERSONAL SERVICES	**$0**
.2	**EQUIPMENT** (List individual items)	
	TOTAL EQUIPMENT	**$0**
.4	**CONTRACTUAL EXPENSE** (List major items and categories):	
	Est Mileage Reimb Election bag pickup from BOE in Hudson	$100
	TOTAL CONTRACTUAL EXPENSES	**$100**
	TOTAL FOR DEPARTMENT	**$100**

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Elections - Cont. Exp. **Account ID:** A1450.4

Year: 2025 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	9	$31.87	$0.00	Tistrya Houghtling
2	General	57	$43.40	$0.00	Marsha Robertson
4	General	150	$4,220.00	$0.00	Columbia County Treasurer
11	General	499	$44.87	$0.00	Marsha Robertson
	Totals:	4	$4,340.14	$0.00	

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Records Management / Town Clerk**

Account: A-1460

Prepared by: **Marcie Robertson**

RECEIVED
SEP 24 2026
TOWN OF NEW LEBANON TOWN CLERK

TO TS

RECEIVED
SEP 25 2026
NEW LEBANON SUPERVISOR

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
Total Personal Services	**$0**	**$0**	**$0**	**$0**	**$0**
Equipment (.2)					
Contractual (.4)	**$9,199**	**$5,470**	**$5,750**	**$3,079**	**$5,775** ✓
Total Budget	**$9,199**	**$5,470**	**$5,750**	**$8,829**	**$5,775**

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:	**$0**	**$0**	**$0**	**$0**	**$0**
Total	**$0**	**$0**	**$0**	**$0**	**$0**

2027 BUDGET WORKSHEET

DEPARTMENT: Records Management / Town Clerk Acct: A-1460

PREPARED BY: Marcie Robertson

	Description/Details (attach supporting documentation):				2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)				
				TOTAL PERSONAL SERVICES	$0
.2	**EQUIPMENT** (List individual items)				
				TOTAL EQUIPMENT	$0
.4	**CONTRACTUAL EXPENSE** (List major items and categories):				
	General Code	Ann Maint			$1,200
	General Code	Legislative	Updates		$4,000
	Annual Records	Destruction	Shred		$200
	Safety Paper	Legal Vital	records		$0
	Minutes Book	Prenumber	pages as	required	$375
				TOTAL CONTRACTUAL EXPENSES	$5,775
	TOTAL FOR DEPARTMENT				$5,775

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Records Mgt - Cont. Exp. **Account ID:** A1460.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
3	General	124	$8,829.00	$0.00	General Code, LLC
	Totals:	1	$8,829.00	$0.00	

Town of New Lebanon

Vouchers By Account: Records Mgt - Cont. Exp. **Account ID:** A1460.4

Year: 2025 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
4	General	151	$3,426.00	$0.00	General Code, LLC
11	General	501	$755.77	$0.00	Williamson Law Book Company
12	General	541	$1,195.00	$0.00	General Code, LLC
12	General	542	$92.95	$0.00	Home Depot Credit Services
	Totals:	4	$5,469.72	$0.00	

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Community Center**

Account: A-1520

Prepared by: **Alissa Ross & Tistrya Houghtling**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)	$10,920	$17,130	$17,644	$17,644	$17,644
Total Personal Services	$10,920	$17,130	$17,644	$17,644	$17,644
Equipment (.2)	$1,662	$408	$1,200	$1,200	$0
Contractual (.4)	$25,634	$15,729	$11,130	$11,130	$11,130
Total Budget	$38,216	$33,267	$29,974	$29,974	$28,774

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SEP 08 2026
NEW LEBANON SUPERVISOR

750 TOTS 9/7

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					
Rev. Code 2025 - CC rentals	$0	$1,500	$2,250	$1,600	$2,250
Add to pavilion rentals & put total in Rev. Code 2025					+ $3,000 TC budget
					$5,250
Total	$0	$1,500	$2,250	$1,600	$2,250

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SEP 04 2026
NEW LEBANON TOWN CLERK

2027 BUDGET WORKSHEET

DEPARTMENT: Community Center Acct: A-1520

PREPARED BY: Alissa Ross & Tistrya Houghtling

	Description/Details (attach supporting documentation):			2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)			
	CC Coordinator			$17,644
			TOTAL PERSONAL SERVICES	**$17,644**
.2	**EQUIPMENT** (List individual items)			
			TOTAL EQUIPMENT	**$0**
.4	**CONTRACTUAL EXPENSE** (List major items and categories):			
	Dumpster	$115/mo	X 12 mos	$1,380 - moved to 8164
	Utilities	NYSEG	HL Fuel	$9,000 - moved to 1620
	Kitchen & Bath Supplies	TP & Paper	Towels & Soap, Etc.	$500 ✓
	Miscellaneous			$250 ✓
			TOTAL CONTRACTUAL EXPENSES	**$11,130** 750 ✓
	TOTAL FOR DEPARTMENT			**$28,774**

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Community Center Cont. Exp. **Account ID:** A1520.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	1	$1,261.95	$0.00	NYSEG
1	General	10	$115.00	$0.00	Carmen Barbato
1	General	11	s/b 1620 → $95.00	$0.00	J. & J. Lock broken lock
2	General	44	$1,224.29	$0.00	NYSEG
2	General	45	$32.15	$0.00	Amazon Capital Services
2	General	46	$33.99	$0.00	Staples Business Advantage
2	General	62	$134.41	$0.00	Alissa Ross
2	General	63	$115.00	$0.00	Carmen Barbato
2	General	64	$108.20	$0.00	Country Squire Supply, LLC
2	General	65	$51.15	$0.00	Wohrle's
3	General	113	$2,293.14	$0.00	NYSEG
3	General	125	s/b 1620 → $2,162.16	$0.00	BPI Mechanical Service busted pip
3	General	126	$115.00	$0.00	Carmen Barbato
4	General	184	$701.73	$0.00	NYSEG
4	General	185	$77.70	$0.00	Amazon Capital Services
4	General	186	$78.10	$0.00	Staples Business Advantage
4	General	194	$110.59	$0.00	Alissa Ross
4	General	195	$115.00	$0.00	Carmen Barbato
4	General	196	$65.89	$0.00	HL Fuel Co., Inc.
4	General	197	$104.45	$0.00	Wohrle's
5	General	245	$38.37	$0.00	Amazon Capital Services
5	General	254	$115.00	$0.00	Carmen Barbato
5	General	255	$463.55	$0.00	John Ray & Sons
6	General	291	$66.94	$0.00	Staples Business Advantage
6	General	295	$115.00	$0.00	Carmen Barbato
6	General	296	$99.99	$0.00	VISA
6	General	297	$15.50	$0.00	Wohrle's
7	General	339	$196.36	$0.00	Alissa Ross
7	General	340	$115.00	$0.00	Carmen Barbato
7	General	341	$15.49	$0.00	Country Squire Supply, LLC
8	General	391	$74.37	$0.00	Amazon Capital Services
8	General	401	$115.00	$0.00	Carmen Barbato
8	General	402	$12.99	$0.00	Country Squire Supply, LLC
9	General	442	$38.83	$555.39	Amazon Capital Services
9	General	453	$33.91	$33.91	Alissa Ross
9	General	454	$115.00	$345.00	Carmen Barbato
	Totals:	36	$10,626.20	$934.30	

Utilities: $ ~~5,547~~ 6,010.55 through Aug = $ ~~8,321~~ $9,016 for y

Town of New Lebanon

Vouchers By Account: Community Center Equipment **Account ID:** A1520.2

Year: 2026 **Abstract:** 0

Abstract	Fund	Ver#	Amt. Applied	Amt. Unpaid	Vendor
4	General	185	$139.99	$0.00	Amazon Capital Services
	Totals:	1	$139.99	$0.00	

Town of New Lebanon

Account Information

Account #	Account	Detail	
A1520.1A	Community Center - Payroll ARPA		
		Starting Balance:	$0.00
		Amendments:	
		Applied Amount:	$0.00
		Current Balance:	$0.00
A1520.2	Community Center Equipment		
		Starting Balance:	$1,200.00
		Amendments:	
		Applied Amount:	$139.99
		Current Balance:	$1,060.01
A1520.4	Community Center Cont. Exp.		
		Starting Balance:	$11,130.00
		Amendments:	
		Applied Amount:	$10,626.20
		Current Balance:	$503.80
A1520.4A	Community Center		
		Starting Balance:	$0.00
		Amendments:	
		Applied Amount:	$0.00
		Current Balance:	$0.00
		TOTAL STARTING:	**$12,330.00**
		TOTAL CURRENT:	**$1,563.81**

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Buildings (plus cleaner)**

Account: A-1620

Prepared by: **Marcie Robertson**

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SEP 24 2026
TOWN OF NEW LEBANON TOWN CLERK

TOTS

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)	**$3,115**	**$3,174**	**$3,812**		**$3,500** ✓
					3,266 ✓ see attached for hrs + rate breakdown
Total Personal Services	**$3,115**	**$3,174**	**$0**		**$3,500** ✓
Equipment (.2)	**$929**	**$27,209**	**$0**		**$1,500** ✓ ∅ ✓
Contractual (.4)	**$30,848**	**$33,139**	**$39,500**	✓	52,940 **$95,440** ✓
Total Budget	**$34,892**	**$63,522**	**$43,312**	see breakdown + calculations attached	**$100,440**

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SEP 25 2026
NEW LEBANON SUPERVISOR

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					
Total	**$0**	**$0**	**$0**	**$0**	**$0**

2027 BUDGET WORKSHEET

DEPARTMENT: Buildings (plus cleaner) Acct: A-1620

PREPARED BY: Marcie Robertson

	Description/Details (attach supporting documentation):					2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)					
	Michael?					
	$20.93/hr x 156 hrs/yr = 3 hrs/wk x 52 wks					$3,265.08
					TOTAL PERSONAL SERVICES	?
.2	**EQUIPMENT** (List individual items)					
	Misc. Unknown					$1,500
	we don't usually budget in equipment line for unknown					Ø ✓
					TOTAL EQUIPMENT	$1,500
.4	**CONTRACTUAL EXPENSE** (List major items and categories):					
	Cleaner -TH/Pav/CC	$17 hr	10 hr/wk	520 hr/yr		$8,840 ✓
	HL Fuel	Heating	TH/Gar/CC		Est	$50,000 10,000 ✓
	NYSEG					$22,000 11,000 ✓
	Doyle					$2,000 ✓
	Orkin					$2,200 ✓
	Carpert Clean	1/yr				$500 Ø ✓
	Boiler Insp	1/yr				$100 ✓
	Fire Ext Insp					$1,300 ✓
	Septic Pumped					$1,000 ✓
	Bldg Maint/Repair					$3,000 ✓
	Cleaning Supplies					$3,000 ✓
	Water					$1,500 ✓
	NYSEG + HL Fuel At the Community Center					$9,000 ✓
					TOTAL CONTRACTUAL EXPENSES	$95,440 52,940 ✓
	TOTAL FOR DEPARTMENT					$96,940

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Buildings - Cont. Exp. **Account ID:** A1620.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	1	$866.33	$0.00	NYSEG
1	General	2	$9.62	$0.00	Staples Business Advantage
1	General	12	$50.97	$0.00	Country Squire Supply, LLC
1	General	13	$10.85	$0.00	Dettinger Lumber
1	General	14	$51.92	$0.00	Home Depot Credit Services
1	General	15	$850.00	$0.00	Jody Brewer
1	General	16	$1,204.08	$0.00	John Ray & Sons
2	General	44	$1,341.94	$0.00	NYSEG
2	General	46	$90.40	$0.00	Staples Business Advantage
2	General	66	$680.00	$0.00	Jody Brewer
2	General	67	$1,874.41	$0.00	John Ray & Sons
2	General	68	$35.00	$0.00	W. B. Mason Co., Inc.
3	General	113	$3,172.77	$0.00	NYSEG
3	General	115	$11.55	$0.00	W. B. Mason Co., Inc.
3	General	125	$3,234.92	$0.00	BPI Mechanical Service
3	General	127	$94.23	$0.00	Country Squire Supply, LLC
3	General	128	$680.00	$0.00	Jody Brewer
3	General	129	$2,180.10	$0.00	John Ray & Sons
3	General	130	$135.00	$0.00	Massachusetts Fire Technologies, Inc.
3	General	131	$330.00	$0.00	MRB Dirtwork
4	General	184	$1,064.93	$0.00	NYSEG
4	General	185	$41.47	$0.00	Amazon Capital Services
4	General	186	$53.96	$0.00	Staples Business Advantage
4	General	198	$488.00	$0.00	BPI Mechanical Service
4	General	199	$680.00	$0.00	Jody Brewer
4	General	200	$1,118.65	$0.00	John Ray & Sons
4	General	201	$1,900.80	$0.00	Orkin Pest Control
4	General	202	$25.96	$0.00	W. B. Mason Co., Inc.
5	General	245	$31.49	$0.00	Amazon Capital Services
5	General	246	$980.77	$0.00	NYSEG
5	General	247	$15.47	$0.00	Staples Business Advantage
5	General	248	$39.95	$0.00	W. B. Mason Co., Inc.
5	General	255	$808.04	$0.00	John Ray & Sons
5	General	256	$100.63	$0.00	Country Squire Supply, LLC
5	General	257	$850.00	$0.00	Jody Brewer
6	General	290	$321.33	$0.00	NYSEG
6	General	291	$83.16	$0.00	Staples Business Advantage
6	General	298	$680.00	$0.00	Jody Brewer
7	General	331	$15.99	$0.00	Amazon Capital Services
7	General	332	$108.98	$0.00	NYSEG
7	General	333	$39.95	$0.00	W. B. Mason Co., Inc.

Town of New Lebanon

Vouchers By Account: Buildings - Cont. Exp. **Account ID:** A1620.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
7	General	341	$16.99	$0.00	Country Squire Supply, LLC
7	General	342	$1,209.12	$0.00	Doyle Security Systems Inc.
7	General	343	$9,999.00	$0.00	Galusha HVAC, LLC
7	General	344	$680.00	$0.00	Jody Brewer
7	General	345	$296.50	$0.00	Massachusetts Fire Technologies, Inc.
8	General	392	$62.63	$0.00	NYSEG
8	General	393	$95.45	$0.00	Staples Business Advantage
8	General	402	$23.37	$0.00	Country Squire Supply, LLC
8	General	403	$850.00	$0.00	Jody Brewer
9	General	444	$39.95	$0.00	W. B. Mason Co., Inc.
9	General	455	$158.45	$0.00	NYSEG
9	General	456	$680.00	$0.00	Jody Brewer
	Totals:	53	$40,465.08	$0.00	

NYSEG = $8,078.13 - 9 months =
$897.57/mo x 12 = $10,770.84

John Ray + Sons = $7,185.28 - 9 months =
$798.36/mo x 12 = $9,580.37

Town of New Lebanon

Vouchers By Account: Buildings - Cont. Exp. **Account ID:** A1620.4

Year: 2025 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	14	$595.00	$0.00	Jody Brewer
1	General	16	$25.98	$0.00	Crystal Rock
1	General	17	$235.00	$0.00	Joseph P. Mangione, Inc.
2	General	43	$522.97	$0.00	NYSEG
2	General	44	$151.43	$0.00	Staples Business Advantage
2	General	60	$476.00	$0.00	Jody Brewer
2	General	62	$52.93	$0.00	Crystal Rock
2	General	63	$430.00	$0.00	Galusha General Contracting
2	General	64	$3,074.51	$0.00	John Ray & Sons
2	General	65	$679.00	$0.00	Massachusetts Fire Technologies, Inc.
2	General	67	$150.00	$0.00	The Radiant Store
3	General	95	$1,628.49	$0.00	NYSEG
3	General	96	$54.88	$0.00	Amazon Capital Services
3	General	97	$44.55	$0.00	Staples Business Advantage
3	General	106	$476.00	$0.00	Jody Brewer
3	General	109	$4,358.32	$0.00	John Ray & Sons
3	General	110	$434.75	$0.00	Country Squire Supply, LLC
3	General	111	$60.44	$0.00	Crystal Rock
3	General	112	$244.00	$0.00	Doyle Security Systems Inc.
3	General	113	$150.00	$0.00	MRB Dirtwork
3	General	114	$16.90	$0.00	Petty Cash c/o Tistrya Houghtling
4	General	144	$14.24	$0.00	Amazon Capital Services
4	General	145	$1,195.14	$0.00	NYSEG
4	General	146	$5.99	$0.00	W. B. Mason Co., Inc.
4	General	154	$595.00	$0.00	Jody Brewer
4	General	156	$96.88	$0.00	Dettinger Lumber
4	General	157	$306.95	$0.00	Doyle Security Systems Inc.
4	General	158	$1,234.95	$0.00	Galusha HVAC, LLC
4	General	159	$606.59	$0.00	John Ray & Sons
4	General	160	$435.00	$0.00	Mark Walcroft
4	General	161	$1,992.96	$0.00	Orkin Pest Control
4 A	General	181	$144.34	$0.00	Staples Business Advantage
4 A	General	189	$513.00	$0.00	Andrew's Property Maintenance
4 A	General	190	$164.45	$0.00	Country Squire Supply, LLC
4 A	General	191	$55.44	$0.00	Crystal Rock
4 A	General	192	$511.05	$0.00	John Ray & Sons
5	General	224	$476.00	$0.00	Jody Brewer
5	General	226	$82.48	$0.00	Country Squire Supply, LLC
5	General	227	$45.44	$0.00	Crystal Rock
5	General	228	$250.00	$0.00	Darcy Construction
5	General	229	$725.43	$0.00	John Ray & Sons

Town of New Lebanon

Vouchers By Account: Buildings - Cont. Exp. **Account ID:** A1620.4

Year: 2025 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
6	General	249	$146.56	$0.00	NYSEG
6	General	250	$54.17	$0.00	Staples Business Advantage
6	General	260	$476.00	$0.00	Jody Brewer
6	General	262	$495.75	$0.00	Doyle Security Systems Inc.
6	General	264	$244.00	$0.00	John Ray & Sons
7	General	292	$13.23	$0.00	Staples Business Advantage
7	General	298	$595.00	$0.00	Jody Brewer
8	General	348	$46.87	$0.00	Staples Business Advantage
8	General	349	$267.62	$0.00	W. B. Mason Co., Inc.
8	General	361	$476.00	$0.00	Jody Brewer
8	General	362	$5.97	$0.00	Country Squire Supply, LLC
8	General	363	$123.95	$0.00	Crystal Rock
8	General	364	$1,209.12	$0.00	Doyle Security Systems Inc.
8	General	365	$117.06	$0.00	Joseph P. Mangione, Inc.
8	General	366	$240.00	$0.00	Massachusetts Fire Technologies, Inc.
9	General	401	$107.59	$0.00	Staples Business Advantage
9	General	402	$137.00	$0.00	W. B. Mason Co., Inc.
9	General	410	$476.00	$0.00	Jody Brewer
10	General	447	$39.33	$0.00	Staples Business Advantage
10	General	448	$20.50	$0.00	W. B. Mason Co., Inc.
10	General	458	$595.00	$0.00	Jody Brewer
10	General	460	$94.74	$0.00	Country Squire Supply, LLC
10	General	490	$11.99	$0.00	Town Clerk - Petty Cash
11	General	493	$104.78	$0.00	Amazon Capital Services
11	General	495	$31.49	$0.00	Staples Business Advantage
11	General	504	$476.00	$0.00	Jody Brewer
11	General	506	$305.00	$0.00	BPI Mechanical Service
11	General	507	$152.87	$0.00	Country Squire Supply, LLC
11	General	508	$2,236.54	$0.00	John Ray & Sons
12	General	532	$18.99	$0.00	Amazon Capital Services
12	General	533	$29.00	$0.00	W. B. Mason Co., Inc.
12	General	538	$2.12	$0.00	Staples Business Advantage
12	General	547	$476.00	$0.00	Jody Brewer
	Totals:	74	$33,138.72	$0.00	

Vouchers By Vendor Report
Town of New Lebanon
Year: 2026

Abstract	Voucher #	Year	Fund		Amount	Amt. Unpaid
Vendor Name: HL Fuel Co., Inc.						
Vendor Code: HL						
2	22	2026	Highway		$392.71	$0.00
4	196	2026	General		$65.89	$0.00
9	114	2026	Highway		$4,090.89	$0.00
				TOTALS:	**$4,549.49**	**$0.00**
				REPORT TOTALS:	**$4,549.49**	**$0.00**

Vouchers By Vendor Report
Town of New Lebanon
Year: 2026

Abstract	Voucher #	Year	Fund	Amount	Amt. Unpaid
Vendor Name: John Ray & Sons					
Vendor Code: Fuel					
1	16	2026	General	$1,204.08	$0.00
1	6	2026	Highway	$3,228.89	$0.00
2	67	2026	General	$1,874.41	$0.00
2	24	2026	Highway	$5,826.82	$0.00
3	129	2026	General	$2,180.10	$0.00
3 A	156	2026	General	$496.20	$0.00
3	38	2026	Highway	$5,196.15	$0.00
4	200	2026	General	$1,118.65	$0.00
4	51	2026	Highway	$4,158.21	$0.00
5	255	2026	General	$1,271.59	$0.00
5	62	2026	Highway	$4,341.47	$0.00
6	73	2026	Highway	$1,531.76	$0.00
7	84	2026	Highway	$6,022.72	$0.00
8	98	2026	Highway	$4,645.02	$0.00
			TOTALS:	**$43,096.07**	**$0.00**
			REPORT TOTALS:	**$43,096.07**	**$0.00**

Talked w/ Marcie to see why her #s were so high. She was calculating based off these #s which is highway Diesel Fuel AND buildings heating fuel

Vouchers By Vendor Report
Town of New Lebanon
Year: 2025

Abstract	Voucher #	Year	Fund	Amount	Amt. Unpaid
Vendor Name: John Ray & Sons					
Vendor Code: Fuel					
2	64	2025	General	$3,074.51	$0.00
2	17	2025	Highway	$5,883.88	$0.00
3	109	2025	General	$10,030.32	$0.00
3	35	2025	Highway	$5,681.56	$0.00
4	159	2025	General	$606.59	$0.00
4 A	192	2025	General	$511.05	$0.00
4	55	2025	Highway	$4,976.83	$0.00
4 A	67	2025	Highway	$2,871.13	$0.00
5	229	2025	General	$725.43	$0.00
5	79	2025	Highway	$1,634.34	$0.00
6	264	2025	General	$244.00	$0.00
6	90	2025	Highway	$1,393.95	$0.00
7	104	2025	Highway	$2,742.76	$0.00
8	111	2025	Highway	$2,514.65	$0.00
9	127	2025	Highway	$1,519.82	$0.00
10	137	2025	Highway	$1,843.48	$0.00
11	508	2025	General	$2,236.54	$0.00
11	155	2025	Highway	$1,324.67	$0.00
12	166	2025	Highway	$1,704.93	$0.00
12 A	177	2025	Highway	$866.51	$0.00
			TOTALS:	**$52,386.95**	**$0.00**
			REPORT TOTALS:	**$52,386.95**	**$0.00**

Vouchers By Vendor Report
Town of New Lebanon
Year: 2025

Abstract	Voucher #	Year	Fund		Amount	Amt. Unpaid
Vendor Name: HL Fuel Co., Inc.						
Vendor Code: HL						
4 A	187	2025	General		$21.50	$0.00
9	409	2025	General		$17.54	$0.00
12	546	2025	General		$63.11	$0.00
				TOTALS:	**$102.15**	**$0.00**
				REPORT TOTALS:	**$102.15**	**$0.00**

Vouchers By Vendor Report
Town of New Lebanon
Year: 2026

Abstract	Voucher #	Year	Fund	Amount	Amt. Unpaid
Vendor Name: Jody Brewer					
Vendor Code: Jody					
1	15	2026	General	$850.00	$0.00
2	66	2026	General	$680.00	$0.00
3	128	2026	General	$680.00	$0.00
4	199	2026	General	$680.00	$0.00
5	257	2026	General	$850.00	$0.00
6	298	2026	General	$680.00	$0.00
7	344	2026	General	$680.00	$0.00
8	403	2026	General	$850.00	$0.00
9	456	2026	General	$680.00	$0.00
			TOTALS:	**$6,630.00**	**$0.00**
			REPORT TOTALS:	**$6,630.00**	**$0.00**

Vouchers By Vendor Report
Town of New Lebanon
Year: 2025

Abstract	Voucher #	Year	Fund	Amount	Amt. Unpaid
Vendor Name: Jody Brewer					
Vendor Code: Jody					
1	14	2025	General	$850.00	$0.00
2	60	2025	General	$680.00	$0.00
3	106	2025	General	$680.00	$0.00
4	154	2025	General	$850.00	$0.00
5	224	2025	General	$680.00	$0.00
6	260	2025	General	$680.00	$0.00
7	298	2025	General	$850.00	$0.00
8	361	2025	General	$680.00	$0.00
9	410	2025	General	$680.00	$0.00
10	458	2025	General	$850.00	$0.00
11	504	2025	General	$680.00	$0.00
12	547	2025	General	$680.00	$0.00
			TOTALS:	**$8,840.00**	**$0.00**
			REPORT TOTALS:	**$8,840.00**	**$0.00**

Vouchers By Vendor Report
Town of New Lebanon
Year: 2026

Abstract	Voucher #	Year	Fund	Amount	Amt. Unpaid
Vendor Name: Massachusetts Fire Technologies, Inc.					
Vendor Code: MFT					
3	130	2026	General	$135.00	$0.00
7	345	2026	General	$551.50	$0.00
7 A	387	2026	General	$603.00	$0.00
			TOTALS:	**$1,289.50**	**$0.00**
			REPORT TOTALS:	**$1,289.50**	**$0.00**

Vouchers By Vendor Report
Town of New Lebanon
Year: 2025

Abstract	Voucher #	Year	Fund	Amount	Amt. Unpaid
Vendor Name: Massachusetts Fire Technologies, Inc.					
Vendor Code: MFT					
2	65	2025	General	$679.00	$0.00
8	366	2025	General	$240.00	$0.00
			TOTALS:	**$919.00**	**$0.00**
			REPORT TOTALS:	**$919.00**	**$0.00**

Vouchers By Vendor Report
Town of New Lebanon
Year: 2026

Abstract	Voucher #	Year	Fund	Amount	Amt. Unpaid
Vendor Name: Orkin Pest Control					
Vendor Code: Ork					
4	201	2026	General	$1,900.80	$0.00
			TOTALS:	**$1,900.80**	**$0.00**
			REPORT TOTALS:	**$1,900.80**	**$0.00**

Vouchers By Vendor Report
Town of New Lebanon
Year: 2025

Abstract	Voucher #	Year	Fund	Amount	Amt. Unpaid
Vendor Name: Orkin Pest Control					
Vendor Code: Ork					
1	15	2025	General	$100.00	$0.00
3	107	2025	General	$100.00	$0.00
4	161	2025	General	$1,992.96	$0.00
			TOTALS:	**$2,192.96**	**$0.00**
			REPORT TOTALS:	**$2,192.96**	**$0.00**

Vouchers By Vendor Report
Town of New Lebanon
Year: 2026

Abstract	Voucher #	Year	Fund	Amount	Amt. Unpaid
Vendor Name: Doyle Security Systems Inc.					
Vendor Code: Doyle					
7	342	2026	General	$1,209.12	$0.00
			TOTALS:	**$1,209.12**	**$0.00**
			REPORT TOTALS:	**$1,209.12**	**$0.00**

Vouchers By Vendor Report
Town of New Lebanon
Year: 2025

Abstract	Voucher #	Year	Fund	Amount	Amt. Unpaid
Vendor Name: Doyle Security Systems Inc.					
Vendor Code: Doyle					
3	112	2025	General	$244.00	$0.00
4	157	2025	General	$306.95	$0.00
6	262	2025	General	$495.75	$0.00
8	364	2025	General	$1,209.12	$0.00
			TOTALS:	**$2,255.82**	**$0.00**
			REPORT TOTALS:	**$2,255.82**	**$0.00**

Vouchers By Vendor Report
Town of New Lebanon
Year: 2026

Abstract	Voucher #	Year	Fund	Amount	Amt. Unpaid
Vendor Name: NYSEG					
Vendor Code: NYSEG					
1	1	2026	General	$2,783.39	$0.00
2	44	2026	General	$3,187.69	$0.00
3	113	2026	General	$6,162.14	$0.00
4	184	2026	General	$2,343.19	$0.00
5	246	2026	General	$1,881.28	$0.00
6	290	2026	General	$888.74	$0.00
7	332	2026	General	$698.30	$0.00
8	392	2026	General	$703.73	$0.00
9	455	2026	General	$785.39	$0.00
			TOTALS:	**$19,433.85**	**$0.00**
			REPORT TOTALS:	**$19,433.85**	**$0.00**

Talked to Marcie to see why her #s were so high. She used these figures which include all Town electric accounts (bldgs., parks, street lights, etc.)

Vouchers By Vendor Report
Town of New Lebanon
Year: 2025

Abstract	Voucher #	Year	Fund	Amount	Amt. Unpaid
Vendor Name: NYSEG					
Vendor Code: NYSEG					
1	1	2025	General	$708.01	$0.00
2	43	2025	General	$1,447.18	$0.00
3	95	2025	General	$3,051.87	$0.00
4	145	2025	General	$2,627.51	$0.00
4 A	179	2025	General	$1,409.87	$0.00
5	217	2025	General	$435.50	$0.00
6	249	2025	General	$1,162.29	$0.00
7	291	2025	General	$681.11	$0.00
8	347	2025	General	$1,050.14	$0.00
9	400	2025	General	$566.69	$0.00
10	446	2025	General	$685.58	$0.00
11	494	2025	General	$670.58	$0.00
12	531	2025	General	$1,046.29	$0.00
			TOTALS:	**$15,542.62**	**$0.00**
			REPORT TOTALS:	**$15,542.62**	**$0.00**

Town of New Lebanon

Vouchers By Account: Buildings - Equip. **Account ID:** A1620.2

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
7	General	331	$137.69	$0.00	Amazon Capital Services
	Totals:	1	$137.69	$0.00	

Town of New Lebanon

Vouchers By Account: Buildings - Equip. **Account ID:** A1620.2

Year: 2025 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
3	General	109	$5,672.00	$0.00	John Ray & Sons
6	General	263	$249.99	$0.00	Verizon Wireless
9	General	399	$209.98	$0.00	Amazon Capital Services
10	General	445	$118.00	$0.00	Amazon Capital Services
11 A	General	529	$10,479.50	$0.00	The Radiant Store
11 A	General	530	$10,479.50	$0.00	The Radiant Store
	Totals:	6	$27,208.97	$0.00	

Town of New Lebanon

Account Information

Account #	Account	Detail		
A1620.2	Buildings - Equip.			
		Starting Balance:		$0.00
		Amendments:	07/14/2026	$252.00
			07/14/2026	-$252.00
			07/14/2026	$138.00
		Applied Amount:		$137.69
		Current Balance:		$0.31
A1620.4	Buildings - Cont. Exp.			
		Starting Balance:		$39,500.00
		Amendments:	08/11/2026	$87.00
			09/08/2026	$9,999.00
		Applied Amount:		$40,465.08
		Current Balance:		$9,120.92
		TOTAL STARTING:		**$39,500.00**
		TOTAL CURRENT:		**$9,121.23**

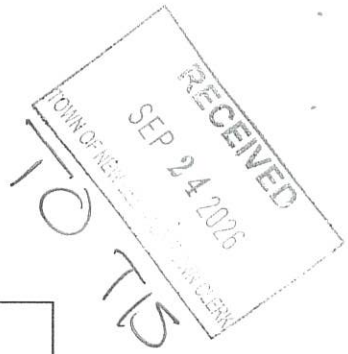
TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Central Communications**

Account: A-1650

Prepared by: **Marcie Robertson**



	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
Total Personal Services	**$0**	**$0**	**$0**	**$0**	**$0**
Equipment (.2)	**$0**	**$0**	**$0**		**$0**
Contractual (.4)	**$12,964**	**$17,262**	**$18,000**		12,148 **$5,500**
Total Budget	**$12,964**	**$17,262**	**$18,000**		**$5,500**

	4 al	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
		$0	**$0**	**$0**	**$0**

I do not have the updated quote / contract

RECEIVED
SEP 24 2026
TOWN OF NEW LEBANON CLERK
TO TS

RECEIVED
SEP 25 2026
NEW LEBANON SUPERVISOR

2027 BUDGET WORKSHEET

DEPARTMENT: Central Communications Acct: A-1650

PREPARED BY: Marcie Robertson

	Description/Details (attach supporting documentation):			2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)			
			TOTAL PERSONAL SERVICES	$0
.2	**EQUIPMENT** (List individual items)			
	Switching to new Spectrum VoIP			
			TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):			
	New Spectrum VoIP	1	Est $421.74 mo 12 mos	$5,061
	Consolidated – Internet + 1 landline $590.55 mo x 12 mos			$7,086.60
			TOTAL CONTRACTUAL EXPENSES	$5,061
	TOTAL FOR DEPARTMENT			$5,061 12,148 ✓

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Central Communications **Account ID:** A1650.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	17	$1,500.33	$0.00	651 - Consolidated Communications
2	General	69	$1,500.33	$0.00	651 - Consolidated Communications
4	General	203	$3,008.95	$0.00	651 - Consolidated Communications
5	General	258	$1,537.95	$0.00	651 - Consolidated Communications
6	General	299	$1,537.95	$0.00	651 - Consolidated Communications
9	General	457	$2,977.68	$0.00	651 - Consolidated Communications
	Totals:	6	$12,063.19	$0.00	

Town of New Lebanon

Vouchers By Account: Central Communications **Account ID:** A1650.4

Year: 2025 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	18	$1,308.26	$0.00	651 - Consolidated Communications
2	General	68	$1,308.84	$0.00	651 - Consolidated Communications
4	General	162	$1,308.84	$0.00	651 - Consolidated Communications
4 A	General	193	$1,370.86	$0.00	651 - Consolidated Communications
5	General	230	$1,492.82	$0.00	651 - Consolidated Communications
6	General	265	$1,492.82	$0.00	651 - Consolidated Communications
8	General	367	$2,981.44	$0.00	651 - Consolidated Communications
9	General	411	$1,490.72	$0.00	651 - Consolidated Communications
10	General	461	$1,502.42	$0.00	651 - Consolidated Communications
11	General	509	$1,502.42	$0.00	651 - Consolidated Communications
12	General	551	$1,502.42	$0.00	651 - Consolidated Communications
	Totals:	11	$17,261.86	$0.00	

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Central Storeroom (Supply)** Account: A-1660

Prepared by: **Marcie Robertson**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
(					
Total Personal Services	**$0**	**$0**	**$0**	**$0**	**$0**
Equipment (.2)					
Contractual (.4)	**$757**	**$542**	**$750**		500 **$700**
Total Budget	**$757**	**$542**	**$750**		**$700**

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:	**$0**	**$0**	**$0**	**$0**	**$0**
Total	**$0**	**$0**	**$0**	**$0**	**$0**

TOWN OF NEW LEBANON TOWN CLERK RECEIVED SEP 24 2026

NEW LEBANON SUPERVISOR RECEIVED SEP 25 2026

2027 BUDGET WORKSHEET

DEPARTMENT: Central Storeroom(Supply) Acct: A-1660

PREPARED BY: Marcie Robertson

Description/Details (attach supporting documentation):	2027 REQUESTED
.1 **PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
TOTAL PERSONAL SERVICES	$0
.2 **EQUIPMENT** (List individual items)	
TOTAL EQUIPMENT	$0
.4 **CONTRACTUAL EXPENSE** (List major items and categories):	
General Office Supplies used by all in the town	$700
pens,pencil sharpie, staples, batterie post-its, pads	
white out, USBs scissors, ppclip envelopes	
file folders, labels, highligters, any & all	
misc office desk supplies	
TOTAL CONTRACTUAL EXPENSES	$700
TOTAL FOR DEPARTMENT	$700

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Central Storeroom (supply) **Account ID:** A1660.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	2	$10.25	$0.00	Staples Business Advantage
2	General	46	$50.38	$0.00	Staples Business Advantage
4	General	186	$40.80	$0.00	Staples Business Advantage
5	General	247	$14.62	$0.00	Staples Business Advantage
6	General	291	$47.49	$0.00	Staples Business Advantage
8	General	393	$33.26	$0.00	Staples Business Advantage
9	General	447	$24.44	$0.00	Staples Business Advantage
	Totals:	7	$221.24	$0.00	

$221.24 ÷ 8 = $27.66/mo

X12 mos = $332

Town of New Lebanon

Vouchers By Account: Central Storeroom (supply) **Account ID:** A1660.4

Year: 2025 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
2	General	44	$149.87	$0.00	Staples Business Advantage
2	General	45	$24.22	$0.00	W. B. Mason Co., Inc.
3	General	97	$8.70	$0.00	Staples Business Advantage
6	General	250	$104.32	$0.00	Staples Business Advantage
7	General	290	$9.89	$0.00	Amazon Capital Services
7	General	292	$40.08	$0.00	Staples Business Advantage
8	General	348	$28.40	$0.00	Staples Business Advantage
9	General	399	$19.89	$0.00	Amazon Capital Services
11	General	493	$31.87	$0.00	Amazon Capital Services
11	General	495	$119.87	$0.00	Staples Business Advantage
12	General	538	$4.82	$0.00	Staples Business Advantage
	Totals:	11	$541.93	$0.00	

RECEIVED
SEP 24 2026
TOWN OF NEW LEBANON TOWN CLERK

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Central Printing & Mailing** Account: A-1670

Prepared by: **Marcie Robertson**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
Total Personal Services	**$0**	**$0**	**$0**	**$0**	**$0**
Newsletter (.41)	**$4,391**	**$4,555**	**$5,500**	no printed newsletter ✓	✓ 0 **$5,500** ✓
Contractual (.4)	**$14,844**	**$17,429**	**$15,000**	✓	14,500 **$15,000** ✓
Total Budget	**$19,235**	**$21,984**	**$20,500**		**$20,500**

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					
Total					

RECEIVED
SEP 25 2026
NEW LEBANON SUPERVISOR

TOTS

2027 BUDGET WORKSHEET

DEPARTMENT: Central Printing & Mailing Acct: A-1670

PREPARED BY: Marcie Robertson

	Description/Details (attach supporting documentation):					2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)					
				TOTAL PERSONAL SERVICES		**$0**
.2	**EQUIPMENT** (List individual items)					
				TOTAL EQUIPMENT		**$0**
.4	**CONTRACTUAL EXPENSE** (List major items and categories):					
	Newsletter (.41)	4 editions	$1,350 ea	Ann Bulk Mail	$370	$5,770 ✓ 0 ✓ No printed newsletter - only electronic
	Copier Lease	12mos	$135.52ea	DE Lage		$1,627 ✓
	Per copy cost	Color .065	B/W .007	NORTHCO		$5,000 ✓
	USPS Postage	all offices				$3,000 ✓
	Town Envelopes					$150 ✓
	WJ Blueprint	Misc/Map	as needed	only		$150 ✓
	Legal Notices					$4,000 ✓ 3,500 ✓
	Copy Paper					$1,000 ✓
	$2,504 YTD ÷ 9 x 12 = $3,340					
				TOTAL CONTRACTUAL EXPENSES		**$20,697**
	TOTAL FOR DEPARTMENT					**$20,697**

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Central Printing & Mailing **Account ID:** A1670.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	18	$135.52	$0.00	DE Lage Landen Financial Services Inc
1	General	19	$240.49	$0.00	The Columbia Paper Inc
1	General	20	$29.37	$0.00	The Gazette
1	General	21	$106.00	$0.00	USPS
1	General	22	$780.00	$0.00	USPS
2	General	46	$89.94	$0.00	Staples Business Advantage
2	General	70	$135.52	$0.00	DE Lage Landen Financial Services Inc
2	General	71	$158.30	$0.00	The Columbia Paper Inc
2	General	72	$26.16	$0.00	The Gazette
3	General	132	$135.52	$0.00	DE Lage Landen Financial Services Inc
3	General	133	$49.44	$0.00	The Columbia Paper Inc
4	General	186	$119.92	$0.00	Staples Business Advantage
4	General	204	$135.52	$0.00	DE Lage Landen Financial Services Inc
4	General	205	$221.41	$0.00	The Columbia Paper Inc
4	General	206	$64.97	$0.00	The Gazette
5	General	259	$135.52	$0.00	DE Lage Landen Financial Services Inc
5	General	260	$62.71	$0.00	The Columbia Paper Inc
5	General	261	$133.68	$0.00	The Gazette
5	General	262	$1,014.00	$0.00	USPS
6	General	291	$119.92	$0.00	Staples Business Advantage
6	General	300	$135.52	$0.00	DE Lage Landen Financial Services Inc
6	General	301	$120.93	$0.00	The Columbia Paper Inc
6	General	302	$54.65	$0.00	The Gazette
7	General	346	$135.52	$0.00	DE Lage Landen Financial Services Inc
7	General	347	$498.07	$0.00	The Columbia Paper Inc
7	General	348	$40.01	$0.00	The Gazette
8	General	393	$89.94	$0.00	Staples Business Advantage
8	General	404	$135.52	$0.00	DE Lage Landen Financial Services Inc
8	General	405	$435.32	$0.00	The Columbia Paper Inc
8	General	406	$122.67	$0.00	The Gazette
9	General	458	$135.52	$0.00	DE Lage Landen Financial Services Inc
9	General	459	$244.50	$0.00	The Gazette
9	General	460	$820.00	$0.00	USPS
	Totals:	33	$6,862.08	$0.00	

Town of New Lebanon

Vouchers By Account: Central Printing & Mailing **Account ID:** A1670.4

Year: 2025 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	19	$135.52	$0.00	DE Lage Landen Financial Services Inc
1	General	20	$22.77	$0.00	The Columbia Paper Inc
1	General	21	$100.00	$0.00	VISA
1	General	22	$100.00	$0.00	USPS
2	General	66	$2,691.27	$0.00	NORTHCO
2	General	69	$135.52	$0.00	DE Lage Landen Financial Services Inc
2	General	70	$532.13	$0.00	The Columbia Paper Inc
2	General	71	$544.99	$0.00	VISA
3	General	97	$86.97	$0.00	Staples Business Advantage
3	General	115	$135.52	$0.00	DE Lage Landen Financial Services Inc
3	General	116	$308.50	$0.00	The Columbia Paper Inc
3	General	117	$19.99	$0.00	VISA
4	General	163	$135.52	$0.00	DE Lage Landen Financial Services Inc
4	General	164	$162.15	$0.00	The Columbia Paper Inc
4	General	165	$1,825.00	$0.00	USPS
4	General	166	$210.00	$0.00	VISA
4 A	General	181	$28.99	$0.00	Staples Business Advantage
4 A	General	194	$135.52	$0.00	DE Lage Landen Financial Services Inc
4 A	General	195	$157.97	$0.00	The Columbia Paper Inc
5	General	231	$18.29	$0.00	The Columbia Paper Inc
6	General	266	$135.52	$0.00	DE Lage Landen Financial Services Inc
6	General	267	$1,318.99	$0.00	NORTHCO
6	General	268	$217.19	$0.00	The Columbia Paper Inc
7	General	292	$115.96	$0.00	Staples Business Advantage
7	General	300	$104.00	$0.00	Columbia County Treasurer *
7	General	301	$135.52	$0.00	DE Lage Landen Financial Services Inc
7	General	302	$647.17	$0.00	The Columbia Paper Inc
8	General	368	$135.52	$0.00	DE Lage Landen Financial Services Inc
8	General	369	$121.77	$0.00	The Columbia Paper Inc
8	General	370	$1,241.00	$0.00	USPS
9	General	401	$59.96	$0.00	Staples Business Advantage
9	General	412	$135.52	$0.00	DE Lage Landen Financial Services Inc
9	General	413	$274.22	$0.00	The Columbia Paper Inc
10	General	447	$20.42	$0.00	Staples Business Advantage
10	General	462	$135.52	$0.00	DE Lage Landen Financial Services Inc
10	General	463	$223.81	$0.00	The Columbia Paper Inc
11	General	495	$67.05	$0.00	Staples Business Advantage
11	General	510	$135.52	$0.00	DE Lage Landen Financial Services Inc
11	General	511	$2,898.38	$0.00	NORTHCO
11	General	512	$253.36	$0.00	The Columbia Paper Inc
11	General	513	$152.98	$0.00	The Gazette

Town of New Lebanon

Vouchers By Account: Central Printing & Mailing **Account ID:** A1670.4

Year: 2025 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
12	General	552	$135.52	$0.00	DE Lage Landen Financial Services Inc
12	General	553	$462.23	$0.00	The Columbia Paper Inc
12	General	554	$34.76	$0.00	The Gazette
12	General	555	$780.00	$0.00	USPS
	Totals:	45	$17,428.51	$0.00	

Town of New Lebanon

Vouchers By Account: Newsletter **Account ID:** A1670.41

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	23	$370.00	$0.00	USPS
1 A	General	43	$333.59	$0.00	USPS
2	General	73	$27.63	$0.00	Marsha Robertson
2	General	74	$647.45	$0.00	NORTHCO
4 D	General	244	$666.26	$0.00	USPS
5	General	263	$34.65	$0.00	Marsha Robertson
5	General	264	$615.62	$0.00	NORTHCO
7 B	General	390	$663.02	$0.00	USPS
8	General	407	$36.31	$0.00	Marsha Robertson
8	General	408	$656.80	$0.00	NORTHCO
	Totals:	10	$4,051.33	$0.00	

1356.13
1316.53
1,008.67

Town of New Lebanon

Vouchers By Account: Newsletter **Account ID:** A1670.41

Year: 2025 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	23	$350.00	$0.00	USPS
1 A	General	42	$419.20	$0.00	USPS
2	General	57	$32.41	$0.00	Marsha Robertson
2	General	66	$681.11	$0.00	NORTHCO
4 B	General	215	$421.29	$0.00	USPS
5	General	232	$32.41	$0.00	Marcie Robertson
7	General	303	$684.34	$0.00	NORTHCO
7 A	General	337	$661.16	$0.00	USPS
8	General	371	$32.41	$0.00	Marsha Robertson
8	General	372	$739.36	$0.00	NORTHCO
10 A	General	491	$463.90	$0.00	USPS
11	General	499	$32.41	$0.00	Marsha Robertson
	Totals:	12	$4,550.00	$0.00	

Town of New Lebanon

Vouchers By Account: Central Data Processing **Account ID:** A1680.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	24	$179.50	$0.00	Columbia County Treasurer
1	General	25	$225.50	$0.00	Sharon Powers
1	General	26	$250.00	$0.00	Town Hall Streams LLC
1	General	27	$80.97	$0.00	VISA
2	General	47	$11.11	$0.00	VISA
2	General	75	$338.97	$0.00	Columbia County Treasurer
2	General	76	$440.00	$0.00	Sharon Powers
2	General	77	$250.00	$0.00	Town Hall Streams LLC
3	General	134	$120.98	$0.00	Columbia County Treasurer
3	General	135	$350.00	$0.00	Edmunds GovTech Inc.
3	General	136	$375.00	$0.00	Sharon Powers
3	General	137	$250.00	$0.00	Town Hall Streams LLC
4	General	187	$95.94	$0.00	VISA
4	General	207	$445.86	$0.00	Columbia County Treasurer
4	General	208	$472.50	$0.00	Sharon Powers
4	General	209	$250.00	$0.00	Town Hall Streams LLC
5	General	265	$168.75	$0.00	Columbia County Treasurer
5	General	266	$2,924.80	$0.00	Promevo, LLC
5	General	267	$375.00	$0.00	Sharon Powers
5	General	268	$250.00	$0.00	Town Hall Streams LLC
6	General	303	$197.20	$0.00	Columbia County Treasurer
6	General	304	$407.50	$0.00	Sharon Powers
6	General	305	$250.00	$0.00	Town Hall Streams LLC
7	General	349	$804.97	$0.00	Columbia County Treasurer
7	General	350	$391.25	$0.00	Sharon Powers
7	General	351	$250.00	$0.00	Town Hall Streams LLC
7	General	352	$95.94	$0.00	VISA
8	General	409	$259.00	$0.00	Town Hall Streams LLC
9	General	461	$56.25	$0.00	Columbia County Treasurer
9	General	462	$866.50	$0.00	Sharon Powers
9	General	463	$250.00	$0.00	Town Hall Streams LLC
	Totals:	31	$11,683.49	$0.00	

A-1680.2 = Ø ✓

$11,683.49 ÷ 9 = $1,298/mo x 12 mos =

A-1680.41 — $15,576 = $16,000 ✓✓

Text my Gov = $3,500 ✓ wanted to cut Text My Gov but in contract through 2027

Gmail

Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov>

RE: 2027 rate estimate?

1 message

A-1910.4

Jennifer VanDeusen <jennifer@metzwood.com> Fri, Sep 25, 2026 at 7:38 AM
To: "Town Supervisor (New Lebanon)" <supervisor@townofnewlebanonny.gov>

Good morning Tistrya

Estimate in your budget $58,500 for the 2027 insurance policies ✓✓

We can look at higher deductibles as well on renewal , there might be a good savings

Thank you

Jenn

Jennifer VanDeusen

Licensed Advisor

MetzWood Insurance

Protecting the moments that matter most.

518-392-5161

jennifer@metzwood.com

MetzWood.com

From: Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov>
Sent: Thursday, September 24, 2026 3:11 PM
To: Jennifer VanDeusen <jennifer@metzwood.com>
Subject: Re: 2027 rate estimate?

A-1920.4

RECEIVED
JUL 06 2026
TOWN OF NEW LEBANON TOWN CLERK

New York Association of Towns
Dues Schedule for 2027

FY2024 Revenues	FY2027 Dues
$0 – $149,999	$205
$150,000 – $249,999	$310
$250,000 – $424,999	$410
$425,000 – $799,999	$515
$800,000 – $999,999	$615
$1,000,000 – $1,249,999	$720
$1,250,000 – $1,699,999	$820
$1,700,000 – $2,099,999	$925
$2,100,000 – $2,699,999	$1,025
$2,700,000 – $4,999,999	$1,130
$5,000,000 – $7,499,999	$1,230
$7,500,000 – $9,999,999	$1,385
$10,000,000 – $13,499,999	$1,540
$13,500,000 – $16,999,999	$1,665
$17,000,000 – $19,999,999	$1,795
$20,000,000 – $34,999,999	$1,920
$35,000,000 – $49,999,999	$2,025
$50,000,000 – $99,999,999	$2,205
Over $100,000,000	$2,360

Note: *Towns for which revenue data is not available from the Office of the State Comptroller (OSC) will be billed the based on their last reported filing or the prior year's dues amount, whichever is readily available. Dues are based on FY2024 revenues, as this complete data set is the latest available from OSC. Towns whose revenue decreased will keep their dues at the prior year's amount, subject to the 2.5% increase.. If you have any questions regarding your dues calculation, please contact Katie Hodgdon at khodgdon@nytowns.org*

2024 Gen Fund revenue - AFR - $1,565,033.55
2024 Hwy Fund revenue - AFR - $1,150,743.48

Town of New Lebanon

Vouchers By Account: Constable - Cont. Exp. **Account ID:** A3120.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	31	$407.96	$0.00	Columbia County
2	General	81	$327.87	$0.00	Columbia County
3	General	138	$352.14	$0.00	Columbia County
4	General	211	$352.14	$0.00	Columbia County
6	General	307	$281.70	$0.00	Columbia County
7	General	354	$422.56	$0.00	Columbia County
8	General	412	$337.36	$0.00	Columbia County
9	General	466	$422.56	$0.00	Columbia County
	Totals:	8	$2,904.29	$0.00	

$2,904.29 ÷ 8 mos = $363.04/mo

X12 mos = $4,356.44

$4,500 ✓✓

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Dog Control**

Prepared by: **Maggie Simmons**

Account: A-3510

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)	**$4,728**	**$5,083**	**$5,236**		5,500 5,236 ✓✓ ↓ All raises + COLA accounted for in A-1990.4 item contingent Temp Pay raises
Total Personal Services					
Equipment (.2)	**$0**	**$180**	**$180**		$200 ✓✓
Contractual (.4)	**$1,895**	**$2,000**	**$2,000**		2,000 ✓✓
Total Budget	**$6,623**	**$7,263**	**$7,416**		$7200.00

RECEIVED
SEP 08 2026
NEW LEBANON SUPERVISOR

9/1 TOTS

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:	**$0**	**$0**	**$0**	**$0**	**$0**
Total	**$0**	**$0**	**$0**	**$0**	**$0**

RECEIVED
SEP 04 2026
NEW LEBANON TOWN CLERK

2027 BUDGET WORKSHEET

DEPARTMENT: Dog Control Acct: A-3510

PREPARED BY: Maggie Simmons

	Description/Details (attach supporting documentation):	2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
	DCO salary on call	$5500.00
	TOTAL PERSONAL SERVICES	
.2	**EQUIPMENT** (List individual items)	
	Bite gloves, crates, Rabies Poles uniform	~~$1200.00~~
	TOTAL EQUIPMENT	$200.00
.4	**CONTRACTUAL EXPENSE** (List major items and categories):	
	mileage, Shelter fees & Dog intake based on contract with EGHS	$2500.00
	TOTAL CONTRACTUAL EXPENSES	2700.00
	TOTAL FOR DEPARTMENT	7,700.00

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Control Of Dogs - Cont. Exp. **Account ID:** A3510.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	32	$69.08	$0.00	Maggie Simmons
8	General.	413	$55.94	$0.00	Maggie Simmons
	Totals:	2	$125.02	$0.00	

Town of New Lebanon

Account Information

Account #	Account	Detail	
A3510.2	Control Of Dogs - Equip.		
		Starting Balance:	$180.00
		Amendments:	
		Applied Amount:	$0.00
		Current Balance:	$180.00
A3510.4	Control Of Dogs - Cont. Exp.		
		Starting Balance:	$2,000.00
		Amendments:	
		Applied Amount:	$125.02
		Current Balance:	$1,874.98
A3520.2	Control Of Other Animals - Equip.		
		Starting Balance:	$0.00
		Amendments:	
		Applied Amount:	$0.00
		Current Balance:	$0.00
A3520.4	Control Of Other Animals - Cont. Exp.		
		Starting Balance:	$0.00
		Amendments:	
		Applied Amount:	$0.00
		Current Balance:	$0.00
		TOTAL STARTING:	**$2,180.00**
		TOTAL CURRENT:	**$2,054.98**

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Registrar / Town Clerk**

Account: A-4020

Prepared by: **Marcie Robertson**

RECEIVED
SEP 24 2026
TOWN OF NEW LEBANON TOWN CLERK

TO TS

RECEIVED
SEP 25 2026
NEW LEBANON SUPERVISOR

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
(					
Total Personal Services	**$0**	**$0**	**$0**	**$0**	**$0**
Equipment (.2)					
Contractual (.4)	**$1,005**	**$942**	**$1,000**		**$1,000**
Total Budget	**$1,005**	**$942**	**$1,000**		**$1,000**

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					
A 1603	**$964**	**$942**	**$1,000**	**$712**	**$1,000**
Total	**$964**	**$942**	**$1,000**	**$712**	**$1,000**

2027 BUDGET WORKSHEET

DEPARTMENT: Registrar / Town Clerk Acct: A-4020

PREPARED BY: Marcie Robertson

	Description/Details (attach supporting documentation):	2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
	TOTAL PERSONAL SERVICES	$0
.2	**EQUIPMENT** (List individual items)	
	TOTAL EQUIPMENT	$0
.4	**CONTRACTUAL EXPENSE** (List major items and categories):	
	Birth/Death/Burial Geneology records (est)	$1,000
	TOTAL CONTRACTUAL EXPENSES	$1,000
	TOTAL FOR DEPARTMENT	$1,000

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Registrar - Cont. Exp. **Account ID:** A4020.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
6	General	308	$711.50	$0.00	Marsha Robertson
	Totals:	1	$711.50	$0.00	

Town of New Lebanon

Vouchers By Account: Registrar - Cont. Exp. **Account ID:** A4020.4

Year: 2025 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
7	General	309	$426.00	$0.00	Marcie Robertson
12	General	562	$515.50	$0.00	Marcie Robertson
	Totals:	2	$941.50	$0.00	

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **GENERAL - Highway Dept. Supt. Of Highways** Account: A 5010

Prepared by: **Peter McCagg**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
,Highway Super	$ 74, 318	$77, 318	$77, 318	$79,638	79,638 ✓ ✓
Clerk	$0	$15,600	$13,520	$13,926	10,000 ✓ 8,570 ✓
					this # is based on written request for 8 hours per week
Total Personal Services					
Equipment (.2)					
Contractual (.4)	$3,872	$6,045	$5,720	$9,368	5,830 ✓ ✓
Training (.41)	$0	$0	$0	$2,610	2800 ✓ Ø ✓
Total Budget	$78,190	$98,963	$101,894	$105,542	98,268

Zero of training budget used in 2026 YTD

RECEIVED SEP 21 2026 NEW LEBANON TOWN CLERK

RECEIVED SEP 29 2026 NEW LEBANON SUPERVISOR

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					
Total					

2027 BUDGET WORKSHEET

DEPARTMENT: GENERAL - Highway Dept. Supt. Of Highways Acct: A- 5010

PREPARED BY: Peter McCagg

	Description/Details (attach supporting documentation):	2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
	Highway Super	
	Highway Clerk - 10-15 hr/wk @ Clerk Rate	
	$20.00/hr x 15 hrs/wk	
	20.00 /hr x 8 hr per week	10,000
	current rate = $20.60 hr x 8 hr/wk = $8,570	8,570 ✓ this is based on current rate ($20.60, not $20) and for 8 hrs per week, as requested by Pete
	TOTAL PERSONAL SERVICES	
.2	**EQUIPMENT** (List individual items)	
	TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):	
	Paper towels, toilet paper, office supplies, misc	2,800
	Union req clothing $300/man + 5 tshirts+ 3 sweatshirts	3,000
	Association dues	30.00
	Jackets	
	Training (.41)	2,800 Budgeted for training in 2026 for 1st time ever, and zero has been spent YTD
	TOTAL CONTRACTUAL EXPENSES	8,630
	TOTAL FOR DEPARTMENT	

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Highway** Account: A 5132

Prepared by: **Peter McCagg**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
Total Personal Services					
Equipment (.2)	**$2,181**	**$1,000**	**$1,000**	**$1,000**	4,000 ✓ 1,000 ✓
Contractual (.4)	**$11,181**	**$4,000**	**$12,000**	**$12,000**	4,000 ✓ ✓
Total Budget	**$13,362**	**$5,000**	**$13,000**	**$13,000**	8,000

RECEIVED
SEP 21 2026
NEW LEBANON TOWN CLERK

TS

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					
Total					

RECEIVED
SEP 22 2026
NEW LEBANON SUPERVISOR

2027 BUDGET WORKSHEET

DEPARTMENT: GENERAL - Highway - Garage Acct: A 5132

PREPARED BY: Peter McCagg

	Description/Details (attach supporting documentation):	2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
	TOTAL PERSONAL SERVICES	
.2	**EQUIPMENT** (List individual items) Misc. Repairs as needed	
	Misc. Tools	4,000 1,000 ✓ Insurance proceeds covering new tools for all lost in fire
	TOTAL EQUIPMENT	4,000
.4	**CONTRACTUAL EXPENSE** (List major items and categories):	
	Building Maintenance	4,000
	TOTAL CONTRACTUAL EXPENSES	4,000
	TOTAL FOR DEPARTMENT	8,000

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Street Lighting - Cont. Exp. **Account ID:** A5182.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	1	$444.93	$0.00	NYSEG
2	General	44	$477.73	$0.00	NYSEG
3	General	113	$447.77	$0.00	NYSEG
4	General	184	$455.34	$0.00	NYSEG
5	General	246	$796.00	$0.00	NYSEG
6	General	290	$399.58	$0.00	NYSEG
7	General	332	$352.03	$0.00	NYSEG
8	General	392	$391.24	$0.00	NYSEG
9	General	455	$414.56	$0.00	NYSEG
	Totals:	9	$4,179.18	$0.00	

$4,179.18 ÷ 9 = $464.35/mo

X 12 mos =

$5,572.20 =

$5,600 ✓

A-6140.4

Gmail

Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov>

2027 Budget Request Forms

1 message

Christine Dreyfus <mcdreyfus788@gmail.com> Sun, Sep 6, 2026 at 2:34 PM
To: Supervisor Houghtling <supervisor@townofnewlebanon.com>

This is embarrassing.
I fidgeted and filled out and saved the budget request form on Excel. When it came to attaching it to a response, it was not the copy I had saved, but the empty format you sent that appeared.
I've tried several times and failed each time. Technically incompetent at best.

Here's the budget request, unchanged for several years now.
MOW Budget line: 6140.4
Amount: $4500.
Total is based on 250 days of meal deliveries at $18 per trip.
I did not shave the budget when you asked for voluntary reductions. The reimbursements help both in attracting and keeping drivers and seems a small bit to provide direct services to Town residents.

Ready to discuss if necessary, at your convenience,
Chris

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Outreach, Marketing & Communications** Account: 6410

Prepared by: **Sharon Powers & Jim Dawson**

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SEP 02 2026
TOWN OF NEW LEBANON TOWN CLERK

TOTS

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
Total Personal Services					
Equipment (.2)					**$1,800** both .4
Contractual (.4)					**$1,800**
Total Budget					**$3,600** ✓ 1,800 ✓

RECEIVED
SEP 02 2026
NEW LEBANON SUPERVISOR

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					**$0**
Total					

2027 BUDGET WORKSHEET

DEPARTMENT: Outreach, Marketing & Communications Acct: 6410

PREPARED BY: Sharon Powers & Jim Dawson

	Description/Details (attach supporting documentation):			2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)			
			TOTAL PERSONAL SERVICES	$0
.2	**EQUIPMENT** (List individual items)			
			TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):			
	Printing & Mailing	Business Directory		$1,000
	Forums	175 x 4	food, equipment	$700
	Contingency			$100
	Town Hall Streams	at Community Center	$150/month x 12	$1,800
			TOTAL CONTRACTUAL EXPENSES	$3,600
	TOTAL FOR DEPARTMENT			$3,600 1,800 ✓

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

All non-essential budget lines get 50% of what they had in 2026 (or 50% of what they requested for 2027 if they had no budget in 2026) OR what they requested if it is less than 50% of 2026 funding amounts

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Veteran Services** 6510

Prepared by: **Brian Sedgwick**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)	**$0**	**$0**	**$0**	**$0**	**$0**
CC coordinator salary					
Total Personal Services	**$0**	**$0**	**$0**	**$0**	**$0**
Equipment (.2)	**$0**	**$0**	**$0**	**$0**	**$0**
Contractual (.4)	**$1,000**	**$3,300**	**$3,300**	**$3,300**	**$3,300** 1,650
Total Budget	**$1,000**	**$3,300**	**$3,300**	**$3,300**	**$3,300**

RECEIVED
SEP 09 2026
NEW LEBANON SUPERVISOR

TOTS

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:	**$0**	**$0**	**$0**	**$0**	**$0**
Total					

RECEIVED
SEP 08 2026
TOWN OF NEW LEBANON TOWN CLERK

2027 BUDGET WORKSHEET

DEPARTMENT: Veterans Services Acct:

PREPARED BY:

	Description/Details (attach supporting documentation):		2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)		
		TOTAL PERSONAL SERVICES	$0
.2	**EQUIPMENT** (List individual items)		
		TOTAL EQUIPMENT	$0
.4	**CONTRACTUAL EXPENSE** (List major items and categories): **PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per		
	Memorial Day Support		
	Cemetery Flags		$2,500
	Replacement Markers	Grave Markers	$360
	Flag Pole Flags	Cemetery Veterans Monument (Shatford Pk)	$180
		TOTAL CONTRACTUAL EXPENSES	$3,290
	TOTAL FOR DEPARTMENT		$3,300 1,650 ✓

transfer the total for each section to the budget request summary page.

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All non-essential budget lines get 50% of what they had in 2026 (or 50% of what they requested for 2027 if they had no budget in 2026) OR what they requested if it is less than 50% of 2026 funding amounts

Gmail

Town Clerk <townclerk@townofnewlebanonny.gov>

Budget submission

1 message

Brian Sedgwick <marlinbuel@yahoo.com> Tue, Sep 8, 2026 at 7:58 AM
To: "townclerk@townofnewlebanon.com" <townclerk@townofnewlebanon.com>

Good Morning, Marcie
Here is the paperwork for the American Legion. I think it's what the Super is looking for.
Thanks
Brian

2027 Budget Request Forms.xls
365K

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SEP 08 2026
NEW LEBANON SUPERVISOR

2027 BUDGET WORKSHEET

TOTS

RECEIVED
SEP 07 2026
TOWN OF NEW LEBANON TOWN CLERK

DEPARTMENT: Lebanon Valley Seniors - Office of the Aging 6772

PREPARED BY: Cathy Shuhart & William Shannon

	Description/Details (attach supporting documentation):	2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
	TOTAL PERSONAL SERVICES	
.2	**EQUIPMENT** (List individual items)	
	TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):	
	Buses	$7,500
	Spring Event	$500
	Barbeque	$500
	Remembrance Luncheon	$500
	Fall Event	$500
	Year End	$2,000
	TOTAL CONTRACTUAL EXPENSES	$11,500 ✓ 6,900 ✓
	TOTAL FOR DEPARTMENT	

transfer the total for each section to the budget request summary page.

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All non-essential budget lines get 50% of what they had in 2026 (or 50% of what they requested for 2027 if they had no budget in 2026) OR what they requested if it is less than 50% of 2026 funding amounts

2027 Budget Request

Buses $7500

LVS offers three one-day bus trips to destinations selected by seniors during the first quarter. We are requesting this amount because bus costs depend on mileage and gas prices, which are difficult to predict for next year. This request covers bus transportation only; members will pay for the cost of each trip. In some cases, this is the only opportunity for senior members to travel. We also ensure that the bus is equipped with a lift for those members who need assistance and with mobility issues.

Spring Event $500

Each spring, we hold an in-house event to celebrate the end of winter and welcome the spring season. We plan to use local vendors for catering, with seniors providing desserts and drinks. Many seniors do not go out in the winter months, and this is a way to celebrate the new season.

Barbeque $500

Each summer, we continue our long-standing barbeque tradition. We are requesting funding for meats and supplies while members will provide side dishes, desserts, and other items.

Remembrance Luncheon $500

Each September, we honor and remember those lost on 9/11, as well as loved ones of our senior members. The luncheon is held during our monthly meeting and catered by a local vendor, with members providing desserts and drinks. A memorial/remembrance booklet of those we have lost is also distributed among members.

Fall Event $500

This popular event gives members an opportunity to celebrate the new season, including a Halloween event with a costume contest. We request funding for catering from a local vendor, while members will provide desserts and drinks.

Year End Celebration $ 2000

At the end of the year, members enjoy celebrating the upcoming holiday with an off-site event. We ask that this tradition continue, with members paying half of the event price.

The Lebanon Valley Seniors is open to all senior members of the community. We host special guests and organize collections for local food banks, the school, the humane society, and other organizations. We have also held bake sales, participated in craft fairs, and accepted donations that enable us to provide much needed assistance for those groups and organizations. Even as a group, we cannot fund the events listed above without continued assistance from the town.

9/2/26

I have been asked by the Executive committee of the Lebanon Valley Seniors to address and clarify some questions that were asked about the Program for the Aging, which is a line item in the New Lebanon Town budget.

New Lebanon was one of the first towns in the County to address the senior population and its need for socialization. As you may know one of the leading cases of early death for those over 60 is loneliness brought on by living alone and having no regular interaction with others on a regular basis.

Women of the Valley as we have done for over two centuries, saw this problem and looked for a way to improve those odds. They started having groups, sewing circles, reading clubs, luncheons and the list goes on and on. As our society changed more women left the home and then once they were no longer in the work force due to retirement or illness they found they had no one to do things with. Many were widows, single or their husbands still worked so the Lebanon Valley Seniors was born.

It started as a group of women getting together and sharing. At some point someone from the town suggested that the town fund this group to allow them to do more things, movies, trips to museums, a restaurant or other things that they could not afford to do on their own. The group now has men and women in it.

This line item was never meant to resolve the issues of society that we find ourselves in today. It was always meant to assist in the socialization of the Seniors of the Town of New Lebanon.

Any senior 55 and older is welcomed into the group. With our leadership we are doing more things in the meeting and outside of it. The Community Center has allowed our group to grow to over a minimum of 60 people coming to each meeting. It is not a social club which some people have stated that they thought it was. Anyone 55 and older is welcomed, no one must pay dues. Dues were started to raise money to do more things. The money in the budget line is carefully dispersed and kept track of. We are spoken about with joy at senior meetings with Office for the Aging. We are looked at as a guide to helping keep seniors active.

Gmail

Town Clerk <townclerk@townofnewlebanonny.gov>

Fwd: Budget - Lebanon Valley Seniors

1 message

Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov> Sat, Sep 5, 2026 at 8:47 PM
To: Marcie Robertson <townclerk@townofnewlebanon.com>

They sent it to me by mistake. Can you put a copy in my mailbox date stamp received by you're office? Thanks!

Tistrya Houghtling, Town Supervisor

Town of New Lebanon

P.O. Box 328

14755 State Route 22

New Lebanon, NY 12125

www.townofnewlebanon.com

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---------- Forwarded message ---------
From: **Catherine Shuhart** <catherineshuhart@yahoo.com>
Date: Sat, Sep 5, 2026, 10:22 AM
Subject: Budget - Lebanon Valley Seniors
To: Town Supervisor (New Lebanon) <supervisor@townofnewlebanon.com>

Attached is the budget and explanations as to our request.

Cathy Shuhart

3 attachments

letter regarding town Program for the Aging 12 2025.docx
18K

LVS 2027 Budget Request Explanation.docx
16K

2027 Budget Request Forms (version 1).xls
489K

RECEIVED
SEP 24 2026
NEW LEBANON SUPERVISOR

COLUMBIA COUNTY
OFFICE FOR THE AGING
325 COLUMBIA STREET, SUITE 231
HUDSON, NEW YORK 12534

PHONE: 518-828-4258
FAX: 518-822-0010

NINA BENVENUTO
DIRECTOR

September 17, 2026

Dear Supervisor and Town Board Members,

I want to express my strong support for the Lebanon Valley Seniors and highlight the crucial role this organization plays in our community's aging population. At the Office for the Aging, we are dedicated to ensuring that older adults throughout our county have the programs, social connections, and resources they need to age with dignity in their own homes. Local organizations like the Lebanon Valley Seniors are invaluable partners in these efforts across Columbia County.

The demand for local senior support has never been more pressing. According to U.S. Census Bureau data, Columbia County's aging population is growing at a much faster rate than state and national trends. Individuals aged 65 and older make up over 28% of our county's residents (compared with approximately 19% statewide). With a median age close to 50, New Lebanon's demographic profile exceeds the statewide median of roughly 40, indicating a rising number of older adults who depend on community services. In a rural town, seniors face greater risks of isolation, limited transportation options, and fewer opportunities for social interaction.

The Lebanon Valley Seniors group helps to effectively bridge these gaps, serving as a focal point for health, wellness, and community life. By organizing regular meetings, recreational outings, and community gatherings, the group creates accessible opportunities for older adults to stay active, connected, and mentally stimulated right in their own community. The group's meetings often include educational programs on important topics, such as local tax assistance and community healthcare updates, empowering seniors to navigate complex systems and benefits. Furthermore, through community initiatives like supporting local veterans and school drives, the Lebanon Valley Seniors highlight the impact older adults' civic contributions can have on their community.

Partnering with local senior groups allows our agency to extend its reach far beyond our office in Hudson. When a community invests in its local senior organizations, it directly reduces healthcare risks associated with isolation, enhances independence, and honors the lifelong contributions of its oldest residents.

I strongly encourage the New Lebanon Town Board to continue prioritizing and investing in the Lebanon Valley Seniors. Thank you for your ongoing commitment to the older adults in our community!

Sincerely,

Nina Benvenuto

Nina Benvenuto
Director, Columbia County Office for the Aging

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SEP 0 2 2026

NEW LEBANON SUPERVISOR

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SEP 0 2 2026
TOWN OF NEW LEBANON TOWN CLERK

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: ~~Recreation Commission~~ Events Committee

Account: 7020.4

Prepared by: **Abbie Shoobs**

To TS

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)	**$2,242**	**$2,532**	**$3,650**	**$3,650**	**$1,950**
Total Personal Services					
Equipment (.2)					
Contractual (.4)	**$2,242**	**$2,532**	**$3,650**	**$3,650**	**$1,950** ✓ 1,825 ✓
Total Budget					**$1,950**

Estimated Revenues

	2023 Actual	2024 Actual	2025 Estimated	2025 Y-T-D	2026 Estimated
Revenues:					**$0**
Total					**$0**

2027 BUDGET WORKSHEET

DEPARTMENT: Community Events Committee Acct: 7020.4

PREPARED BY: Abbie Shoobs

	Description/Details (attach supporting documentation):		*2027 REQUESTED*
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)		
		TOTAL PERSONAL SERVICES	
.2	**EQUIPMENT** (List individual items)		
		TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):		
	Town Picnic	Bounce house + monitors, napkins, plates, utensils, some food	*$1,500*
	Newcomers Events	3 @ $150	*$450*
		Postage and :	
		TOTAL CONTRACTUAL EXPENSES	**$ 1,950.00**
	TOTAL FOR DEPARTMENT		**$1,950** 1,825 ✓

transfer the total for each section to the budget request summary page.
Please add additional pages if more space is needed for break-out details.

All non-essential budget lines get 50% of what they had in 2026 (or 50% of what they requested for 2027 if they had no budget in 2026) OR what they requested if it is less than 50% of 2026 funding amounts

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Parks**

Account: A-7110

Prepared by: **Mike Dimanche, Charley Sears, Chris Patterson & Tistrya H.**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
Park Manager .11	**$3,078**	**$2,594**	**$4,007**	**$4,007**	**$3,082**
Park Super .1	**$14,010**	**$21,714**	**$19,823**	**$19,023**	**$16,328**
Park Staff .1	**$6,292**	**$0**	**$0**	**$0**	**$4,420**
Total Personal Services	**$23,380**	**$24,308**	**$23,830**	**$23,030**	**$23,830**
Equipment (.2)	**$15,418**	**$1,250**	**$2,000**	**$2,000**	**$350**
Contractual (.4)	**$11,638**	**$11,650**	**$6,000**	**$11,675**	**$7,400**
Total Budget	**$50,436**	**$37,208**	**$31,830**	**$36,705**	**$31,580**

combined on A-7110.1 $ 20,748

RECEIVED SEP 09 2026 NEW LEBANON SUPERVISOR

TJTS

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:	**$0**	**$0**	**$0**	**$0**	**$0**
Total	**$0**	**$0**	**$0**	**$0**	**$0**

RECEIVED SEP 08 2026 TOWN OF NEW LEBANON TOWN CLERK

2027 BUDGET WORKSHEET

DEPARTMENT: Parks — Acct: A-7110

PREPARED BY: Mike, Charley, Chris & Tistrya

	Description/Details (attach supporting documentation):			2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)			
	Mike Dimanche	30 hrs/wk X 26 wks	@ $20.93/hr	$16,328
	Charley Sears	120 hrs/yr pavilion only	@ $25.68/hr	$3,082
	Unknown Park Staff	10 hrs/wk X 26 wks	@ $17/hr	$4,420
	**** please note, Charley only wants to do the pavilion rentals so we are recommending that the park manager position is eliminated and Mike takes on other park manager duties, increasing Mike's hourly rate to $20.93 ($1.87 per hour more) for the increased duties and then we hire a park staff employee to work under Mike with the payroll budget staying at the same overall level as 2026**			
			TOTAL PERSONAL SERVICES	**$23,830**
.2	**EQUIPMENT** (List individual items)			
	Power Shears			$350
			TOTAL EQUIPMENT	**$350**
.4	**CONTRACTUAL EXPENSE** (List major items and categories):			
	Lumber for bridge repair			$1,000
	Mower maintenance	2 mowers	1X per year	$750
	TP & Paper Towels	Supplies	Misc.	$2,500
	Fruit Tree Maintenance			$250
	Water on & off			$1,200
	NYSEG			$1,700
			TOTAL CONTRACTUAL EXPENSES	**$7,400**
	TOTAL FOR DEPARTMENT			**$31,580**

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Account Information

Account #	Account	Detail		
A7110.2	Parks - Equip.			
		Starting Balance:		$2,000.00
		Amendments:		
		Applied Amount:		$967.03
		Current Balance:		$1,032.97
A7110.4	Parks - Cont. Exp.			
		Starting Balance:		$6,000.00
		Amendments:	03/03/2026 Fence accident	$2,925.00
			05/29/2026 dwilesh trees	$2,750.00
		Applied Amount:		$8,792.43
		Current Balance:		$2,882.57
		TOTAL STARTING:		**$8,000.00**
		TOTAL CURRENT:		**$3,915.54**

Town of New Lebanon

Vouchers By Account: Parks - Equip. **Account ID:** A7110.2

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
4	General	185	$397.04	$0.00	Amazon Capital Services
7	General	360	$569.99	$0.00	Wester Mass Power Equipment
	Totals:	2	$967.03	$0.00	

Town of New Lebanon

Vouchers By Account: Parks - Cont. Exp. **Account ID:** A7110.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	1	$176.56	$0.00	NYSEG
1	General	12	$33.57	$0.00	Country Squire Supply, LLC
2	General	44	$92.28	$0.00	NYSEG
3	General	113	$161.09	$0.00	NYSEG
4	General	184	$89.98	$0.00	NYSEG
4	General	185	$134.97	$0.00	Amazon Capital Services
4	General	218	$168.75	$0.00	Zema's Nursery, Inc.
5	General	246	$104.51	$0.00	NYSEG
5	General	256	$36.14	$0.00	Country Squire Supply, LLC
5	General	273	$3,095.18	$0.00	BPI Mechanical Service
6	General	289	$225.13	$0.00	Amazon Capital Services
6	General	290	$152.63	$0.00	NYSEG
6	General	312	$258.03	$0.00	Country Squire Supply, LLC
6	General	314	$2,750.00	$0.00	Dwileski's Tree Planting & Transplanting
6	General	315	$10.00	$0.00	Town Clerk - Petty Cash
7	General	331	$190.50	$0.00	Amazon Capital Services
7	General	332	$166.47	$0.00	NYSEG
7	General	341	$356.28	$0.00	Country Squire Supply, LLC
7	General	357	$32.19	$0.00	Napa
8	General	391	$299.95	$0.00	Amazon Capital Services
8	General	392	$170.46	$0.00	NYSEG
8	General	402	$38.94	$0.00	Country Squire Supply, LLC
8	General	420	$35.57	$0.00	Napa
8	General	421	$13.25	$0.00	Petty Cash c/o Marcie Robertson
	Totals:	24	$8,792.43	$0.00	

NYSEG = $1,113.98 YTD through Aug
= $1,671 for 12 mos.

- 2,750 - tre
- 2,925 - fen

@ County Squire, Amazon, Napa + Misc = $1,664
through A
= $2,497 for 12 mos.

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Playgrounds**

Account: A-7140

Prepared by: **Chris Patterson**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)	**$0**	**$0**	**$0**	**$0**	**$0**
Total Personal Services	**$0**	**$0**	**$0**	**$0**	**$0**
Equipment (.2)	**$0**	**$0**	**$0**	**$0**	**$0**
Contractual (.4)	**$194,765**	**$469,888**	**$0**	**$496,678**	**$29,600** ✓ 7,300 TOTS
Total Budget	**$194,765**	**$469,888**	**$0**	**$496,678**	**$29,600**

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:	**$0**	**$0**	**$0**	**$0**	**$0**
Total	**$0**	**$0**	**$0**	**$0**	**$0**

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SEP 09 2026
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SEP 08 2026
TOWN OF NEW LEBANON TOWN CLERK

2027 BUDGET WORKSHEET

DEPARTMENT: Playgrounds Acct: A-7140

PREPARED BY: Chris Patterson

	Description/Details (attach supporting documentation):		2027 REQUESTED	
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)			
	TOTAL PERSONAL SERVICES		**$0**	
.2	**EQUIPMENT** (List individual items)			
	TOTAL EQUIPMENT		**$0**	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):			
	Repair cracks in BB Court	A-7140.48	$7,300 ✓	can't wait or court will be damaged
	Install Wood Fencing at 2 trails - see quote	A-7140.43	$8,300 ✓	wait until 2028 ø✓
	Fix softball fencing see quote	A-7140.43	$14,000 ✓	wait until 2028 ø✓
	TOTAL CONTRACTUAL EXPENSES		**$29,600**	7,300 ✓
	TOTAL FOR DEPARTMENT		**$29,600**	

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Berkshire Fence Company

1625 West Housatonic St, Pittsfield, MA 01201
Phone: 413-443-4515 x 110
plibardi@berkshirefence.com http://www.berkshirefence.com

PROPOSAL

Chris Patterson
Town Board
Town of New Lebanon
cpatterson@townofnewlebanonny.gov (email)
Cell # 518-331-9024

September 8, 2026

We hereby submit specifications and estimates for:
Labor and materials to install:

Quote 1
- **Install approximately 166' of 2 rail split rail fencing near the tennis courts.**
- **Prevailing wages included.**

Total = $4,055.00

Quote 2
- **Install approximately 173' of 2 rail split rail fencing near the park.**
- **Prevailing wages included.**

Total = $4,226.00

Quote 3
- **Make repairs to the existing green vinyl chain link fence at the softball field. The location is the outfield fence. Included is straightening a few line posts.**
- **Prevailing wages included.**

Total = $4,740.00

Quote 4
- **Install approximately 400' of green vinyl chain link fence at the softball field. The location is the outfield fence. Included is straightening a few line posts.**
- **Prevailing wages included.**

Total = $6,198.00

Quote 5
- **Install approximately 400' of 1-⅝ galvanized top rail to replace the rusty existing top rail.**
- **Prevailing wages included.**

Total = $2,920.00

*MA sales tax of 6.25% on materials only added at billing.
*NY sales tax of 8% on materials only added at billing if applicable.

**Customer shall be responsible for establishing boundary lines and obtaining all necessary permits and or variances including local zoning codes.*
**Any jobs that are canceled after receipt of deposit may be subject to a 20% restocking fee.*
**Customer is responsible for marking all private underground lines including water and sewer lines, septic fields, pool lines, satellites, etc.*
*Quotation given by: Pete Libardi

Payment to be made as follows:

- 50% deposit required. Full payment due upon completion. All past due balances are subject to a service charge of 1.5 % per month. We accept checks by mail, or online at www.berkshirefence.com and click "Pay Online". There will be a one time fee of $3.25 for ACH transitions and a 3.5% fee added to credit card payments.

ACCEPTANCE OF PROPOSAL

- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Please sign and return this quote by mail, or email.

X_____
Customer Signature
Note: This proposal may be withdrawn by us if not accepted within 30 days.

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SEP 0 2 2026

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SEP 0 2 2026
TOWN OF NEW LEBANON TOWN CLERK

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Music in the Park** 7270.4

Prepared by: **Abbie Shoobs**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Contractual (.4)	**$3,246**	**$3,800**	**$3,800**	**$3,800**	**$3,800** ✓ 1,900 ✓
Total Budget					**$3,800**

To TS

Estimated Revenues

	2024 Actual	2024 Actual	2025 Estimated	2025 Y-T-D	2026 Estimated
Revenues:					**$0**
Total					**$0**

2027 BUDGET WORKSHEET

DEPARTMENT: Music in the Park 7270.4

PREPARED BY: Abbie Shoobs

	Description/Details (attach supporting documentation):		*2027 REQUESTED*
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)		
		TOTAL PERSONAL SERVICES	
.2	**EQUIPMENT** (List individual items)		
		TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):		
	ASCAP Annual Contract	estimated	*$600*
	Musicians At 2 music events	$100 per musician, approx 28 musicians split between the two dates. 3-4 bands per event	*$2,800*
	Sound setup for two events	$200 per event	*$400*

All non-essential budget lines get 50% of what they had in 2026 (or 50% of what they requested for 2027 if they had no budget in 2026) OR what they requested if it is less than 50% of 2026 funding amounts

	TOTAL CONTRACTUAL EXPENSES	$ 3,800.00

1,900

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Summer Youth Program** Account:

Prepared by: **Jacqueline Howe & Tistrya Houghtling** A-7310

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	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
Counselor/CIT A-7310.1	$37,682	$38,515	$46,400	$54,359	$48,055
Director A-7310.11	$1,632	$20,745	$11,985	$11,985	$4,488
Assistant Director A-7310.12	$0	$0	$13,440	$6,884	$3,872
Total Personal Services	$39,314	$59,260	$71,825	$73,228	$56,415
Equipment (.2)	$1,144	$270	$750	$70	$750
Contractual (.4)	$3,516	$5,719	$4,250	$9,879	$4,250
Total Budget	$43,974	$65,249	$76,825	$83,177	$61,415

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					
Registration Fees - A-2001	$27,826	$30,447	$28,000	$21,370	$31,501
Field Trip Reimbursements				$4,070	
Total	$27,826	$30,447	$28,000	$25,440	$31,501

Updated

Rec'd by Town Supervisor 9/25/26

2027 BUDGET WORKSHEET

DEPARTMENT: Summer Youth Program Acct: A-7310

PREPARED BY: Jacqueline Howe

	Description/Details (attach supporting documentation):					2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)					
	Director	20 hrs/week	X 8 weeks	@$25.50/hr	plus train/clean	$4,488
	Assistant Director	20 hrs/week	X 8 weeks	@$22/hr	plus train/clean	$3,872
	Counselor/CIT	see payroll option F-1 attached for breakdown				$48,055
					TOTAL PERSONAL SERVICES	**$56,415**
.2	**EQUIPMENT** (List individual items)					
	Sports Equipment					$250
	Storage Room Equip.					$250
	Medical Equipment					$250
					TOTAL EQUIPMENT	**$750**
.4	**CONTRACTUAL EXPENSE** (List major items and categories):					
	Water Testing					$600
	CPR/First Aid Cert.					$650
	Family Fun Day					$1,000
	Craft/Project Supplies					$1,000
	Other Supplies	Medical	Office	Other		$1,000
					TOTAL CONTRACTUAL EXPENSES	**$4,250**
	TOTAL FOR DEPARTMENT					**$61,415**

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

This proposal cuts the 2026 Net operating budget (expenses minus revenues) by more than 50% so it is entered as requested

Town of New Lebanon

Vouchers By Account: Youth Program - Cont. Exp. **Account ID:** A7310.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
7	General	331	$503.15	$0.00	Amazon Capital Services
7	General	367	$236.25	$0.00	Audrey Nerney
7	General	368	$205.00	$0.00	Capital Region Environmental Lab
7	General	369	$236.25	$0.00	Harriet Leonard
7	General	370	$1,417.75	$0.00	Liberty Ridge Farm
7	General	371	$2,836.23	$0.00	Six Flags New England
7	General	372	$654.00	$0.00	Tim Christiansen
8	General	391	$525.93	$0.00	Amazon Capital Services
8	General	421	$40.00	$0.00	Petty Cash c/o Marcie Robertson
8	General	427	$204.25	$0.00	VISA
8	General	428	$451.44	$0.00	Jacqueline Howe
8 B	General	439	$385.00	$0.00	Erica Bingham-Green
8 B	General	440	$385.00	$0.00	Jackie Howe
8 B	General	441	$612.75	$0.00	Jump N Shout Inflatables
9	General	473	$170.00	$170.00	Capital Region Environmental Lab
9	General	474	$575.92	$575.92	New Lebanon CSD District Office
	Totals:	16	$9,438.92	$745.92	

Water Testing = $205 + 170 + 170 = $545

Fun Day = $612.75 + $300 = $912.75

Supplies (craft, medical, office, etc) = $503.15, $525.93, $40, $204.25, $451.44 = $1,724.7

* All NL, Bus Drivers, Six Flags + Liberty Ridge reimbursed by County and/or field trip $ collected - not on as expense or revenue as unknown

Town of New Lebanon

Vouchers By Account: Youth Program - Equip. **Account ID:** A7310.2

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
7	General.	352	$69.99	$0.00	VISA
	Totals:	1	$69.99	$0.00	

Hello everyone, Tistrya

Before getting into the nitty gritty of things, I would first like to acknowledge a few people from our 2026 camp season. The first is Mike Dimanche, anytime we had any sort of issue he was right there to help and kept everything extremely smooth going! The second is my Assistant Director Tallulah Powers, she was an absolute gem to bring into the Assistant position. I knew I could take time off and I would not have to worry about how things were going at the camp because I knew I had a strong leader as my right hand person. The third is Chris Patterson, who worked many days/nights on various aspects of the park to ensure a safe environment for the kids. Last but not least, Matt Lansing, without his generous donations for the 2026 camp season, we would not have been able to have highly visible staff shirts, and our end of the season family fun day would not have been as successful.

With all of that being said, the Town is in a rough place financially, the camp being a contributor to that. The 2026 season left us 55K in the red just for the camp budget. I have created various options/scenarios for how we can improve that for the 2027 season and going forward. I also understand that us as individuals are struggling financially with inflation and simply everything going up. Camp unfortunately is not going to be an exception to that, fees must go up to keep up with everything else in this world.

For staff purposes, we would have 1 Director, 1 Assistant Director, 1 Head Counselor, and at least 8 Counselors. There will also be options for having 9 Counselors and 1 Counselor-In-Training (CIT). Each pay rate is determined by the number of years worked and certifications held and will be explained in each option.

The following table is a summary of all the options available, each option is also listed in detail on the following pages. **Each fee will be based on having 50-1 child resident, 4-2 children resident, 2-3 children resident, 3-1 child non-resident, and 1-2 children non-resident**

Payroll Option:	Fee Increase Option:	Amount Left In the Red:
A-1=$52,099.50	**A**=$29,003	**$23,096.50**
A-2=$47,761.50	**A**=$29,003	**$18,758.50**
A-3=$46,877.50	**A**=$29,003	**$17,874.50**
A-1=$52,099.50	**B**=$30,275	**$21,824.50**
A-2=$47,761.50	**B**=$30,275	**$17,486.50**
A-3=$46,877.50	**B**=$30,275	**$16,602.50**
A-1=$52,099.50	**C**=$31,501	**$20,598.50**
A-2=$47,761.50	**C**=$31,501	**$16,260.50**
A-3=$46,877.50	**C**=$31,501	**$15,376.50**
B-1=$61,216.25	**A**=$29,003	**$32,213.25**
B-2=$56,203.25	**A**=$29,003	**$27,200.25**
B-3=$54,831.75	**A**=$29,003	**$25,828.75**
B-1=$61,216.25	**B**=$30,275	**$30,941.25**
B-2=$56,203.25	**B**=$30,275	**$25,928.25**
B-3=$54,831.75	**B**=$30,275	**$24,556.75**
B-1=$61,216.25	**C**=$31,501	**$29,715.25**
B-2=$56,203.25	**C**=$31,501	**$24,702.25**
B-3=$54,831.75	**C**=$31,501	**$23,330.75**
C-1=$69,237.50	**A**=$29,003	**$40,234.50**
C-2=$63,549.50	**A**=$29,003	**$34,546.50**
C-3=$62,178	**A**=$29,003	**$33,175**
C-1=$69,237.50	**B**=$30,275	**$38,962.50**
C-2=$63,549.50	**B**=$30,275	**$33,274.50**

C-3=$62,178	**B**=$30,275	**$31,903**
C-1=$69,237.50	**C**=$31,501	**$37,736.50**
C-2=$63,549.50	**C**=$31,501	**$32,048.50**
C-3=$62,178	**C**=$31,501	**$30,677**
D-1=$43,115	**A**=$29,003	**$14,112**
D-2=$39,587	**A**=$29,003	**$10,584**
D-3=$38,898	**A**=$29,003	**$9,895**
D-1=$43,115	**B**=$30,275	**$12,840**
D-2=$39,587	**B**=$30,275	**$9,312**
D-3=$38,898	**B**=$30,275	**$8,623**
D-1=$43,115	**C**=$31,501	**$11,614**
D-2=$39,587	**C**=$31,501	**$8,086**
D-3=$38,898	**C**=$31,501	**$7,397**
E-1=$49,960	**A**=$29,003	**$20,957**
E-2=$45,892	**A**=$29,003	**$16,889**
E-3=$44,813	**A**=$29,003	**$15,810**
E-1=$49,960	**B**=$30,275	**$19,685**
E-2=$45,892	**B**=$30,275	**$15,617**
E-3=$44,813	**B**=$30,275	**$14,538**
E-1=$49,960	**C**=$31,501	**$18,459**
E-2=$45,892	**C**=$31,501	**$14,391**
E-3=$44,813	**C**=$31,501	**$13,312**
F-1=$56,415	**A**=$29,003	**$27,412**
F-2=$51,807	**A**=$29,003	**$22,804**
F-3=$50,728	**A**=$29,003	**$21,725**
F-1=$56,415	**B**=$30,275	**$26,140**
F-2=$51,807	**B**=$30,275	**$21,532**

F-3=$50,728	**B**=$30,275	**$20,453**
F-1=$56,415	**C**=$31,501	**$24,914**
F-2=$51,807	**C**=$31,501	**$20,306**
F-3=$50,728	**C**=$31,501	**$19,227**

As the Director, I would most prefer Option F-1 and Fee Option C. This would be $24,914 in the red, but I do plan to reach out to local businesses as well as possibly getting a grant.
I also researched a bunch of the other local summer camps, all of which have shorter hours and most except Stephentown are more expensive.

Payroll Option A:

6 Full Weeks: Starting Day: July 5th Last Day: August 13th

8 hours training before camp for First Aid/CPR along with orientation and 8 hours of cleanup after for each staff member will be included.

The Director and Assistant Director would only be working 24 hours per week. Every other position pays based on 37.5 hours per week. *The CIT would not be starting until August 4th as a paid staff.

Position:	Pay Rate:	Total Pay/Week:	Total Training/ Cleanup Pay:	Total Season Pay:
Director	$25.50/hr	$612	$408	$4,080
Assistant Director	$22/hr	$528	$352	$3,520
Head Counselor	$19/hr	$712.50	$304	$4,275
Counselor (4th year)	$19/hr	$712.50	$304	$4,275
Counselor (3rd year)	$18.50/hr	$693.75	$296	$4,458.50
Counselor (3rd year)	$18.50/hr	$693.75	$296	$4,458.50
Counselor (3rd year)	$18.50/hr	$693.75	$296	$4,458.50
Counselor (2nd year)	$18/hr	$675	$288	$4,338
Counselor (2nd year)	$18/hr	$675	$288	$4,338
Counselor (2nd year)	$18/hr	$675	$288	$4,338
Counselor (2nd year)	$18/hr	$675	$288	$4,338
Counselor (2nd year)	$18/hr	$675	$288	$4,338
Counselor-In -Training	$13/hr	$487.50	$104 (Cleanup Only)	$884

Option A-1(9 Counselors & CIT)=$52,099.50 **Option A-2**(8 Counselors & CIT)=$47,761.50
Option A-3(8 Counselors)=$46,877.50

Payroll Option B:
7 Full Weeks: Starting Day: July 5th Last Day: August 20th
8 hours training before camp for First Aid/CPR along with orientation and 8 hours of cleanup after for each staff member will be included.
The Director and Assistant Director would only be working 24 hours per week. Every other position pays based on 37.5 hours per week. *The CIT would not be starting until August 4th as a paid staff.

Position:	Pay Rate:	Total Pay/Week:	Total Training/ Cleanup Pay:	Total Season Pay:
Director	$25.50/hr	$612	$408	$4,692
Assistant Director	$22/hr	$528	$352	$4,048
Head Counselor	$19/hr	$712.50	$304	$5,291.50
Counselor (4th year)	$19/hr	$712.50	$304	$5,291.50
Counselor (3rd year)	$18.50/hr	$693.75	$296	$5,152.25
Counselor (3rd year)	$18.50/hr	$693.75	$296	$5,152.25
Counselor (3rd year)	$18.50/hr	$693.75	$296	$5,152.25
Counselor (2nd year)	$18/hr	$675	$288	$5,013
Counselor (2nd year)	$18/hr	$675	$288	$5,013
Counselor (2nd year)	$18/hr	$675	$288	$5,013
Counselor (2nd year)	$18/hr	$675	$288	$5,013
Counselor (2nd year)	$18/hr	$675	$288	$5,013
Counselor-In -Training	$13/hr	$487.50	$104 (Cleanup Only)	$1,371.50

Option B-1(9 Counselors & CIT)=$61,216.25 **Option B-2**(8 Counselors & CIT)=$56,203.25
Option B-3(8 Counselors)=$54,831.75

Payroll Option C:

8 Full Weeks: Starting Day: June 28th Last Day: August 20th

8 hours training before camp for First Aid/CPR along with orientation and 8 hours of cleanup after for each staff member will be included.

The Director and Assistant Director would only be working 24 hours per week. Every other position pays based on 37.5 hours per week. *The CIT would not be starting until August 4th as a paid staff.

Position:	Pay Rate:	Total Pay/Week:	Total Training/ Cleanup Pay:	Total Season Pay:
Director	$25.50/hr	$612	$408	$5,304
Assistant Director	$22/hr	$528	$352	$4,576
Head Counselor	$19/hr	$712.50	$304	$6,004
Counselor (4th year)	$19/hr	$712.50	$304	$6,004
Counselor (3rd year)	$18.50/hr	$693.75	$296	$5,846
Counselor (3rd year)	$18.50/hr	$693.75	$296	$5,846
Counselor (3rd year)	$18.50/hr	$693.75	$296	$5,846
Counselor (2nd year)	$18/hr	$675	$288	$5,688
Counselor (2nd year)	$18/hr	$675	$288	$5,688
Counselor (2nd year)	$18/hr	$675	$288	$5,688
Counselor (2nd year)	$18/hr	$675	$288	$5,688
Counselor (2nd year)	$18/hr	$675	$288	$5,688
Counselor-In -Training	$13/hr	$487.50	$104 (Cleanup Only)	$1,371.50

Option C-1(9 Counselors & CIT)=$69,237.50 **Option C-2**(8 Counselors & CIT)=$63,549.50
Option C-3(8 Counselors)=$62,178

Payroll Option D:

6 Weeks-No Fridays: Starting Day: July 5th Last Day: August 12th

8 hours training before camp for First Aid/CPR along with orientation and 8 hours of cleanup after for each staff member will be included.

The Director and Assistant Director would only be working 20 hours per week. Every other position pays based on 30 hours per week. *The CIT would not be starting until August 4th as a paid staff.

Position:	Pay Rate:	Total Pay/Week:	Total Training/ Cleanup Pay:	Total Season Pay:
Director	$25.50/hr	$510	$408	$3,468
Assistant Director	$22/hr	$440	$352	$2,992
Head Counselor	$19/hr	$570	$304	$3,724
Counselor (4th year)	$19/hr	$570	$304	$3,724
Counselor (3rd year)	$18.50/hr	$555	$296	$3,626
Counselor (3rd year)	$18.50/hr	$555	$296	$3,626
Counselor (3rd year)	$18.50/hr	$555	$296	$3,626
Counselor (2nd year)	$18/hr	$540	$288	$3,528
Counselor (2nd year)	$18/hr	$540	$288	$3,528
Counselor (2nd year)	$18/hr	$540	$288	$3,528
Counselor (2nd year)	$18/hr	$540	$288	$3,528
Counselor (2nd year)	$18/hr	$540	$288	$3,528
Counselor-In-Training	$13/hr	$390	$104 (Cleanup Only)	$689

Option D-1(9 Counselors & CIT)=$43,115 **Option D-2**(8 Counselors & CIT)=$39,587

Option D-3(8 Counselors)=$38,898

Payroll Option E:
7 Weeks-No Fridays: Starting Day: July 5th Last Day: August 19th
8 hours training before camp for First Aid/CPR along with orientation and 8 hours of cleanup after for each staff member will be included.
The Director and Assistant Director would only be working 20 hours per week. Every other position pays based on 30 hours per week. *The CIT would not be starting until August 4th as a paid staff.

Position:	Pay Rate:	Total Pay/Week:	Total Training/ Cleanup Pay:	Total Season Pay:
Director	$25.50/hr	$510	$408	$3,978
Assistant Director	$22/hr	$440	$352	$3,432
Head Counselor	$19/hr	$570	$304	$4,294
Counselor (4th year)	$19/hr	$570	$304	$4,294
Counselor (3rd year)	$18.50/hr	$555	$296	$4,181
Counselor (3rd year)	$18.50/hr	$555	$296	$4,181
Counselor (3rd year)	$18.50/hr	$555	$296	$4,181
Counselor (2nd year)	$18/hr	$540	$288	$4,068
Counselor (2nd year)	$18/hr	$540	$288	$4,068
Counselor (2nd year)	$18/hr	$540	$288	$4,068
Counselor (2nd year)	$18/hr	$540	$288	$4,068
Counselor (2nd year)	$18/hr	$540	$288	$4,068
Counselor-In -Training	$13/hr	$390	$104 (Cleanup Only)	$1,079

Option E-1(9 Counselors & CIT)=$49,960 **Option E-2**(8 Counselors & CIT)=$45,892
Option E-3(8 Counselors)=$44,813

Payroll Option F:

8 Weeks-No Fridays: Starting Day: June 28th Last Day: August 19th

8 hours training before camp for First Aid/CPR along with orientation and 8 hours of cleanup after for each staff member will be included.

The Director and Assistant Director would only be working 20 hours per week. Every other position pays based on 30 hours per week. *The CIT would not be starting until August 4th as a paid staff.

Position:	Pay Rate:	Total Pay/Week:	Total Training/ Cleanup Pay:	Total Season Pay:
Director	$25.50/hr	$510	$408	$4,488
Assistant Director	$22/hr	$440	$352	$3,872
Head Counselor	$19/hr	$570	$304	$4,864
Counselor (4th year)	$19/hr	$570	$304	$4,864
Counselor (3rd year)	$18.50/hr	$555	$296	$4,736
Counselor (3rd year)	$18.50/hr	$555	$296	$4,736
Counselor (3rd year)	$18.50/hr	$555	$296	$4,736
Counselor (2nd year)	$18/hr	$540	$288	$4,608
Counselor (2nd year)	$18/hr	$540	$288	$4,608
Counselor (2nd year)	$18/hr	$540	$288	$4,608
Counselor (2nd year)	$18/hr	$540	$288	$4,608
Counselor (2nd year)	$18/hr	$540	$288	$4,608
Counselor-In -Training	$13/hr	$390	$104 (Cleanup Only)	$1,079

Option F-1(9 Counselors & CIT)=$56,415 **Option F-2**(8 Counselors & CIT)=$51,807

Option F-3(8 Counselors)=$50,728

Camp Fees Schedule:

Current:
Resident(Town Taxes paid to New Lebanon):
1 Child= $384-equivalent to $0.83/hour
2 Children= $576-equivalent to $0.56/hour
3 Children= $706-equivalent to $0.45/hour
4+ Children= $802-equivalent to $0.40/hour

Local Non-Resident(Town Taxes not paid to New Lebanon, School Taxes paid to NLCSD *Also includes those who pay tuition to the district*)
1 Child= $810-equivalent to $0.40/hour
2 Children= $1,200-equivalent to $0.27/hour
3 Children= $1,620-equivalent to $0.20/hour
4+ Children= $1,920-equivalent to $0.17/hour

Non-Resident(Neither Town nor School Taxes paid to New Lebanon)
$1,620/child-equivalent to $0.20/hour

Fee Increase Option A:
Should follow with the 6 week model
Resident(Town Taxes paid to New Lebanon): **(10% Increase)**
1 Child= $422-equivalent to $1.76/hour
2 Children= $634-equivalent to $2.64/hour
3 Children= $777-equivalent to $3.24/hour
4+ Children= $882-equivalent to $5.68/hour

Local Non-Resident(Town Taxes not paid to New Lebanon, School Taxes paid to NLCSD *Also includes those who pay tuition to the district*): **(5% Increase)**
1 Child= $851-equivalent to $3.55/hour
2 Children= $1,260-equivalent to $5.25/hour
3 Children= $1,701-equivalent to $7.09/hour
4+ Children= $2,016-equivalent to $8.40/hour

Non-Resident(Neither Town nor School Taxes paid to New Lebanon): **(1.5% Increase)**
$1,644/child-equivalent to $6.85/hour

Projected Income: $29,003

Fee Increase Option B:
Should follow with the 7 week model
Resident(Town Taxes paid to New Lebanon): **(15% Increase)**
1 Child= $442-equivalent to $1.58/hour
2 Children= $662-equivalent to $2.36/hour
3 Children= $812-equivalent to $2.90/hour
4+ Children= $922-equivalent to $3.29/hour

Local Non-Resident(Town Taxes not paid to New Lebanon, School Taxes paid to NLCSD *Also includes those who pay tuition to the district*): **(7.5% Increase)**
1 Child= $871-equivalent to $3.11/hour
2 Children= $1,290-equivalent to $4.61/hour
3 Children= $1,742-equivalent to $6.22/hour
4+ Children= $2,064-equivalent to $7.37/hour

Non-Resident(Neither Town nor School Taxes paid to New Lebanon): **(3.5% Increase)**
$1,677/child-equivalent to $5.99/hour

Projected Income: $30,275

Fee Increase Option C:
Should follow with the 8 week model
Resident(Town Taxes paid to New Lebanon): **(20% Increase)**
1 Child= $461-equivalent to $1.44/hour
2 Children= $691-equivalent to $2.16/hour
3 Children= $847-equivalent to $2.65/hour
4+ Children= $962-equivalent to $3.01/hour

Local Non-Resident(Town Taxes not paid to New Lebanon, School Taxes paid to NLCSD *Also includes those who pay tuition to the district*): **(10% Increase)**
1 Child= $891-equivalent to $2.78/hour
2 Children= $1,320-equivalent to $4.13/hour
3 Children= $1,782-equivalent to $5.57/hour
4+ Children= $2,112-equivalent to $6.60/hour

Non-Resident(Neither Town nor School Taxes paid to New Lebanon): **(5% Increase)**
$1,701/child-equivalent to $5.32/hour
Projected Income: $31,501

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Zoning Board of Appeals** Account: 8010

Prepared by: **Cissy Hernandez**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)				Combined w/ PB	Combined w/ PB
Total Personal Services					$0
Equipment (.2)					$0
Contractual (.4)			$3,406	na	$3,154 ✓ 2,720 ✓
Comp Plan (.41			$3,000	na	$3,000 ✓ ✓
Total Budget					$6,154

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues: A-2110	**$1,925**	**$1,300**	**$2,000**	**$2,000**	**$2,000** ✓
					3,100 ✓
					2,125 YTD 1/1-8/31
					÷8 x12 = # 3,187.50
Total					**$2,000**

TOWN OF NEW LEBANON TOWN CLERK RECEIVED SEP 09 2026

RECEIVED SEP 09 2026 NEW LEBANON SUPERVISOR

2027 BUDGET WORKSHEET

DEPARTMENT: Zoning Board of Appeals Acct: 8010

PREPARED BY: Cissy Hernandez

	Description/Details (attach supporting documentation):	2027 REQUESTED	
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)		
	Combined w/ PB	$0	
	TOTAL PERSONAL SERVICES	$0	
.2	**EQUIPMENT** (List individual items)		
	TOTAL EQUIPMENT	$0	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):		
	BAS/IPS Annual Fee (5,000 div by 3 depts)	$1,667	
	Saratoga P/Z Conf. (fees 120.00 and Mileage @ .76 x 128 mi x 5 members)	$1,087	$653 - 3 members
	Misc Mileage for potential additional training (ie: Columbia Greene)	$300	
	Office Supplies	$100	
		$3,154	2,720 ✓
.41	Comp Plan	$3,000	
	TOTAL CONTRACTUAL EXPENSES	**$6,154**	
	TOTAL FOR DEPARTMENT	**$6,154**	

The 2027 reductions are:
Miscellaneous training mileage: $500 to $300 = **40% decrease**
Office supplies: $234 to $100 = **57.3% decrease**
Overall 8010.4: $3,406 to $3,154 = **$252 decrease, or 7.4%**

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Summary for 2027 ZBA Budget

The 2027 reductions are:

Miscellaneous training mileage is reduced from $500 to $300, a reduction of $200, or 40%.

Office supplies are reduced from $234 to $100, a reduction of $134, or approximately 57.3%.

These reductions total $334 and are partially offset by an $82 increase in the Saratoga conference allocation, from $1,005 to $1,087 due to mileage incr. As a result, account 8010.4 decreases from $3,406 to $3,154—a net reduction of $252, or approximately 7.4%.

Gmail

Town Clerk <townclerk@townofnewlebanonny.gov>

Fwd: 2027 budget requests for 8010, 8020, 818664,

1 message

Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov> Tue, Sep 8, 2026 at 12:46 PM
To: Marcie Robertson <townclerk@townofnewlebanon.com>

She accidentally sent them to me. Can you please stamp received and put copies in my mailbox?

Thanks!

Tistrya Houghtling, Town Supervisor

Town of New Lebanon

P.O. Box 328

14755 State Route 22

New Lebanon, NY 12125

www.townofnewlebanon.com

Confidential: This e-mail message, including any attachments, is for the sole use of the intended recipient and may contain confidential information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

---------- Forwarded message ---------
From: **Building Department** <buildingdept@townofnewlebanon.com>
Date: Tue, Sep 8, 2026 at 10:37 AM
Subject: 2027 budget requests for 8010, 8020, 818664,
To: Town Supervisor (New Lebanon) <supervisor@townofnewlebanon.com>
Cc: Jeff Hattat <ceo1@townofnewlebanonny.gov>, Elizabeth Brutsch <nlpb.brutsch@gmail.com>, Tony Murad <nlzba.murad@gmail.com>

Hi Tis: Attached please find all 4 budgets above noted budgets scanned into one PDF file. Please let me/us know if you have any questions.

Overall 2027 Budget Narrative
Accounts 8010–ZBA, 8020–Planning Board, 8160.41–Clean Up Day and 8664–Building Department

Combining the four areas and assuming the applicable 2026 salary levels remain unchanged for 2027, the overall proposal increases by approximately 1.35%.

Department heads were asked to reduce their proposed 2027 budgets wherever reasonably possible. Because significant reductions had already been incorporated into the 2026 appropriations, the remaining opportunities for further reductions were limited. Nevertheless, I reviewed each account and reduced expenses where doing so appeared practical without underfunding anticipated needs. An individual summary is attached with each budget submission identifying and explaining its proposed reductions or increases.

Department/Account	2026	2027	Change

(518) 794-8884

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2027 Scanned Budget Requests - 8010, 8020, 8160, 8864.pdf
1911K

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Planning Board** Account: 8020

Prepared by: **Cissy Hernandez & Elizabeth Brutsch**

RECEIVED
SEP 09 2026
TOWN OF NEW LEBANON TOWN CLERK

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					$7,927
Total Personal Services					$7,927 ✓ 3,050 ✓ based on actual hours worked
Equipment (.2)					$0
Contractual (.4)	$1,774	$5,675	$4,345	na	$4,968 ✓ 4,414 ✓ + current hourly rate
(.41) PB attny					$22,000.00 ✓ 5,000 ✓
(.43) PB engineer					$2,000.00 ✓ 0 ✓
Total Budget					$36,895

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues: A-2115	$850	$475	$1,500	$1,500	$1,500 ✓ ✓
					$1,500
Total					$1,500

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SEP 09 2026
NEW LEBANON SUPERVISOR

2027 BUDGET WORKSHEET

DEPARTMENT: Planning Board Acct: 8020

PREPARED BY: Cissy Hernandez & Elizabeth Brutsch

	Description/Details (attach supporting documentation):	2027 REQUESTED	
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)		
	2027 incr. TBD by TB	$7,927	
	2026 YTD 1/1-8/31 = $1,934.30 = $229.29/month		
	x12 mos = $2,751.45		
		$3,050 ✓	
	TOTAL PERSONAL SERVICES	$7,927	
.2	**EQUIPMENT** (List individual items)		
		$0	
	TOTAL EQUIPMENT		
.4	**CONTRACTUAL EXPENSE** (List major items and categories):		
	BAS/IPS Annual Fee (5,000 div by 3 depts)	$1,667	
	NYPF Annual Membership Dues	$310	
	2027 NYPF annual 3-day Conf fee $260.00 x 1 member (chair) (Cooperstown)	$260	
	Otesaga Hotel in Cooperstown, NY	$240	
	(2026 room rate approx 120.00 x 2 nights = 240.00 1 person (chair)		
	Round trip mi. to Cooperstown Conf. = 200 mi x .76/mi = 152 x 1 cars	$152	
	Saratoga Conf. 1-day Conference $120.00 x 6 members + 2 alts. = 8	$960	$600 = 5 member
	Round trip mi. for Saratoga Conf. = 64 mi. x 2 = 128 x 8 = 1024 x .76/mi	$779	$595 = 5 member
	Misc. free training mileage	$300	
	Postage (roll of stamps shared with ZBA)	$100	
	Office Supplies	$200	
	Sub ttl	**$4,968**	$4,414 ✓
	.41 account for PB Attorney Assistance	$22,000.00	$5,000 ✓
	.43 account for Engineer Assistance (approx. 1.5 hrs/mo)	$2,000.00	Ø ✓ None spent YTD 2026
	TOTAL CONTRACTUAL EXPENSES	$28,968	
	TOTAL FOR DEPARTMENT	$36,895	

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Spoke w/ Elizabeth - attorney can be paid from escrow for specific applications + only be used from Town funds for general questions by chair or PB + only attend meetings for larger escrow funded applications

2027 – Budget Summary for Planning Board

- 2026: **$26,345**
- 2027: **$28,968**
- Increase: **$2,623**

$2,623÷$26,345=9.96%

Therefore, the combined Planning Board contractual budget increases by approximately 10%. This includes:

- 8020.4 operating expenses: **+$623 (see rationale below)**
- 8020.41 attorney: **+$2,000**
- 8020.43 engineer: **no change**

The proposed 2027 request for Planning Board account 8020.4 is $4,968, an increase of $623, or approximately 14.3%, over the 2026 adopted appropriation. The increase primarily reflects the revised training plan, which provides Saratoga conference registration and mileage for six members plus the two new alternates. Total budgeted travel increases from 712 miles at $0.70 per mile in 2026 to 1,224 miles at $0.76 per mile in 2027, increasing the mileage allocation from approximately $498 to $930. Approximately $436 of the revised conference cost is attributable to registration and mileage for the two alternates. These increases are partially offset by reductions in three-day NYPF conference attendance, miscellaneous training mileage and office supplies; the new postage allocation ($100) is offset by a corresponding reduction in Misc. Free training Miles from 400.00 to 300.00.

Calculations for mileage reimbursement increase affecting the increase in the $623 operating cost increase

2026

$$712 \text{ miles} \times \$0.70 = \$498.40$$

Rounded: **$498**

2027

$$1{,}224 \text{ miles} \times \$0.76 = \$930.24$$

Rounded: **$930**

Increase

$$\$930.24 - \$498.40 = \boxed{\$431.84}$$

Rounded: **$432 increase in total mileage funding.**

That increase can be separated into:

- Higher reimbursement rate on the original 712 miles:

$$712 \times \$0.06 = \$42.72$$

- Additional 512 miles:

$$512 \times \$0.76 = \$389.12$$

- Total increase:

$$\$42.72 + \$389.12 = \$431.84$$

So the increased mileage rate accounts for approximately **$43**, while the additional attendees/vehicles account for approximately **$389**.

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Refuse & Garbage** Account: 8160

Prepared by: **Marcie Robertson**

RECEIVED
SEP 24 2026
TOWN CLERK

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
CC coordinator salary					
Total Personal Services	**$0**	**$0**	**$0**	**$0**	**$0**
Equipment (.2)					
Contractual (.4)	**$1,870**	**$1,955**	**$2,070**		**$3,335**
Total Budget	**$1,870**	**$1,955**	**$2,070**		**$3,335**

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					
Total	**$0**	**$0**	**$0**	**$0**	**$0**

10/15

received by Town Supervisor 9/25/26

2027 BUDGET WORKSHEET

DEPARTMENT: Refuse & Garbage Acct: 8160

PREPARED BY: Marcie Robertson

	Description/Details (attach supporting documentation):			2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)			
			TOTAL PERSONAL SERVICES	$0
.2	**EQUIPMENT** (List individual items)			
			TOTAL EQUIPMENT	$0
.4	**CONTRACTUAL EXPENSE** (List major items and categories):			
	Monthly Garbage &	Recycling PU	115 x 12mos	$1,380
		Pavilion	115 x 5mos	$575
		CC	115 x 12mos	$1,380
			TOTAL CONTRACTUAL EXPENSES	$3,335
	TOTAL FOR DEPARTMENT			$3,335

This was in A-1520.4 in 2026 budget

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Refuse & Garbage - Cont. Exp. **Account ID:** A8160.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	10	$115.00	$0.00	Carmen Barbato
2	General	63	$115.00	$0.00	Carmen Barbato
3	General	126	$115.00	$0.00	Carmen Barbato
4	General	195	$115.00	$0.00	Carmen Barbato
5	General	254	$230.00	$0.00	Carmen Barbato
6	General	295	$230.00	$0.00	Carmen Barbato
7	General	340	$230.00	$0.00	Carmen Barbato
8	General	401	$230.00	$0.00	Carmen Barbato
9	General	454	$230.00	$0.00	Carmen Barbato
	Totals:	9	$1,610.00	$0.00	

Town of New Lebanon

Vouchers By Account: Refuse & Garbage - Cont. Exp. **Account ID:** A8160.4

Year: 2025 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	General	11	$115.00	$0.00	Carmen Barbato
2	General	59	$115.00	$0.00	Carmen Barbato
3	General	105	$115.00	$0.00	Carmen Barbato
4	General	152	$115.00	$0.00	Carmen Barbato
5	General	223	$230.00	$0.00	Carmen Barbato
6	General	258	$230.00	$0.00	Carmen Barbato
7	General	297	$230.00	$0.00	Carmen Barbato
8	General	360	$230.00	$0.00	Carmen Barbato
9	General	408	$230.00	$0.00	Carmen Barbato
10	General	457	$115.00	$0.00	Carmen Barbato
11	General	503	$115.00	$0.00	Carmen Barbato
12	General	544	$115.00	$0.00	Carmen Barbato
	Totals:	12	$1,955.00	$0.00	

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Refuse & Garbage (Dump Day Event)** Account: 8160.41

Prepared by: **Cissy Hernandez**

RECEIVED
SEP 09 2026
TOWN OF NEW LEBANON TOWN CLERK

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)	**$0**	**$0**	**$0**	**$0**	**$0**
Total Personal Services					
Equipment (.2)					
Contractual (.4)	**$7,500**	**$7,500**	**$7,500**	**$8,000**	**$8,000** ✓
Total Budget					

TO TS

4,000 ✓

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					
Total					

RECEIVED
SEP 09 2026
NEW LEBANON SUPERVISOR

2027 BUDGET WORKSHEET

DEPARTMENT: Refuse & Garbage Acct: 8160.41

PREPARED BY: Cissy Hernandez

	Description/Details (attach supporting documentation):	2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
		$0
	TOTAL PERSONAL SERVICES	
.2	**EQUIPMENT** (List individual items)	$0
	TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):	
		$8,000
	TOTAL CONTRACTUAL EXPENSES	$8,000
	TOTAL FOR DEPARTMENT	$8,000 4,000 ✓

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

All non-essential budget lines get 50% of what they had in 2026 (or 50% of what they requested for 2027 if they had no budget in 2026) OR what they requested if it is less than 50% of 2026 funding amounts

2027 Dump day summary

Because the 2026 Clean Up Day has not yet occurred, actual current costs are not available upon which to base a responsible reduction. The estimated 2027 cost of approximately $6,051 assumes average tonnage and reflects only the anticipated increase in tipping fees; it does not account for possible increases in hauling, container, electronics-disposal, supply or other event costs. The $8,000 appropriation is therefore being maintained until the Town has a complete current-year expenditure history.

The four-year average is **24.07 tons**. Using the cautious high-end estimate of **$140 per ton**:

- Current tipping cost at $128/ton: approximately **$3,080.96** (per attached email)
- Projected cost at $140/ton: approximately **$3,369.80** (per attached email)
- Estimated increase: approximately **$288.84**
- Estimated total event cost, using 2025 expenditures as the baseline: approximately **$6,051.20**

Gmail

Town CEO <ceo@townofnewlebanonny.gov>

Re: Budget Prep - 2027

1 message

Building Department <buildingdept@townofnewlebanon.com> Mon, Aug 10, 2026 at 3:00 PM
To: "Madsen, Wendy" <wendy.madsen@columbiacountyny.gov>

Perfect. Thank you!

Cissy Hernandez,

Land Use Administrator

Zoning Enforcement Officer

Deputy Code Enforcement Officer

Floodplain Administrator

Town of New Lebanon

P.O. Box 328

14755 State Route 22

New Lebanon, NY 12125

(518) 794-8884

www.townofnewlebanon.com

On Mon, Aug 10, 2026 at 2:01 PM Madsen, Wendy <wendy.madsen@columbiacountyny.gov> wrote:

> Good afternoon,
>
> At this time, there is no change to the roll-off services we are providing for the Town clean-ups; however, I believe the tip fee will increase for the 2027 year. It is currently set at $128.00/ton, I anticipate it increasing to $135.00-$140.00 per ton. Please note that this has not yet been determined, but since I know you are working on budgets, I wanted to be as transparent as possible.
>
> Let me know if you have any questions.
>
> Thanks,
> Wendy
>
> On Mon, Aug 10, 2026 at 11:48 AM Building Department <buildingdept@townofnewlebanon.com> wrote:
>
> > Hi Wendy:
> >
> > Can you believe it's that time of year already? Would you kindly send me a quote for 2027 Town Clean up day?
> >
> > Cissy Hernandez,
> >
> > Land Use Administrator

Zoning Enforcement Officer

Deputy Code Enforcement Officer

Floodplain Administrator

Town of New Lebanon

P.O. Box 328

14755 State Route 22

New Lebanon, NY 12125

(518) 794-8884

www.townofnewlebanon.com

--

Wendy S. Madsen, Director
Columbia County Department of Public Works
Solid Waste Division
401 State Street
Hudson, New York 12534
518-828-2737 Phone

***** Please note my new email address: wendy.madsen@columbiacountyny.gov***

Check out our website at solidwaste.columbiacountyny.com

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **CEO/ZEO Building Dept** Account: 8664

Prepared by: **Cissy Hernandez**

RECEIVED SEP 09 2026 TOWN OF NEW LEBANON TOWN CLERK

TOTS

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
CEO	$30,400	$31,900	$31,900	$32,857	$32,857 ✓✓
ZEO/Admin/DepCEO/FP Admin	$63,191	$66,191	$66,191	$68,177	$68,177 ✓✓
Total Personal Services					$101,034
Equipment (.2)	$555	$500	$0	$0	$0
Contractual (.4)	$4,228	$5,171	$5,271	$5,271	$5,007 ✓✓
Contractual (.42 engineering)	0	2,500	1,000	1,000	1,000 ✓ Ø ✓
Total Budget					$107,041

have not used any of 2026 budget YTD

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues: A-1560	$29,452	$22,100	$34,000	$34,000	$30,000 ✓
					36,000 ✓
					24,540 YTD 1/1-8/31
					÷ 8 x 12 = $36,910
Total					$30,000

RECEIVED SEP 09 2026 NEW LEBANON SUPERVISOR

2027 BUDGET WORKSHEET

DEPARTMENT: CEO & ZEO (Building Dept) Acct: A-8664

PREPARED BY: Cissy Hernandez

	Description/Details (attach supporting documentation):	2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
	CEO Salary (Subject to increase if the TB offers raises)	$32,857
	ZEO | Dep CEO | Admin | Floodplain Admin (subject to increase if TB offers raises)	$68,177
	TOTAL PERSONAL SERVICES	**$101,034**
.2	**EQUIPMENT** (List individual items)	
	TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):	
	Office supplies	$200
	Col/Greene NYSBOC	$200
	Postage	$250
	CEO/ZEO mileage	$1,450
	BAS/IPS allocation	$1,667
	CEO cell	$300
	CEO tablet	$240
	ZEO cell	$300
	Additional training	$300
	Miscellaneous	$100
.42	potential need for engineering consult	$1,000 Ø zero used 2026 YTD
	TOTAL CONTRACTUAL EXPENSES	**$6,007**
	TOTAL FOR DEPARTMENT	**$107,041**

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

2027 – Budget Summary

The proposed 2027 Building Department budget maintains personal-service funding at the current 2026 amended level and requests no equipment funding. Account 8664.4 is reduced from $5,271 to $5,007—a reduction of $264, or approximately 5%. The proposal includes $559 in targeted reductions to office supplies, mileage, additional training and miscellaneous expenses. These reductions are partially offset by the addition of previously omitted postage funding and the confirmed increase in Columbia/Greene NYSBOC membership costs. The separate $1,000 engineering appropriation under account 8664.42 remains unchanged. The total departmental request decreases from the 2026 amended total of $107,305 to $107,041.

A-8710.4

Gmail

Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov>

Re: 2027 Budget Forms - DUE to TOWN CLERK by 9/7

1 message

PegCAC Munves <nlcac.munves@gmail.com> Wed, Aug 12, 2026 at 7:45 AM
To: "Town Supervisor (New Lebanon)" <supervisor@townofnewlebanonny.gov>
Cc: "Town Supervisor (New Lebanon)" <supervisor@townofnewlebanon.com>

Hi

The CAC needs no town funding.

Thank you

Peg, co-chair CAC

On Friday, August 7, 2026, Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov> wrote:

> Hey all,
>
> Attached fine the 2027 budget request documents. There are 3 tabs. One is instructions (PLEASE READ AND FOLLOW THE INSTRUCTIONS), the other 2 are forms that need to be filled out. If your department has more than one budget line in the budget, you must fill out 2 forms for each budget line. You must complete all the lines on each form (write N/A if it does not apply to your department such as revenues if you have none).
>
> I have also attached a document that shows you what budget line(s) you are responsible for submitting.
>
> If you are new to this or would like assistance, please email me ASAP to set up a time to sit down together to go over it. I am more than happy to help and it makes it easier on the back end when the forms are all filled out correctly.
>
> Please let me know if you have any questions. Please turn in 2 forms for each budget line to the TOWN CLERK by end of day on September 7th.
>
> Thank you!
>
> Tistrya

Request was less than 50% of 2026 funding level - entered as requested

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Climate Smart Task Force** Account: 8797

Prepared by: **Steve Powers**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)	$0	$0	$0	$0	$0
Equipment (.2)	$1,830	$0	$1,038	$1,038	$0
Contractual (.4)	$5,300	$1,801	$2,587	$2,587	$1,285 535
(.41)	$769	$1,284	$0	$0	$0 750
(.42)	$178,445	$250,434	$0	$0	$0
Total Budget	$186,344	$253,519	$3,625	$3,625	$1,285
Equipment (.2)					
Contractual (.4)					
Total Budget					

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					
A-2770.3 EV Charger	$0	$304	$0	$0	$750
A-3910 State A	$190,000	$241,634	$0		$0
A-3989 State Aid	$0	$0	$5,000	$1,000	$0
Total	$190,000	$241,938	$5,000	$1,000	$750

RECEIVED
SEP 09 2026
NEW LEBANON SUPERVISOR

RECEIVED
SEP 09 2026
TOWN OF NEW LEBANON TOWN CLERK

1015

2027 BUDGET WORKSHEET

DEPARTMENT: Climate Smart Task Force Acct: 8797

PREPARED BY: Steve Powers

	Description/Details (attach supporting documentation):	2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
	TOTAL PERSONAL SERVICES	
.2	**EQUIPMENT** (List individual items)	
	TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):	
	Dining	$270
	CDRPC Meeting	$65
	DEC Climate Meeting	$200
	NYSEG-EV Charger (100% reimbursed) A-8797.41	$750
	TOTAL CONTRACTUAL EXPENSES	$1,285
	TOTAL FOR DEPARTMENT	$1,285

.4

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Request was less than 50% of 2026 funding level - entered as requested

Gmail

Town Clerk <townclerk@townofnewlebanonny.gov>

Fwd: CSC 2027 budget- see attached

1 message

Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov> Tue, Sep 8, 2026 at 4:27 PM
To: Marcie Robertson <townclerk@townofnewlebanon.com>

Same thing as the others. Accidentally submitted to me. Please date stamp received by your office and put a copy in my mailbox.

Thanks!

Tistrya Houghtling, Town Supervisor

Town of New Lebanon

P.O. Box 328

14755 State Route 22

New Lebanon, NY 12125

www.townofnewlebanon.com

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---------- Forwarded message ---------
From: **CSC Chair** <nlcscchair@gmail.com>
Date: Tue, Sep 8, 2026, 4:16 PM
Subject: CSC 2027 budget- see attached
To: Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov>

--
Thanks and best regards,
Steve Powers
Chair, New Lebanon Climate Smart Communities Task Force
169 Shaker Rd
New Lebanon, NY 12125
Tel: 518-729-1885
Cell: 516-469-0665

2027 Budget Request Forms 9.8.26.xls
369K

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: Cemetery of the Evergreens

Account: 8810.4

Prepared by: Mark Baum

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AUG 27 2026
TOWN OF NEW LEBANON TOWN CLERK

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
CC coordinator salary					
Total Personal Services					
Equipment (.2)					
Contractual (.4)	12,000.00	17,000.00	12,000.00		12,000.00
Total Budget					

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					
Total					

RECEIVED
SEP 01 2026
NEW LEBANON SUPERVISOR

2027 BUDGET WORKSHEET

DEPARTMENT: _____ **Acct:** 8810.4

PREPARED BY: Mark Baumk [signature]

Description/Details (attach supporting documentation):	*2027 REQUESTED*
.1 **PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
TOTAL PERSONAL SERVICES	
.2 **EQUIPMENT** (List individual items)	
TOTAL EQUIPMENT	
.4 **CONTRACTUAL EXPENSE** (List major items and categories):	
Lawn care for cemetery of the evergreens	12,000.00
TOTAL CONTRACTUAL EXPENSES	
TOTAL FOR DEPARTMENT	12,000.00

transfer the total for each section to the budget request summary page.
Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: West Lebanon Cemetery **Account ID:** A8810.41

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
9	General	478	$585.00	$0.00	Don Sears
	Totals:	1	$585.00	$0.00	

$675 ✓✓

A-9010.8

NYSLRS New York State & Local Retirement System

Office of the State Comptroller

New York State & Local Retirement System

New York State Comptroller
Thomas P. DiNapoli

TOWN OF NEW LEBANON
30800 ERS-2028 Projection

THIS IS A PROJECTION - MAKE NO PAYMENTS AT THIS TIME

65% General = $44,192

35% Highway = $23,797

	Payment Amount February 01, 2028	Prepayment Amount December 15, 2027
Projected Total:	**$68,478**	**$67,989**

Contribution Stabilization Program
(Chapter 57, Laws of 2010)

Minimum Amount Due Under This Program:		**$68,478**	**$67,989**
The estimated maximum amount to Amortize:	$0		

Contribution Details

Tier	Plan ID	Options	Salary 04/01/2025 - 03/31/2026		Projection Factor	Projected Salary Base for Fiscal Year ending 03/31/2027**		2028 Plan Rate & Plan Option		Regular Pension Contribution	GTLI
4	A15		$167,316	X	0.970000	$162,297	X	20.60%	=	$32,459	$974
5	A15		$63,777	X	1.020000	$65,052	X	17.60%	=	$11,059	$390
6	A15		$147,612	X	1.150000	$169,753	X	13.90%	=	$22,577	$1,019

NYSLRS
New York State & Local Retirement System

Office of the State Comptroller

New York State & Local Retirement System

New York State Comptroller
Thomas P. DiNapoli

Tier	Plan ID	Options	Salary 04/01/2025 - 03/31/2026		Projection Factor	Projected Salary Base for Fiscal Year ending 03/31/2027**		2028 Plan Rate & Plan Option		Regular Pension Contribution	GTLI
Subtotal:			**$378,705**			**$397,102**				**$66,095**	**$2,383**

**A projection calculated from 2026 reported salaries. Actual 2027 salaries will be the basis for the 2028 invoice.

Projected 2028 Regular Pension Contribution, Including GTLI **$68,478**

Projection Details

	Due February 01, 2028 Payments	divide by factor	Pre Pay December 15, 2027 Payments
Projected 2028 Regular Pension Contribution	$68,478	1.007191	$67,989
Projected Total:	**$68,478**		**$67,989**

Gmail

Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov>

retirement bill

1 message

Brian Fitzgerald <brianfitzgeraldcpapc@nycap.rr.com> Thu, Sep 24, 2026 at 4:55 PM
Reply-To: brianfitzgeraldcpapc@nycap.rr.com
To: "Town Supervisor (New Lebanon)" <supervisor@townofnewlebanon.com>

we split it 65% gen 35% highway.

retirement projected 2027 bill for 2027 budget.pdf
243K

A - 9060.8

General Medical Insurance Costs

Insurance Type	Monthly Premium	Annual Town Share	HRA Usage Expected	Annual Amount Expected
Single	$837	$669.60 X 12 = $8,035.20	$3,600 X 40% = $1,440	$9,475.20
Single	$837	$669.60 X 12 = $8,035.20	$3,600 X 40% = $1,440	$9,475.20
Buyout				$5,600
Family	$2,383	$1,906.40 X 12 = $22,876.80	$7,200 X 40% = $2,880	$25,756.80
HRA Annual Fees				$500
Dental				
Single	$36	$28.80 X 12 = $345.60		$345.60
Single	$36	$28.80 X 12 = $345.60		$345.60
Family	$95	$76 X 12 = $912		$912
Total Annual Cost				$52,410.40

Gmail

Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov>

Revenues
A-1120 + A-3005

Re: Sales tax and mortgage tax

1 message

Keeler, PJ <pj.keeler@columbiacountyny.gov> Thu, Sep 24, 2026 at 4:21 PM
To: "Town Supervisor (New Lebanon)" <supervisor@townofnewlebanonny.gov>

My guess - sales tax +3%
mortgage flat

On Thu, Sep 24, 2026 at 4:19 PM Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov> wrote:

> Hey PJ!
>
> Any ideas for projected sales and mortgage tax for 2027 compared to 2026?
>
> Tistrya Houghtling, Town Supervisor
>
> Town of New Lebanon
>
> P.O. Box 328
>
> 14755 State Route 22
>
> New Lebanon, NY 12125
>
> www.townofnewlebanon.com
>
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A-1120-Sales Tax - 26 = $780,000 + 3% = $805,000 ✓✓

A-3005-Mortgage Tax - 26 = $50,000 - flush = $50,000 ✓✓

Instructions | Request Summary | **Budget Worksheet**

RECEIVED SEP 02 2026

2027 BUDGET WORKSHEET

DEPARTMENT: LEBANON VALLEY PROTECTIVE ASS INC Acct:

PREPARED BY: Ed Godfrey President Board of Directors

RECEIVED SEP 03 2026 NEW LEB

TOTIS

RECEIVED SEP 04 2026 NEW LEBANON SUPERVISO

Description/Details (attach supporting documentation):	2027 REQUESTED
.1 **PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
TOTAL PERSONAL SERVICES	
.2 **EQUIPMENT** (List individual items)	
Capital Reserve For Equipment and Vehicles	
TOTAL EQUIPMENT	~~30000~~ 0 ✓
.4 **CONTRACTUAL EXPENSE** (List major items and categories):	
Operating Expenses	
TOTAL CONTRACTUAL EXPENSES	$ 146024 ✓
TOTAL FOR DEPARTMENT	$ 146024 ✓ 146,024 ✓

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Removed capital reserve funding for 2027 due to budget situation - LVPA did not consent voluntarily to this reduction - TB will need to enter contract negotiations with LVPA for 2027 + adjust final budget accordingly

		Proposed
	2026	2027
INCOME		
FIRE SERVICE	130,059	146024 ✓
CAPITAL RESERVE	30,000	30000 ✓
TOTAL INCOME	$ 160,059	$ 176,024
		146,024 ✓
EXPENSES		
ADVERTISING	200	200
AIR TEST & BOTTLE MAINT	3,600	3600
BID & LEGAL NOTICES	500	500
BUILDING EQUIP MAINT & REPAIR	6,000	6000
BUILDING MAINT & REPAIRS	11,000	11000
DUES AND SUBSCRIPTIONS	200	250
DUMPSTER	1,264	1264
EDUCATION/TRAINING	1,500	1500
EQUIPMENT MAINTENANCE	4,000	4400
EQUIPMENT TESTING	6,085	6700
EXTINGUISHER INSPECTION	600	600
FIRE EQUIPMENT	5,000	5000
FIRE GEAR	-	12000
INSURANCE	21,500	21500
KITCHEN & BATH SUPPLIES	500	500
LEGAL & ACCOUNTING	6,000	6000
MISCELLANEOUS	3,175	3175
OFFICE SUPPLIES	900	900
OFFICER COMPENSATION	2,550	3000
Service and Cleaning	2,000	2000
PAGER REPAIRS	510	510
PHYSICALS	5,000	6000
POST OFFICE BOX RENTAL	125	125
POSTAGE	300	300
SNOW PLOWING/MOWING	6,000	7000
UTILITIES	25,000	25000
VEHICLE REPAIR & MAINT	12,000	12000
ECHO LEVEL RESPONSE	5,000	5000
Total Expense	130,509	146,024 ✓

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Highway - Engineer** Account: DA 1440

Prepared by: **Peter McCagg**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
Total Personal Services					
Equipment (.2)					
Contractual (.4)		**$1,950**	**$1,950**	**$1,950**	5,000 ✓ Ø ✓
Total Budget		**$1,950**	**$1,950**	**$1,950**	5,000 ✓ None used in 2026
		fully reimbursed			

Estimated Revenues

	2023 Actual	2024 Actual	2025 Estimated	2025 Y-T-D	2026 Estimated
Revenues:					
Total					

RECEIVED
NEW LEBANON TOWN CLERK
SEP 21 2026

RECEIVED
NEW LEBANON SUPERVISOR
SEP 23 2026

2027 BUDGET WORKSHEET

DEPARTMENT: Highway - Engineer Acct: DA 1440

PREPARED BY: Peter McCagg

	Description/Details (attach supporting documentation):	2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
	Engineer	
	TOTAL PERSONAL SERVICES	**$1,950**
.2	**EQUIPMENT** (List individual items)	
	TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):	
	Engineer Consulting fee's	5,000
	TOTAL CONTRACTUAL EXPENSES	5,000
	TOTAL FOR DEPARTMENT	

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Highway - General Repairs (Roads)** Account: DA 5110

Prepared by: **Peter McCagg**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)	**$110,405**	**$175,054**	**$204,689**	**$215,970**	$259,934 ✓ see attached for breakdown of request
					200,925 see attached for breakdown of all payroll funding
Total Personal Services					
Equipment (.2)		**$7,500**	**$7,500**	**$7,500**	8,500 ✓ 7,500 ✓
Contractual (.4)	**$125,315**	**$225,000**	**$195,000**	**$185,000**	210,000 ✓ 185,000 ✓
Total Budget	**$235,720**	**$407,554**	**$407,189**	**$408,470**	same funding levels as 2026

RECEIVED SEP 22 2026 NEW LEBANON TOWN CLERK

10/15

Estimated Revenues

	2023 Actual	2024 Actual	2025 Estimated	2025 Y-T-D	2026 Estimated
Revenues:					
Total					

RECEIVED SEP 22 2026 NEW LEBANON SUPERVISOR

2027 BUDGET WORKSHEET

DEPARTMENT: Highway - General Repairs (Roads) Acct: DA 5110

PREPARED BY: Peter McCagg

	Description/Details (attach supporting documentation):		2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)		
	HEMM	1 person Fulltime	
	MEO - Foreman	1 person Fulltime	
	MEO	2 people Fulltime	
	Part time	2 people 500 hr each	
	laborer	1 person Full time	
	Over time	15% overall payroll	
		TOTAL PERSONAL SERVICES	
.2	**EQUIPMENT** (List individual items)		
	small equipment	various tools that need replacing	
	signs	road & traffic control, cones	
		TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):		
	equptment rentals		30,000
	material	stone, gravel, sand etc.	130,000
	culvert pipes	all sizes	20,000
	calcium	for dust & erosion control	30,000
		TOTAL CONTRACTUAL EXPENSES	210,000
	TOTAL FOR DEPARTMENT		

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Highway Payroll Costs As Entered In Tentative Budget - Based on Current Employees in Current Positions They Are In With Union Contract Raises

Position (based on current employees)	# Hours	Hourly rate	Total for year (w/out OT)
FT Senior MEO	40/wk	$28.92	$60,154
FT Foreman	40/wk	$30.37	$63,170
MEO	40/wk	$27.85	$57,928
Laborer	40/wk	$22.50	$46,800
PT Laborer	500/yr	$21.96	$10,980
15% FT pay for OT	$228,052	X 0.15	$34,208.00
Longevity Bonus			$2,000
Payroll Total			$275,240
Breakdown per payroll line (same % as 26)			
Roads - DA-5110.1	73%		$200,925 ✓
Snow Removal - DA-5142.1	24%		$66,058 ✓
Brush and Weeds - DA-5140.1	3%		$8,257 ✓

TO TS

RECEIVED
SEP 22 2026
NEW LEBANON TOWN CLERK

TOWN OF NEW LEBANON
2027 BUDGET REQUEST SUMMARY

Department: **Highway - CHIPS** Account: DA 5112

Prepared by: **Peter McCagg**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
Total Personal Services	**$0**				
CHIPS (.2c)	**$205,369**	**$159,033**	**$175,199**	**$175,199**	**$191,362** ✓
PAVE NY (.21)	**$52,855**	**$36, 875**	**$36,917.45**	**$36,918**	36,960 **$36,959.04** ✓
Extreme Winter (.22)	**$24,084**	**$32,084**	**$32,084**	**$32,084**	**$32,084** ✓
Pave Potholes (.23)	**$74,0150**	**$24,584**	**$24,611.64**	**$24612**	24,640 **$24,639.36** ✓
Total Budget	**$282,308**	**$252,576**	**$268,812**	**$268,813**	**$285,044** ✓

exp. + rev. match

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues: CHIPS DA 3501	**$207,780**		**$175,199**	**$0**	191,362 ✓
Pave NY DA 3505.1	**$52,855**		**$36,917**	**$0**	36,960 ✓
Extreme Winter DA 3505.2	**$4,770**		**$32,084**	**$0**	32,084 ✓
Pave Potholes DA 3505.3	**$74,015**		**$24,612**	**$0**	24,640 ✓
Total	**$339,420**	**$0**	**$268,812**	**$0**	

Interest + Earnings DA 3401 = $3,294 YTD through Aug = $412/mo x 12 = $4,944 = $5,000 ✓

RECEIVED
SEP 22 2026
NEW LEBANON SUPERVISOR

NEW YORK STATE OF OPPORTUNITY. | Department of Transportation

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

July 09, 2026

PETER MCCAGG
HIGHWAY SUPERINTENDENT
TOWN OF NEW LEBANON
PO BOX 328
NEW LEBANON NY 12125

Dear Mr. MCCAGG:

The next quarterly SFY 2026-27 CHIPS, PAVE-NY, EWR and POP reimbursements are scheduled to be made on September 17, 2026. Requests for the September payments must be for expenditures made on or after March 17, 2025 through August 04, 2026. Refer to the Program Guidelines on the CHIPS website (**www.dot.ny.gov/programs/chips**) regarding eligible project activities and program requirements. The Town of New Lebanon has the following funding amounts available for the September payments.

Program	Cumulative Rollover Balance	26-27 Apportionment Balance	Total Balance
CHIPS	$6,251.62	$191,362.09	$197,613.71
PAVE NY	$0.00	$36,959.04	$36,959.04
EWR	$0.00	$32,083.77	$32,083.77
POP	$0.00	$24,639.36	$24,639.36

The instructions for applying for the September 17, 2026 reimbursements are located on the back of this letter and on the CHIPS website. The New York State Department of Transportation (NYSDOT) Regional Office must receive all program payment submission items no later than **August 10, 2026.** Please sign the certification on each page of the reimbursement request forms and keep a copy of the completed forms for your files. Your NYSDOT municipal code for entry on the forms is 810577.

Municipalities may mail or e-mail their Documentation Checklists, reimbursement request forms, and supporting documentation to their NYSDOT Region. Guidance for e-mail submissions may be obtained on the CHIPS website. Contact information:

Giselle Conrad
NYSDOT Regional CHIPS Representative
New York State Department of Transportation
4 Burnett Boulevard
Poughkeepsie, NY 12603
dot.sm.r08.CHIPS@dot.ny.gov

If you have any questions, please contact Giselle Conrad at 845-431-5731.

Respectfully yours,

Matthew T. Haas
Director, Office of Integrated Modal Services

***Please note:** CP Forms for all CHIPS programs have been updated on the website.

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Highway**

Account: DA 5130

Prepared by: **Peter McCagg - Machinery**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
Total Personal Services					
Equipment (.2)	**$127,667**				
leaf vac (.2A)	**$0**	**$0**			
Skidsteer (.2B)	**$0**	**$0**	**$0**	**$0**	
Flat Bed (.2C)	**$0**	**$0**	**$0**	**$0**	
Contractual (.4)	**$124,648**	**$177,000**	**$105,000**	**$98,648**	135,000 ✓
Total Budget	**$252,315**	**$252,315**	**$105,000**	**$98,648**	100,000 ✓

Diesel Fuel + general maintenance as requested + ↓ truck + machinery mostly repair as new vehicles + equipment

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Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					

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NEW LEBANON SUPERVISOR

2027 BUDGET WORKSHEET

DEPARTMENT: Highway - Machinery Acct: DA 5130

PREPARED BY: Peter McCagg

	Description/Details (attach supporting documentation):	2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
	TOTAL PERSONAL SERVICES	
.2	**EQUIPMENT** (List individual items)	
	TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):	
	truck repair	45,000
	machinery repair	20,000
	Diesel Fuel	60,000
		10,000
	general maintenance trucks, machines, etc.	
	TOTAL CONTRACTUAL EXPENSES	135,000
	TOTAL FOR DEPARTMENT	

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Highway - Brush & Weeds - Misc.** Account: DA 5140

Prepared by: **Peter McCagg**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)		**$10,400**	**$8,412**	**$8,876**	10,682 ✓ see attached for breakdown of request
					8,257 ✓ see attached for breakdown of all payroll funding
Total Personal Services	**$0**	**$10,400**	**$8,412**	**$8,876**	
Equipment (.2)	**$2,029**	**$60**	**$0**	**$60**	
Contractual (.4)	**$5,257**	**$19,940**	**$20,000**	**$20,000**	25,000 ✓
Total Budget	**$7,285**	**$30,400**	**$28,412**	**$28,876**	10,000 ✓ less tree removal than wanted

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					
Total					

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NEW LEBANON SUPERVISOR

2027 BUDGET WORKSHEET

DEPARTMENT: Highway - Brush & Weeds Misc Acct: DA 5140

PREPARED BY: Peter McCagg

	Description/Details (attach supporting documentation):	2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
	mowing roadsides 1 MEO at 500 hrs @ 26.91/hr	$13,455
	TOTAL PERSONAL SERVICES	$13,455
.2	**EQUIPMENT** (List individual items)	
	TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):	
	Tree Removal	25,000
	TOTAL CONTRACTUAL EXPENSES	25,000
	TOTAL FOR DEPARTMENT	

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Brush & Weeds (misc) - Cont. Exp. **Account ID:** DA5140.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	Highway	5	$204.44	$0.00	Country Squire Supply, LLC
2	Highway	21	$28.99	$0.00	Country Squire Supply, LLC
	Totals:	2	$233.43	$0.00	

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Highway - Snow Removal** Account: DA 5142

Prepared by: **Peter McCagg**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)	**$67,486**	**$69,024**	**$67,295**	**$71,003**	85,458 ✓ see attached for breakdown of request
					66,058 ✓ see attached for breakdown of all payroll funding
Total Personal Services	**$67,486**	**$69,024**	**$67,295**	**$71,003**	
Equipment (.2)					
Contractual (.4)	**$21,928**	**$80,000**	**$66,050**	**$66,050**	110,500 ✓ 95,000 ✓ 2026 #s + 30K as discussed for ↑ winter sand
Total Budget	**$89,414**	**$149,024**	**$133,345**		

Estimated Revenues

	2023 Actual	2024 Actual	2025 Estimated	2025 Y-T-D	2026 Estimated
Revenues:					
Total					

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2027 BUDGET WORKSHEET

DEPARTMENT: Highway - Snow Removal Acct: DA 5142

PREPARED BY: Peter McCagg

	Description/Details (attach supporting documentation):		2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)		
	4 months of payroll	for full time only	
	HEMM	640 hrs	
	MEO foreman	640 hrs	
	MEO 2	640 hrs	
	pt included in gen 5110.1		
		TOTAL PERSONAL SERVICES	
.2	**EQUIPMENT** (List individual items)		
		TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):		
	winter salt	1935 ton	50,000
	winter sand	2500 ton	52,500
	Tarp for sand pile		3,000
	Sand mixing - cost to mix pile		5,000
		TOTAL CONTRACTUAL EXPENSES	110,000
	TOTAL FOR DEPARTMENT		

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Town of New Lebanon

Vouchers By Account: Snow Removal - Cont. Exp. **Account ID:** DA5142.4

Year: 2026 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
1	Highway	9	$2,667.93	$0.00	Apalachee
2	Highway	29	$13,809.93	$0.00	Apalachee
3	Highway	39	$2,567.92	$0.00	Apalachee
3	Highway	40	$5,600.00	$0.00	D & J Excavating
3	Highway	41	$36,110.69	$0.00	Polaro Sand & Gravel Inc
4	Highway	54	$2,496.10	$0.00	Apalachee
	Totals:	6	$63,252.57	$0.00	

DA-9010.8

NYSLRS
New York State & Local Retirement System

Office of the State Comptroller
New York State & Local Retirement System

New York State Comptroller
Thomas P. DiNapoli

TOWN OF NEW LEBANON
30800 ERS-2028 Projection

THIS IS A PROJECTION - MAKE NO PAYMENTS AT THIS TIME

65% General = $44,192
35% Highway = $23,797

	Payment Amount February 01, 2028	Prepayment Amount December 15, 2027
Projected Total:	**$68,478**	**$67,989**

Contribution Stabilization Program
(Chapter 57, Laws of 2010)

Minimum Amount Due Under This Program:		**$68,478**	**$67,989**
The estimated maximum amount to Amortize:	$0		

Contribution Details

Tier	Plan ID	Options	Salary 04/01/2025 - 03/31/2026		Projection Factor	Projected Salary Base for Fiscal Year ending 03/31/2027**		2028 Plan Rate & Plan Option		Regular Pension Contribution	GTLI
4	A15		$167,316	X	0.970000	$162,297	X	20.60%	=	$32,459	$974
5	A15		$63,777	X	1.020000	$65,052	X	17.60%	=	$11,059	$390
6	A15		$147,612	X	1.150000	$169,753	X	13.90%	=	$22,577	$1,019

NYSLRS
New York State & Local Retirement System

Office of the State Comptroller

New York State & Local Retirement System

New York State Comptroller
Thomas P. DiNapoli

Tier	Plan ID	Options	Salary 04/01/2025 - 03/31/2026		Projection Factor	Projected Salary Base for Fiscal Year ending 03/31/2027**		2028 Plan Rate & Plan Option		Regular Pension Contribution	GTLI
Subtotal:			**$378,705**			**$397,102**				**$66,095**	**$2,383**

**A projection calculated from 2026 reported salaries. Actual 2027 salaries will be the basis for the 2028 invoice.

Projected 2028 Regular Pension Contribution, Including GTLI **$68,478**

Projection Details

	Due February 01, 2028 Payments	divide by factor	Pre Pay December 15, 2027 Payments
Projected 2028 Regular Pension Contribution	$68,478	1.007191	$67,989
Projected Total:	**$68,478**		**$67,989**

Gmail **Town Supervisor (New Lebanon) <supervisor@townofnewlebanonny.gov>**

retirement bill

1 message

Brian Fitzgerald <brianfitzgeraldcpapc@nycap.rr.com> Thu, Sep 24, 2026 at 4:55 PM
Reply-To: brianfitzgeraldcpapc@nycap.rr.com
To: "Town Supervisor (New Lebanon)" <supervisor@townofnewlebanon.com>

we split it 65% gen 35% highway.

retirement projected 2027 bill for 2027 budget.pdf
243K

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Highway - Unemployment Ins** Account: DA9050

Prepared by: **Peter McCagg**

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
Total Personal Services					
Disability Ins(.8)	**$0**	**$0**	**$0**	**$0**	**$0**
Contractual (.4)					
Total Budget					

Estimated Revenues

	2023 Actual	2024 Actual	2025 Estimated	2025 Y-T-D	2026 Estimated
Revenues:					
Total					

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2027 BUDGET WORKSHEET

DEPARTMENT: Highway Unemployment Ins Acct: DA 9050

PREPARED BY: Peter McCagg

	Description/Details (attach supporting documentation):	2027 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)	
	TOTAL PERSONAL SERVICES	
.2	**EQUIPMENT** (List individual items)	
	TOTAL EQUIPMENT	
.4	**CONTRACTUAL EXPENSE** (List major items and categories):	
	TOTAL CONTRACTUAL EXPENSES	
	TOTAL FOR DEPARTMENT	

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Highway - Disability Ins** Account: DA9055

Prepared by: **Peter McCagg**

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	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2027 Requested
Personal Service (.1xx)					
Total Personal Services					
Disability Ins(.8)	**$404**	**$500**	**$500**	**$500**	**$500** ✓✓
Contractual (.4)					
Total Budget	**$404**	**$500**	**$500**	**$500**	**$500** ✓✓

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					
Total					

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Town of New Lebanon

Vouchers By Account: Disability Ins. **Account ID:** DA9055.8

Year: 2025 **Abstract:** 0

Abstract	Fund:	Vcr #	Amt. Applied	Amt. Unpaid	Vendor
12	Highway	171	$620.00	$0.00	Shelter Point Life
	Totals:	1	$620.00	$0.00	

DA-9060.8

Highway Medical Insurance Costs As Entered in Tentative Budget

Position	Insurance Type	Monthly Premium	Annual Town Share	HRA Usage Expected	Annual Amount Expected
FT Senior MEO	Single	$837	$669.60 X 12 = $8,035.20	$3,600 X 40% = $1,440	$9,475.20
FT Foreman	2 person	$1,547	$18,564	$7,200 X 40% = $2,880	$21,444
MEO	Buyout				$3,280
Laborer	2 person	$1,547	$1,237.60 X 12 = $14,851.20	$7,200 X 40% = $2,880	$17,731.20
HRA Annual Fees					$500
Dental					
Single		$36	$28.80 X 12 = $345.60		$345.60
2 person		$70	$56 X 12 = $672		$672
2 person		$70	$56 X 12 = $672		$672
Total Annual Cost					$54,120.00 ✓

TOWN OF NEW LEBANON

2027 BUDGET REQUEST SUMMARY

Department: **Highway - Bonds & Interest** Account: DA 9710

Prepared by: **Peter McCagg**

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TOTS

	2024 Actual	2025 Actual	2026 Budgeted	2026 Amended	2026 Requested
Personal Service (.1xx)					
Total Personal Services					
Bonds (.6)	**$56,966**	**$58,994**	**$61,103**	**$61,103**	**$45,548**
Interest (.7)	**$10,567**	**$8,541**	**$6,433**	**$6,433**	**$21,987**
Total Budget	**$67,533**	**$67,535**	**$67,536**	**$67,536**	**$67,535** ✓✓

DA-9710.6 principal 63,295 ✓✓

4,240 ✓✓ interest DA-9710.7

Estimated Revenues

	2024 Actual	2025 Actual	2026 Estimated	2026 Y-T-D	2027 Estimated
Revenues:					
Total					

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2027 BUDGET WORKSHEET

DEPARTMENT: Highway Bonds & Interest Acct: DA 9710

PREPARED BY: Peter McCagg

	Description/Details (attach supporting documentation):					2026 REQUESTED
.1	**PERSONAL SERVICE** (List all employees giving Titles, Pay Rates, hours per week, and, if applicable, the number of persons for the Title.)					
				TOTAL PERSONAL SERVICES		
.2	**EQUIPMENT** (List individual items)					
	2023 Ford F550	#C84050	Bond (.6)	$20,858	Int $1915.5	$22,774
	2023 Ford F550	#C67571	Bond(.6)	$20,858	Int $1915.5	$22,774
	** **Actual pymnt due**	06/12/2027	$45,545.63			
	2015 John Deere	Grader	Bond	$21,578.67	Int $407.84	$21,987
	** **Actual pymnt due**	03/20/27	$21986.49			
				TOTAL EQUIPMENT		$ 67,535.00
.4	**CONTRACTUAL EXPENSE** (List major items and categories):					
				TOTAL CONTRACTUAL EXPENSES		
	TOTAL FOR DEPARTMENT					$67,535

transfer the total for each section to the budget request summary page.

Please add additional pages if more space is needed for break-out details.

Bank of Greene County

Allison S. Eldred
Investment Portfolio Officer

302 Main Street, PO Box 470
Catskill, NY 12414
518.943.2600 ext. 2006
518.943.4431 fax

allisone@tbogc.com

www.tbogc.com

RW Highway Trucks Bond

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TOWN OF NEW LEBANON TOWN CLERK

County Commercial Bank

2023 Ford F550 #C84050
2023 Ford F550 #C67571

Town of New Lebanon
Dated: June 12, 2023
Statutory Installment Bond
Bearer of Bond: GREENE COUNTY COMMERCIAL BANK

DATE	INTEREST PAYMENT	PRINCIPAL PAYMENT	PRINCIPAL BALANCE	TOTAL PAYMENT
June 12, 2023	$ -	$ -	$ 200,000.00	
Paid 6/11/24 June 12, 2024	$ 8,980.00	$ 36,565.63	$ 163,434.37	$ 45,545.63
Paid 6.10.25 June 12, 2025	$ 7,338.20	$ 38,207.43	$ 125,226.94	$ 45,545.63
June 12, 2026	$ 5,622.69	$ 39,922.94	$ 85,304.00	$ 45,545.63
June 12, 2027	$ 3,830.15	$ 41,715.48	$ 43,588.52	$ 45,545.63
June 12, 2028	$ 1,957.11	$ 43,588.52	$ -	$ 45,545.63
Total	$ 27,728.15	$ 200,000.00	$ -	$ 227,728.15

All interest payments are calculated using the stated interest rate of 4.49% as set forth in the bond resolution. Final maturity of the Town of New Lebanon Statutory Installment Bond is June 12, 2028 when the final payment of principal and interest will be due.

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FEB 24 2021

Greene County Commercial Bank

2015 John Deere Grader

Town of New Lebanon
Dated: March 20, 2020
Statutory Installment Bond
Bearer of Bond: GREENE COUNTY COMMERCIAL BANK

DATE	INTEREST PAYMENT	PRINCIPAL PAYMENT	PRINCIPAL BALANCE	TOTAL PAYMENT
March 20, 2020	$ -	$ -	$ 142,900.00	
March 20, 2021	$ 2,700.81	$ 19,285.68	$ 123,614.32	$ 21,986.49
March 20, 2022	$ 2,336.31	$ 19,650.18	$ 103,964.14	$ 21,986.49
March 20, 2023	$ 1,964.92	$ 20,021.57	$ 83,942.57	$ 21,986.49
March 20, 2024	$ 1,586.51	$ 20,399.98	$ 63,542.59	$ 21,986.49
March 20, 2025	$ 1,200.95	$ 20,785.54	$ 42,757.05	$ 21,986.49
March 20, 2026	$ 808.11	$ 21,178.38	$ 21,578.67	$ 21,986.49
March 20, 2027	$ 407.84	$ 21,578.67	$ -	$ 21,986.49
Total	$ 11,005.46	$ 142,900.00	$ -	$ 153,905.46

Pd
Pd
Pd 3.14
Pd 3-12-2024
Paid 3/11/25

All interest payments are calculated using the stated interest rate of 1.89% as set forth in the bond resolution. Final maturity of the Town of New Lebanon Statutory Installment Bond is March 20, 2027 when the final payment of principal and interest will be due.